

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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21st November 2023

Dear Councillor,

You are duly summonsed to attend the Council Meeting to be held at 19:30 on Tuesday 28th November 2023 at Princetown Community Centre.

Jackie Bennetts

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Manning will chair the meeting

Parish Council Meeting Agenda

- 1. Apologies –**
- 2. Declarations of interest -**
- 3. Acceptance of minutes -** As previously circulated for meeting on 28th October 2023.
- 4. Urgent decisions since last meeting –** none
- 5. Resignation of Stephen Butterworth –** Clerk to update on the process for filling the vacancy.
- 6. Princetown Remembrance Parade and Service –** Council to review 2023 and agree actions for 2024.
- 7. Welcome to Princetown Signs –** Council to discuss and agree on next actions to replace signs.
- 8. Additional Dog Waste bin Princetown –** Council to discuss and agree on site of additional bin.
- 9. Residents' issues or concerns –**
 - a) War Memorial – rust staining and timely removal of wreaths. Council to agree action to prevent further damage to memorial.
 - b) Princetown – 'Historic village' – raised by member of the public at last meeting. Council to discuss and consider what action might be taken to get brown signs to promote the village.
- 10. Parking issues (Princetown)-** Following the discussion at last meeting regarding a request from residents for Council to support double yellow lines opposite entrance to Old Smithy. Cllr Williams and Cllr Clarke-Major to report back on their site visit, and consideration of other areas of the village.
- 11. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
- 12. Devon Highways – Road Closures –** As raised by Cllr Geen at the last meeting. Council to agree action to try to ensure that adequate notice of proposed road closures is received, following short notice of closure of B3357 Two Bridges to Prince Hall.
- 13. Planning –** Council to consider and agree on response to the following application.
[0472/23 Yellowmead Farm](#) – Cllr Greatrex and Cllr Wood to report on application and site visit. Extension granted by DNPA until 30th November for Council response.

- 14. Financial management** - see Financial Report for details
- a) Payments to be approved;
 - b) National Pay Award for Clerks Salary, back dated to March 2023.
- 15. Budget 2024/25 and Precept** – Council to approve 2024/25 budget v3 as proposed and circulated by Clerk, which would result in a 3% increase in the Precept amount.
- 16. Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for updates regarding matters listed below, and ongoing matters being dealt with.
- a) Christmas Trees – Prison have agreed to donate two trees to Princetown.
 - b) Duchy Play Park – rent increase
 - c) DNPA additional signage to parking and EV charging points
 - d) Effect of Bank Closures – response from banks.
 - e) City Bus Service 98 3pm - buses turning early in village
- 17. Reports from Committees, Sub Groups and Special Interests:**
- a) Play Park Inspections and Action Plan – Cllr Williams reporting on inspections in November. Cllr Byrom on rota for inspections in December. Following resignation of Stephen Butterworth we need a Councillor for inspections in January.
- 18. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 19. Exchange of information** -
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- a) Sir Geoffrey Cox Parliamentary Petition regarding the state of rural roads in Devon
 - b) Response from Sir Geoffrey Cox regarding Parking enforcement in Princetown
- 20. Date of next meeting** - 1930 on Tuesday 19th December 2023
Princetown Community Centre