

Dartmoor Forest Parish Council



18th October 2023

Councillor Briefing Notes for Meeting on 24th October 2023 **7.30pm in Princetown Community Centre**

1. **Apologies –**
2. **Declarations of interest -**
3. **Acceptance of minutes -** As previously circulated for meeting on 26th September 2023.
4. **Urgent decisions since last meeting – none**
5. **Princetown Food Bank -** Rachel Harrison-French from Feeding Devon has agreed to give a brief overview of the Food Bank and how it is supporting local residents.
6. **Play Park Rent Review –** Rent review was due in March 2022, Duchy have written proposing an increase from £70 p.a. to £80 p.a. with effect from March 2023 with the next review in March 2026. Council to discuss and agree response to DoC.
7. **Dog Attacks on Livestock & WDBC Consultation on Dog Controls–** As raised by Cllr Manning at the Sept meeting, he has received information from the Dartmoor Livestock Protection Officer regarding the number of dog attacks on livestock. WDBC currently undertaking a [consultation into Dog Control](#) Council to discuss and agree a response if appropriate.
8. **Request for donation to West Devon Citizens Advice Bureau –** Council to consider the request from West Devon CAB for a donation. See Appendix 1.
9. **1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
10. **Residents' issues or concerns –**
 - a) Improving Signage to Parking areas in Princetown – as raised at September meeting Council to consider action to request improved signage directing drivers to the car park.
 - b) Litter bins – as raised at Sept meeting Council to consider action to request WDBC provide dual bins for rubbish and recycling waste in Princetown village centre. See Appendix 2 for examples of cost of new bins.
11. **Parking issues (Princetown)-**
 - a) Parking on road opposite Old Stables, Two Bridges Road – Council to discuss request to support residents in getting double yellow lines on road opposite entrance to their property, and agree action. Email received 20/9/23 See Appendix 3
12. **Planning –** Council to consider and agree on response to the following applications.
[23/0061](#) Tree Conservation Consultation Letter - The Copse Tavistock Road, PL20 6RE. Unfortunately, the extension we requested to allow this to be discussed at Oct meeting was not granted as it would have taken DNPA beyond the 6 week deadline for making decisions. Email received from DNPA 18/10/23. The application has therefore been approved without comments from Council.

13. **New Premises Licence application** – Council to consider and agree on response to application for a new premises licence from [Princetown Distillers Ltd](#) for Dartmoor Distillery, Station Road, Princetown, Yelverton, PL20 6QY Sent email to Councillors 9/10/23
14. **Promoting Tidy Princetown** – Council to discuss and agree actions to encourage more residents to help out.
15. **Financial management** - see Financial Report for details
 - a) Payments to be approved;
 - b) Update on additional bank signatories/online access
 - c) Preparations for Budget 2024/25 and Precept Request
16. **Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for updates regarding matters listed below, and ongoing matters being dealt with.
 - a) Noticeboards – Hexworthy and Postbridge – letters of thanks sent to businesses who have donated to the replacement at Hexworthy
 - b) Dog Waste Bin – Churchyard – siting inside the churchyard, response from WDBC.
 - c) Damage to verge opposite the Church at Postbridge – update from Highway, email Neighbourhood Highways Officer 17/10/23 with picture of ditch.
 - d) Promotion of the Parish – Royal Visit – information from Lord Lieutenant Devon <https://www.lordlieutenantofdevon.org.uk/royal-family/arranging-a-royal-visit/>
 - e) Effect of Bank Closures – Letters sent to Lloyds, Natwest, Barclays and HSBC. Natwest announced Hub in Tavistock Library. *'The community pop-up in the library on Friday mornings will support those customers with any queries around their banking service, frauds and scams, as well as supporting customers to use NatWest's digital services. It will not provide banking services - rather it is to ease customers into using digital banking services instead.'*

Barclays Bank has *'set up a replacement stand in the pannier market manned by their own staff on Tuesday's Wednesday's and Friday's 9.30am to 3.30pm.'*

Ashburton Hub – *'A new hub for Post Office, banking and library services has opened. The former post office is being used along with a mobile van that takes some of the services to more remote Dartmoor communities. The building is called the Hub, with the van being called the Spoke. The Hub will provide a full Post Office service, the town's library, give access to banking services and the building will be a safe and inclusive space for groups to meet.'*

- f) Buses turning early in village – response from City Bus

'Thank you for coming through to Plymouth City Bus regarding the 98 service in Princetown.

