

Dartmoor Forest Parish Council



20th August 2023

Councillor Briefing Notes for Meeting on 22nd August 2023 7.30pm in Postbridge Village Hall

1. **Apologies** – Cllr Byrom
2. **Declarations of interest** -
3. **Acceptance of minutes** - As previously circulated for meeting on 25th July 2023.
4. **Urgent decisions since last meeting** – none
5. **Sir Geoffrey Cox MP Drop-In Surgery** – to discuss and agree on the key points to be raised with Sir Geoffrey on the 25th Aug, from 1530 – 1700. Confirm attendance, circulation of leaflets, promotion of event, tea & coffee provision on the day.
6. **Additional Dog Waste Bins** –to consider the cost implications of obtaining additional Dog Waste Bins in Princetown, and to agree action. Currently Council has 4 bins emptied 26 times per year at a cost of £318.24 ex vat.
 - WDBC confirmed the cost of emptying additional poo bins at £3.06 (ex vat) per bin.
 - Location of additional bins needs to be in consultation with WDBC to ensure adequate access for emptying.
 - Cost of purchasing additional bins lies with DFPC. See Appendix 1 for examples.
7. **Allotments** – Clerk to brief Council on the process for considering a request for the provision of Allotments. See Appendix 2 for information from DALC.
8. **Defib located at Venville House** – to consider whether to take on responsibility for this, i.e. monitoring and replacement of batteries, and pads as necessary. Lindsay Huntley (Owner of Venville House) contacted Clerk to notify that the batteries needed changing and the pads needed replacing. She has undertaken to do this at her own cost for many years, but has made a request that responsibility for the Defib is taken back by the Council. She is happy for the defib to remain in the porch, but no longer wants the responsibility for checking and cost of maintenance of the Defib. This would involve a monthly status check by a Councillor, Clerk to upload details of the Defib to National Data base so that first responders can be notified of its location (and members of the public) with status update every 3 months by Clerk. Cost of Pads & Battery bundle £163 ex vat plus additional paediatric pads £99 ex vat. 2023/24 Budget identified £563 towards cost of servicing defibs. See Appendix 3 for details.
9. **Historic damage to verge/ditch opposite St Gabriels Church, Postbridge** – Council to discuss the collapsed bank opposite the Church. Cones have been in place for over 12 months and no action has been taken by Devon CC Highways to repair the damage as reported by DFPC and adjacent property owner. Council to consider what further action can be taken.
10. **Effect of Bank Closures in Tavistock** – Council to discuss the impact of another Bank closing in Tavistock on residents, and to consider what action might be taken
11. **1st PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
12. **New Premises License** - [Plume of Feathers, Plymouth Road Princetown](#) – Council to discuss and agree on response. Application for a new premises licence for
 - Regulated entertainment indoors and outdoors (films, indoor sporting events, live and recorded music): Monday to Sunday from 10 a.m. to midnight.
 - Late night refreshment: Monday to Sunday from 11 p.m. to 1 a.m.

- Sale of alcohol for consumption on and off the premises: Monday to Sunday from 10 a.m. to midnight; from end of licensing hours on New Year's Eve to start of licensing hours on New Year's Day.
Received date: **14 August 2023**. Last Date for Responsible Authorities or any other person to make objections/representations: **11 September 2023**.

