Agenda Item - Financial Management September 2023

Payments to be approved this month:

					BACS
Ref	Chq No	Payee & Details Amount			
1676	0	Jackie Bennetts - Clerk Pay	£	453.95	C 1 072 25
1677	0	Jackie Bennetts - Clerks Expenses - Defib batteries & pads + Notice board Hexworthy +postage	£	619.40	£ 1,073.35
1678	0	David Cole - Lengthsman Pay	£	528.00	£ 608.00
1679	0	David Cole - Expenses - fuel	£	80.00	I 008.00
1680	0	Jake Cook - Litter Picker fee	£	44.00	
1681	0	Duchy rent Play Park	£	42.00	
			£	1,767.35	

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 21/9/23

Significant Changes:	none	
Outstanding Cheques:	none	
Outstanding Income:	none	
Invoices to be issued:	Inv 04/23 to P	rincetown Football Club for £241.24
Outstanding Payments/Liabi	lities: none	
<u>Risks</u> :	none	
VAT to be Claimed:	(2023-24)	£ 312.73

<u>Lengthsman</u>: David Cole has recorded 58 hrs of work this month and has been paid 40hrs. Balance owing is 94.5hrs to be paid over quieter winter months.

<u>Vision Zero South West Road Safety Partnership Grant</u>: Remaining £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Other applications will be progressed when funding suitable funding streams are identified for the projects below.

- a. Bench seats and a 'chat bench' in Princetown village centre.
- b. Better footpath signposting before Station Cottages.
- c. Replacement of Defibs
- d. Replacement of Play Equipment in Play Park

Report of Accounts:

End of Month Repor	t of Accounts						<u>Se</u>	ptember	<u>202</u>	23		
Report of Accounts	To Date Forecast to year end		Expenditure (ex	(VAT)	Budget 2023-24		Expenditure To Date (ex vat)		Forecast to end March		Variance at end of March	
Brought Forward 1/4/23	£ 31,038.86		Litter Picking		£	568.00	£	295.22	£	559.22	£	8.78
Income			Lengthsman		£	6,250.00	£3	3,168.00	£	6,336.00	£	(86.00)
Precept	£ 17,995.00	£17,995.00	Grasscutting		£	910.00	£	316.65	£	615.82	£	294.18
Grass Cutting & Lengthsman	£ 422.17	£ 1,925.00	Dog Bins		£	380.00	£	159.12	£	318.24	£	61.76
VAT reclaim 2022/23	£ 1,175.16	£ 1,175.16	Play Area		£	1,925.00	£	167.00	£	206.00	£	1,719.00
Other	£ 50.00	£ 50.00	Running Costs		£	1,457.00	£	262.00	£	412.00	£	1,045.00
Total	£19,642.33	£21,145.16	Cemetery (Res	erve)	£	365.00	£	365.00	£	365.00	£	-
	,		Improve & Repa	,	£	300.00	£	450.04	£	450.04	£	(150.04)
			VZSW Project			-	£	-	£	-	£	-
Bank Reconciliation	To Date		Tools & equipm		~ £	_	£	-	£	-	£	-
Cash in Bank as on 21/9/23	£41,822.24		Donations with		£	150.00	£	75.00	£	150.00	£	
Plus Outstanding Income	£41,022.24 £0.00		Section 137	. 00013	£	95.00	£		£		£	- 95.00
Less Outstanding Cheques	£0.00		Tidy Princetowr	(Reserve)	£	95.00 180.00	£	- 171.80	£	- 180.00	£	95.00
Less spend this month	£1,767.35		Coronation (Res	, ,	£	1.000.00	£	788.95	£	788.95	£	211.05
Balance carried forward	£1,767.35 £40,054.89		Fees	501VC)		1,000.00	£	558.56	£	981.47	£	85.53
Dalance Carried IO(Ward	240,004.69											
			Admin Costs			1,160.00		555.32	£	1,123.57	£	36.43
			Clerk's Pay		£ £	5,507.60	£2 £	2,995.90	£	5,719.95	£	(212.35)
			Training		£	150.00	£	46.59	£	150.00	Ł	-
			Total		£2	21,464.60	£ 10),375.15	£	18,356.26	£	3,108.34
			<u> </u>									
			Notes									
Annual Dudget Desensiliation	To Doto	To Year End	Bank reconciliat	ion correct as o	f		21	/09/2023				
Annual Budget Reconcilliation	To Date											
Brought Forward 1/4/23	£31,038.66	£31,038.66										
Total Income	£19,642.33											
Total Expenditure (ex VAT)	£10,375.15	£21,464.60										
Allocated Reserves	£12,191.45	£10,646.45										
General Reserve 1/4/23	£18,847.21	£20,392.21										
Balance carried forward	£9,267.18	-£319.44	VAT to be recla	aimed for 2023	-24		-	£312.73				
Reserves Held by the Parish Cou	Incil					artmoor Fe						
Allocated:	Start of Year	Transfer In	Transfers Out	Balance		ed for King lebrations i						
Platinum Jubilee/King's Coronation	£1,000.00		£1,000.00	£0.00			1 2023					
Skate Park	£500.00			£500.00								
Speed Reduction & Animal Safety	£1,336.45			£1,336.45		Dartmoor	Fores	st				
Contested Election	£2,500.00			£2,500.00		PC: Speedwate	ch					
Grass cutting equipment	£5,000.00			£5,000.00		funds						
VZSW vat reclaim & underspend		£1,310.00		£1,310.00	_							
Tree Work Postbridge Cemetery		£365.00	£365.00	£0.00								
Tidy Princetown Planters		£180.00	£180.00	£0.00								
,	£10,336.45	£1,855.00	£1,545.00	£10,646.45								
Unallocated:	2,230.10	,		2,2.0.10								
General Reserve at start of year	£18,847.21	Expect	ted at end of year	£20,392.21								
									-			
Assets Held by the Parish Council	il				То	tal	4	£101,420	ĺ			
Playground Equipment	£63,486		Tools and Othe	r Equipment				£6,021				
Community Assets	£19,913		Miscellaneous					£602				
Information Systems Equipment	£843		CCTV System					£4,275				
· · ·	£6,280		-				1		1			

Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts Applegarth, Walkhampton, Yelverton, Pl20 6JP Telephone: 01822 859104

Email: clerk@dartmoorforestparishcouncil.gov.uk

Website: www.dartmoorforestparishcouncil.gov.uk

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Allen Lewis
Chairman - Princetown Football Club
By e-mail to redrum347@hotmail.com

26 September 2023

Dear Allen

Subject - Invoice 004/23 Grass Cutting Princetown Football Field

Thank you for asking Dartmoor Forest Parish Council to cut the football field on behalf of Princetown Football Club. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 4 hours labour: £13.20 x 4 =	£52.80
Petrol (based on average consumption):	£.7.51

Invoice 04/23

To cut grass on Princetown Football Field	24-Aug		£60.31]
	02-Sep		£60.31	1
	14-Sep		£60.31	Ì
	21-Sep		£60.31	ļ
		TOTAL	£241.24	Ì

Payment Details:

Bank:	Lloyds Bank			
	Fore Street Okehampton			
Account Holder:	Dartmoor Forest Parish Council			
Sort Code:	30-96-23			
Account Number:	00741473			
Payment:	Within 30 days			

Yours sincerely

Jackie Bennett

Jackie Bennetts Clerk to Dartmoor Forest Parish Council