Owing to the size of bus that is required to run on the route now, the 1500 trip is unable to turn around at the mini roundabout so has to go up into the Car Park Ramp to turn which means it cannot serve the stop outside the visitor centre owing to the position of that stop after the ramp but buses do pull in further down by the post box/phone box for intending passengers.

It is only the 3pm bus as other buses continue through and have no need to turn around. This has been the same situation for almost 12 months now.'

17. Reports from Committees, Sub Groups and Special Interests:

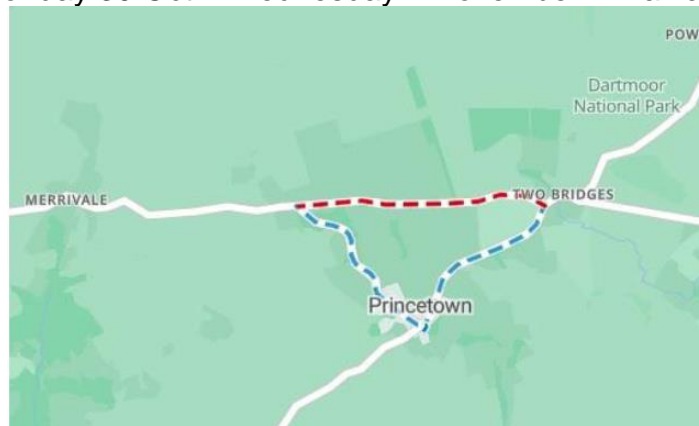
- a) Play Park Inspections and Action Plan - David Cole reported posts on rope bridge a little loose, will keep an eye and replace as necessary. Re concreted the bin into position. Cllr Wood to report on inspections in October. Cllr Williams on rota for inspections November. See Appendix 4 for Action Pan.
- b) Princetown Churchyard Maintenance Fund –
- c) Princetown Primary PTA -

18. 2nd PUBLIC SESSION - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration

19. Exchange of information -

Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting

- a) Remembrance Parade/Service/Wreath
- b) Road Closure - TTRO2351341 Two Bridges to Rendlestone Cross
Monday 30 Oct – Wednesday 1 November - Drainage work



20. Date of next 'Tidy Princetown' - 10am until 11am - Sunday 5th November 2023.
Meet outside Post Office.

21. Date of next meeting - 1930 on 28th November 2023
Princetown Community Centre

Appendix 1



**Torrige, North
Mid and West
Devon**

PO Box 113
The Ockment Centre
Okehampton
EX20 1AR

Adviceline: 0808 2787 999

c/o Clerk to the Parish of Dartmoor Forest

26 September 2023

Dear Councillors,

Ref: Parish Council Donation to Citizens Advice

I am writing on behalf of Citizens Advice Torrige, North, Mid & West Devon to appeal for your support towards the running of our vital community services.

In 2022-23 we worked with 62 residents of Dartmoor Forest Parish, with 160 issues and generated £24103 income gain for local households.

We are a local independent charity staffed predominantly by volunteers. Our ambition at Citizens Advice is to give people the knowledge and the confidence they need to find their way forward – whoever they are and whatever their problem. We also aim to advocate on behalf of our clients through our Research and Campaigns work to improve the policies and practices that affect people's lives. Enabling us to help more people and prevent future problems.

We achieve all this by providing free, confidential, independent and impartial advice.

We cover half of Devon serving a population of over 300,000 people with a workforce of around 35 paid staff and over 80 volunteers.

Our specialist training and advice giving, is regulated by the Financial Conduct Authority (FCA) and the Advice Quality Standard (AQS). We are also cybersecurity certified.

We are a trusted organisation and are regularly audited to demonstrate that our advice is accessible, effectively managed, and our advisors have the skills and knowledge to meet the needs of our clients.