- 13. Parking issues (Princetown)-** Standing item to cover issues arising since the last meeting - none
- 14. Residents' issues or concerns –**
 - a) Claremont House –** Carried forward from July meeting. Building is in a state of disrepair, looks unsightly and front window is cracked and therefore unsafe. Council to consider what action might be taken to get property owner to make necessary improvements. See Appendix 4
- 15. Planning – [Search for an application | Dartmoor](#)**
Council to consider following applications and agree on response to DNPA. See email from Clerk 15/8/23.
[0337/23](#) at The Forest Inn, PL20 6SD extension granted until 25th Aug
[0338/23](#) at The Forest Inn, PL20 6SD extension granted until 25th Aug
- 16. Financial management -** see Financial Report for details
 - a) Payments to be approved;**
- 17. Natural England Proposed Stock Reduction on Dartmoor-** Cllr Geen to update on the review process and Council to consider and agree on any action to be taken.
- 18. Updates on correspondence/ actions from previous meetings -** See 'Briefing Notes' for updates regarding matters listed below, and ongoing matters being dealt with.
 - a) Noticeboards–** Cllr Geen to update on replacement in Hexworthy, local fundraising and locating on wall of Forest Inn.
Cllr Watson to update on repairs/refurbishment to Postbridge
 - b) Princetown Benches –** update on refurbishment and memorial plaques
- 19. Reports from Committees, Sub Groups and Special Interests:**
 - a) Play Park Inspections and Action Plan –** Cllr Butterworth on the rota for Sept inspections.
 - b) Tidy Princetown Session -**
 - c) Princetown 'Pots & Plants' -**
 - d) Princetown Churchyard Maintenance Fund –**
- 20. 2nd PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 21. Exchange of information -**
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 22. Date of next 'Tidy Princetown' -** 10am until 11am - Sunday 3rd September 2023.
Meet outside Post Office.
- 23. Date of next meeting -** 1930 on 26th September 2023
Princetown Community Centre

Appendix 1 - Dog Poo Bins

Plastic - Green or Red (Can come with metal liner at additional cost £33.96)

Delivery £15 ex vat

Fido 25, a durable dog waste bin, is designed to be wall or post-mounted and is ideal for external use in parks and recreational areas. Express Despatch & Delivery is available on select models of this product when purchasing 3 items or less via our [Express Product Range](#).



£115.68
excluding VAT
£138.82 inc. VAT
*£12.50 + VAT delivery (orders under £250)**
*£15.00 delivery incl. VAT (orders under £300 incl. VAT)**

- [Add to Basket](#)
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Express Delivery available on this product. [Click here.](#)

Quantity:

Colour Options:

Liner:

Fixing Options:

Banding Kit for Post Mounting:

Tamtorque power tool bit +£12.61

Ground Lock fixing tool +£36.79

Sack Dispenser +£21.00

Sack Dispenser Polythene Sacks (20 rolls of 50) - Black +£42.20

Box of 200 Black Sacks - Sack D - EP090/6754 +£44.77



[Reviews](#)
click to view

Metal - Green or Red

This metal dog waste disposal bin requires minimal maintenance and is ideal for outdoor unsupervised areas with a high ri



£260.67
excluding VAT
£312.80 inc. VAT
*Includes free delivery**

Express Delivery available on this product. [Click here.](#)

Quantity:

Fixing Options:

Ground Lock fixing tool +£36.79

Box of 200 Black Sacks - Sack D - EP090/6754 +£44.77

Allotments



Allotments are a wonderful community asset to encourage more people to get outside and adopt healthier lifestyles and they bring a range of wellbeing benefits to individuals. A well managed allotment site can also support local wildlife to thrive.

An allotment is an area of land commonly used for growing fruit and vegetables, and keeping hens and bees. There are numerous health and wellbeing benefits for individuals that keep allotments.

Many parish and town councils provide allotments for their communities and have powers under the Small Holding & Allotments Act 1908. The Council leases plots to allotment holders, and the allotment holders are obliged to sign a tenancy agreement which covers the rent and the type of activities they can carry out i.e. sheds.

There are often waiting lists for allotments. A parish or town council must consider any written request to provide allotments if requested by six or more electors. Section 23 of the 1908 Act places an obligation on the council to provide a sufficient number of allotment gardens. The council should seriously consider providing allotment gardens if it is not unreasonable to do so. Essentially these should be reasonably accessible and within the locality.

