

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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17th October 2023

Dear Councillor,

You are duly summonsed to attend the Council Meeting to be held at 19:30 on Tuesday 24th October 2023 at Princetown Community Centre.

Jackie Bennetts

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Manning will chair the meeting

Parish Council Meeting Agenda

- 1. Apologies –**
- 2. Declarations of interest -**
- 3. Acceptance of minutes -** As previously circulated for meeting on 26th September 2023.
- 4. Urgent decisions since last meeting –** none
- 5. Princetown Food Bank -** Rachel Harrison-French from Feeding Devon has agreed to give a brief overview of the Food Bank and how it is supporting local residents.
- 6. Play Park Rent Review –** Rent review was due in March 2022, Duchy of Cornwall have written proposing an increase from £70 p.a. to £80 p.a. with effect from March 2023 with the next review in March 2026. Council to discuss and agree response to DoC.
- 7. Dog Attacks on Livestock & WDBC Consultation on Dog Controls–** As raised by Cllr Manning at the Sept meeting, he has received information from the Dartmoor Livestock Protection Officer regarding the number of dog attacks on livestock. WDBC currently undertaking a [consultation into Dog Control](#) Council to discuss and agree a response if appropriate.
- 8. Request for donation to West Devon Citizens Advice Bureau –** Council to consider the request from West Devon CAB for a donation.
- 9. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
- 10. Residents' issues or concerns –**
 - a) Improving Signage to Parking areas in Princetown – as raised at September meeting Council to consider action to request improved signage directing drivers to the car park.
 - b) Litter bins – as raised at Sept meeting Council to consider action to request WDBC provide dual bins for rubbish and recycling waste in Princetown village centre.
- 11. Parking issues (Princetown)-**
 - a) Parking on road opposite Old Stables, Two Bridges Road – request to support residents in getting double yellow lines on road opposite entrance to their property. Council to consider and agree action.
- 12. Planning –** Council to Consider and agree on response to the following applications.
[23/0061](#) Tree Conservation Consultation Letter - The Copse Tavistock Road, PL20 6RE

- 13. New Premises Licence application** – Council to consider and agree on response to [Distillery](#) application for a new premises licence from Princetown Distillers Ltd for Dartmoor Distillery, Station Road, Princetown, Yelverton, PL20 6QY email 9/10/23
- 14. Promoting Tidy Princetown** – Council to discuss and agree actions to encourage more residents to help out.
- 15. Financial management** - see Financial Report for details
- a) Payments to be approved;
 - b) Update on additional bank signatories/online access
 - c) Preparations for Budget 2024/25 and Precept Request
- 16. Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for updates regarding matters listed below, and ongoing matters being dealt with.
- a) Noticeboards – Hexworthy and Postbridge – update
 - b) Dog Waste Bin – Churchyard – siting inside the churchyard - update
 - c) Damage to verge opposite the Church at Postbridge - update
 - d) Promotion of the Parish – Royal Visit request.
 - e) Effect of Bank Closures – response from banks.
 - f) Buses turning early in village – response from City Bus.
- 17. Reports from Committees, Sub Groups and Special Interests:**
- a) Play Park Inspections and Action Plan -
 - b) Princetown Churchyard Maintenance Fund –
 - c) Princetown Primary PTA -
- 18. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 19. Exchange of information** -
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 20. Date of next 'Tidy Princetown'** - 10am until 11am - Sunday 5th November 2023.
Meet outside Post Office.
- 21. Date of next meeting** - 1930 on 28th November 2023
Princetown Community Centre