The amount of funding we receive from Mid Devon District Council does not cover our basic operating costs. Therefore, we are looking for wider support to ensure our advice services are always available to local people at any point in their lives that they may need it.

During the financial year 2022/23 we have received unprecedented levels of demand for our services as a result of the cost-of-living crisis. Across our whole region we supported 15,088 people through phone calls, webchat, letters and emails and face to face appointments particularly for our most vulnerable clients. We dealt with 34,053 new problems and generated £9,605,780 income gain for local households. This is a 13% increase in client numbers and 5.5% increase in number of problems as well as a higher degree of complexity, and 18% increase in household income generated which is then fed back into the local economy.

In 2022-2023 we worked with h 2,857 Clients through online appointments, phone calls, webchat, letters and emails as well as face to face appointments particularly for our most vulnerable clients. We dealt with 6,573 new issues and generated an incredible £1,332,539 income gain for households in West Devon.

Your funding will directly contribute towards the local service as follows

- Providing a face-to-face service for the most vulnerable residents in your area
- Assist with volunteer recruitment, training and expenses. It costs around £1,500 to recruit and train each new volunteer and this high-quality training needs to be continually updated.
- Supervision of advice provided by a qualified, paid Team Leader.
- Telephone (AdviceLine), Webchat and email services that all local people can benefit from. This digital service is a vital part of our overall delivery of advice locally and the preferred contact

method for many of the people we help and allows the charity to provide face to face appointments for the most vulnerable.

- Residents additionally benefit by being referred onto our specialist services as required. These are grant funded by partners such as Macmillan cancer care to support specific advice needs such as welfare benefits, energy, debt and money management, cancer and life limiting illness and families with disabled children.

If you can continue to support us, to save our admin costs,
Preferably donations can be paid by BACS directly to:

Account Name: Torridge, North, Mid and West Devon Citizens Advice
Sort Code: 30-90-78
Account Number: 22917160

Or by cheque to the address above (which may have changed since you last sent a cheque to us).
We would also welcome your support in our appeal for new volunteers to help with the increased demand for our services amid the deepening cost of living crisis.

Based on our 2023-4 volunteer survey, 100% of our Volunteers who completed the survey, said they would recommend us to their friends or family as a place to work or volunteer. 93% of the volunteers who completed the survey said they felt Citizens Advice cared about their mental health. As a volunteer at Citizens Advice, you don't need qualifications or experience, just good basic IT skills, to be willing to learn, and be part of our friendly team. Information can be found on our recruitment website:

<https://ruraldevoncab.livevacancies.co.uk/>

If you are not already in receipt of our regular monthly advice columns for your parish or village magazines and would like to receive these please contact admin@ruraldevoncab.org.uk.

If you would like any further information, please feel free to contact me.

Thank you for your support.

Yours sincerely,




Emma Morrison
Funding Officer Citizens Advice TNMWD
emma.morrison@ruraldevoncab.org.uk

Appendix 2 – Examples of dual bins

Litter/General Waste & Mixed Recyclables

The Glasdon Jubilee Duo 220 dual waste bin is a traditionally styled litter/recycling bin with a large 220L capacity. This slimline solution is ideal for heritage-style street-scapes and public spaces. Available in a selection of colours with a choice of liners, recycling aperture panels, co-ordinating coloured banding and graphics.



NEW £705.56
excluding VAT
£846.67 inc. VAT
Includes free delivery*

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How can I get a quote?
Quick Quote

Quantity: 1
Lock: -- Please select --
Aperture & Graphic Kit Options - Left Door Side (Front & Rear): -- Please select --
A5 Vinyl 'Recycle Now' Body Graphics - Left: -- Not required --
Poster Frame Kits - Left: -- Not required --
Banding Options: -- Please select --

Colours: -- Please select --
Liners: -- Please select --
Aperture & Graphic Kit Options - Right Door Side (Front & Rear): -- Please select --
A5 Vinyl 'Recycle Now' Body Graphics - Right: -- Not required --
Poster Frame Kits - Right: -- Not required --
Fixing Options: -- Please select --

You may also be interested in...