Useful document on the Management of Allotments.

https://www.nsalg.org.uk/wp-content/uploads/2014/03/growing-in-the-community_bookletA4.pdf

<https://devonalc.org.uk/wp-content/uploads/2018/03/LTN-52-Temporary-Use-of-Allotment-Land.pdf>

Allotment Tenancy Agreement Guidance and Template

<https://devonalc.org.uk/wp-content/uploads/2018/03/Guidance-fo-NALC-template-tenancy-agreement-for-an-allotment-garden.pdf>

<https://devonalc.org.uk/wp-content/uploads/2018/03/NALC-Allotment-tenanc-agreement.doc>

Appendix 3 – Defib

[Home](#) > [shop](#) > [AED Consumables](#) > [Pads and batteries](#) > [AED battery](#) > [ZOLL AED Plus Pads and Battery Bundle](#)

ZOLL AED Plus Pads and Battery Bundle

SKU: ZOLLAEDPLUSP Categories: [AED Consumables](#), [AED Battery](#), [Pads and Batteries](#), [Pads and battery bundles](#) Brand: [ZOLL](#)



£163.00 (excl.VAT)

£195,60 (incl.VAT)

ZOLL AED Plus Pads and Battery Bundle

ZOLL AED Plus Consumable Refresh kit for the [ZOLL AED Plus](#) Fully and Semi-automatic Defibrillators. This kit includes a new set of batteries, adult CPR-D electrodes and prep kit.

In stock

1

Add to basket

[Home](#) > [Shop](#) > [AED Consumables](#) > [Pads and Batteries](#) > [Paediatric Pads](#) > [ZOLL Pedi-Padz II \(paediatric\) – single](#)

ZOLL Pedi-Padz II (paediatric) – single

SKU: 8900-0810-01 Categories: [AED Consumables](#), [Pads and Batteries](#), [Paediatric Pads](#) Brand: [ZOLL](#)



£99.00 (excl.VAT)

£118,80 (incl.VAT)

ZOLL Pedi-Padz II (paediatric) – single

Two-piece electrode with intelligent Paediatric Capability to ensure the device analyzes a child's heart rhythm.

18-24 month shelf life

In stock

1

Add to basket

Appendix 4 – Claremont House – from Cllr Manning

It was rather remiss of me to ask for this to be put on the agenda and then not be at the meeting to debate the issue.

Many in the village will remember when this building was a library and then when the library moved to the community centre it became the Charity Shop. As the Charity Shop was the brainchild of myself and my wife, we became very familiar with the condition of the downstairs of the property.

It was damp and the woodwork was rotten. To be frank it was dire and although a lot smaller we were delighted when the charity shop could be moved across the road.



During the time the charity shop was using Claremont it was sold to a private couple. They had big plans for the building, but I do not think any of these came to fruition. The property looks terrible from the main road and even worse from the back. I believe it is slowly deteriorating now that it is vacant. The fact the property stands between the chip shop and the pub is even more disturbing as Claremont must be infested with mice or rats. I have seen some evidence of mortar on the pavement on Tavistock Road and believe this might have come from the roof which does not look good.

Not only may this property be a health hazard to the food outlets it may also be a danger to anyone on the pavement outside. Facing the pavement are large shop windows. One is severely shattered and may only need a child to brush against it for the whole thing to collapse on them.

We in Princetown who are actively trying to improve the general look of the village cannot understand why such a property as this standing in the centre of the village for all to see, can be allowed to rot in front of us. I would urge Council to write in the strongest terms to West Devon or Devon County about this property. I feel they should send an expert who should be given the task of checking that the property is at least safe and also a Pest Controller needs to check that the property is free from Rodents. I feel the owner should be required to ensure the property is safe and the outside is at least cleaned up and painted. I do not believe it's fair that the rest of the village who may have paid good money for their houses should have to put up with this for any longer.

I cannot remember how long ago it was sold at auction, but it is several years, and we have seen no improvement. I cannot be there to vote on what action is taken, if any but I think I have clearly stated my views on the matter.

Cllr Gregg Manning (Chair)