<https://uk.glasdon.com/litter-bins/dual-waste-litter/glasdon-jubilee-duo-220-recycling-bin-gen-waste-mixed>



Wybone Nr/2R DouL Textured

wybone | ★★★★★

£945.17 Inc. VAT
£787.64 Ex. VAT

SKU: NR/2RT
Lead Time: 6-8 Weeks
Availability: In Stock

Quantity: - 1 +

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https://sohocommercial.com/wybone-nr-2r-double-never-rust-recycle-bin-textured/?gclid=EAlaIqobChMlw8e73Zz-gQMV2_d3Ch10WQ4cEAQYAyABEqJhM_D_BwE

Appendix 3 - Email from Mike and Jane 20/9/23

We have lived at The Old Smithy on Two Bridges Road for nearly 4 years. During this time we have had a number of near misses with traffic coming from the right hand side when we are attempting either to exit our drive or turn into it. This has only become more concerning since traffic flow has begun to increase again now that lockdown is over.

We have contacted the highways department at DCC regarding this issue and they have advised that we would need support from the local council to put forward a proposal to help alleviate this issue and prevent a serious accident.

To clarify the issue:

When trying to exit our driveway onto Two Bridges Road and there are cars parked opposite, the road is made too narrow for us to be able to safely turn. This is a particular problem when trying to turn right. As there is a curve in the road just before our property [when approaching from the direction of Yelverton] it is blind and as cars often exceed the speed limit, we have on many occasions nearly been hit by oncoming traffic as we end up in the middle of the road.

We have a similar problem when trying to turn left into our driveway - if there are cars parked opposite we are forced to do a 3-point turn which again, leaves us very vulnerable in the middle of the road (please see photos attached).

Our proposal:

If double yellow lines were in place opposite our drive/property, it would greatly reduce the hazard. Generally, it is not locals, but day visitors who park opposite our home.

We would be very grateful for your support in applying for double yellow lines or any other suitable measures as we feel it is only a matter of time before a serious accident occurs.

Please do not hesitate to contact us if you need any further information.



Appendix 4

RoSPA Play Park Inspection March 2023 – Proposed Action Plan

Cllr Williams, Clerk and Lengthsman met at Playpark on 13/4/23 to go through the report and identify actions to be taken to rectify issues raised.

When	Element	What	Who	Completed
Immediate Action (within 1 month)	A1 - Boundary A4 - General surface P1- Agility Trail	Make repairs to link fencing by swings To remove mole hills, when cutting grass Remove rotten timber from rope bridge and replace with new (Need to plan for replacement of Rope Bridge due to extensive rot in wood)	Dave Cole DC DC	YES YES YES
By end May	P9 – Multi-play P11 – Rocker P7 – Arches P8 – Cycle ramps	Clean off dirt and algae Clean off dirt and algae Dig out around uprights, fill with postcrete and replace turf Repair surface but replacing turf in front of ramps	DC DC DC DC	YES YES YES YES
Within 3 months By end July	A2 Gate – Entrance A7 – Lower Bench P3 Cableway - seat P12 – See Saw P16 – Single Point Swing	Lay slabs in entrance way (under gate to road) To lay slabs in front, to raise flooring level and eliminate mud Remove cover and check links in chain Obtain quotes for checking/replacing bearings Obtain quotes for checking/replacing bearings	DC DC DC Clerk Clerk	
Within 6 months By end Oct	P4 – Cableway P11 – Rocker P15 - Swings P12 – See Saw P17 – Single Point Swing P20 – MUGA Goal end	Smooth out ground and lay replacement matting and re-seed area Make repairs to matting, remove weeds and seal gaps Repair matting – re-glue and fill gaps and joints Replace bearings/centre axis as necessary Replace bearings as necessary Lay replacement matting and re-seed Dig out and replace area of turf	DC DC DC Contractor Contractor DC DC	

Turf to be removed from an area on the bank against the far wall, opposite the entrance, to be used to fill in gaps as above. Where turf removed it will be planted with wild flower seeds and the area protected until established, as part of the Coronation Celebrations

Two trees to be planted to replace the two damaged ones at the top of the park. Tree guards to be put in place to offer protection until the trees establish. Trees to commemorate the late Queen and celebrate the new King – Plaques to be arranged for both.

