



Dartmoor Forest Parish Council

13th December 2023

Councillor Briefing Notes for Meeting on 19th December 2023 **7.30pm in Princetown Community Centre**

1. **Apologies** – Cllr Manning
2. **Declarations of interest** -
3. **Acceptance of minutes** - As previously circulated for meeting on 28th November 2023.
4. **Urgent decisions since last meeting** – none
5. **Co-option to fill vacancy in Princetown ward** –
 - a) Please see personal statement from Hazel Williams - Appendix 1
6. **Princetown Remembrance Parade and Service** – Update from Cllr Clarke-Major on meeting with ex-service personnel in the village.
7. **Snow Warden Procedure** – As raised by Cllr Easton at the last meeting, Council to review document and procedures currently in place, and to agree action to implement procedures or amend as necessary. Please familiarise yourselves with the [Snow Warden Procedure](#) and [Snow Warden Risk Assessment](#) prior to the meeting.
8. **Residents' issues or concerns** – standing item - nothing raised at time of issuing agenda
9. **Parking issues (Princetown)**- standing item - nothing raised at time of issuing agenda
10. **1st PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
11. **Play Park** – Cllr Williams to report back on the work entailed to repair the ground under the zip wire and the associated costs. To repair ground under the zipwire will require 40 grass mats, plus peg and ties, 4 tonne topsoil, 60m of 3x2inch wood for the boarding. Also need to source bitumen/sealant to repair the joints between the matting under the swings.
Council to identify a working party and agree action and approve expenditure. See Appendix 2 for examples of matting costs.
12. **Planning** – no applications to be considered at time of issuing agenda.
 - a) Cllr Greatrex to report on recent site visit to Yellowmead Farm regarding applications [0413/23](#) and [0472/23](#) Granted Conditionally 14/12/23
13. **Financial management** - see Financial Report for details
14. **Updates on correspondence/ actions from previous meetings** – Clerk to update
15. **Reports from Committees, Sub Groups and Special Interests:**
 - a) Play Park Inspections and Action Plan –Cllr Byrom to report on inspections to date in December. Cllr Greatrex on rota for January inspections.
16. **2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
17. **Exchange of information** – Around the table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
 - a) Christmas Cards received from Duchy staff at Princetown, Sir Geoffrey Cox, HMP Dartmoor Governor & Staff.
 - b) Road Closure Higher Longford to Merrivale Bridge 31 Jan – 2 Feb 2024 Appendix 3
18. **Date of next meeting** - 1930 on Tuesday 23rd January 2024
Princetown Community Centre

Appendix 1

My name is Hazel Williams. I was brought up in a rural farming area of Devon, and from an early age, through both play and work, I gained a deep knowledge, love and respect for our countryside.

As a young adult I was homeless twice. I lived in squalid social housing and suffered extreme financial hardship for several years. That said, I became a homeowner in my early twenties and have owned my own property since then, despite being a single parent of two young children for 10 years. These experiences taught me much about the difficulties of poor housing and coping with no money.

As a young mother my work roles were varied, ranging from organic gardening to debt collecting, and from market research to therapeutic counselling. During my 3-year intense training course to become a Therapeutic Counsellor, I learnt confidentiality, empathy, professionalism, how to listen and how to always be non-judgemental. These skills have become a part of me and guide me in all my actions.

For the last twenty years I have worked in managerial roles within training, health and safety and human resources. I gained a CIPD degree in Human Resources Management in 2017, and NEBOSH in H&S in 2019, both entirely self-driven, working remotely from home.

My most recent role was HR and H&S Manager for a Tavistock-based building company. Here I compiled the H&S plans for their building works, wrote their risk assessments, carried out site inspections, and assessed planning applications. I also acted as Letting Agent for their portfolio of 10 residential properties and two commercial properties. I have strong administration and organisation skills and am a very quick learner. For example, I implemented the Auto-Enrolment Pension Scheme across the company, I instigated GDPR Data Protection Policies and Procedures across the board, and, together with the leadership team, I steered the company safely through the unprecedented trials of Covid-19, meaning we had to stop work for only 6 weeks throughout the entire pandemic.

I am now retired. I have lived in Princetown for over 10 years. In this time I have become deeply involved in the community, for example:

- Helping organize fund-raising events for the local Fire Station
- Regularly taking part in the Tidy Princetown initiative, including helping renovate the village bus shelters
- Being a founder member, and now chairperson, of the Princetown Churchyard Maintenance volunteer charity group
- Being a Committee Officer of and helping organize the Princetown Arts Festival, and
- Compiling calendars depicting Dartmoor flora using my own award-winning photographs

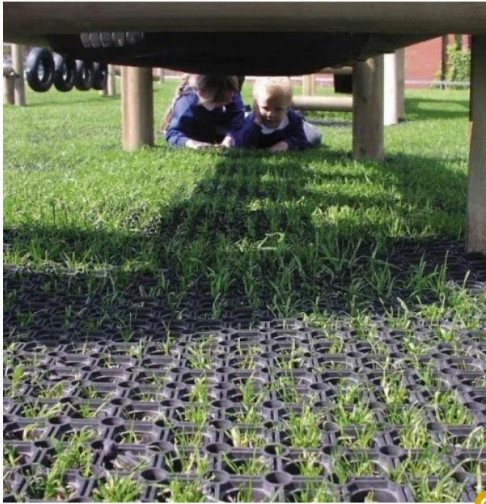
As all this shows, I have an abundance of skills, knowledge and experience related to being a Counsellor, and I know my personality is ideally suited to the role. I am driven in helping the local community and am passionate in caring for the moorland and all the wildlife therein.

I care deeply about Princetown, and would value the opportunity to use my time and skills in working with the Parish Council to develop the ward to become the even more thriving, safe and collaborative community I know it can be.

I hereby confirm that I am eligible for co-option as a Councillor, and that I will be attending the Council's next meeting on 19th December 2023 at 7.30pm at Princetown Community Centre.

Appendix 2

[Buy Playground Safety Grass Mats in UK \(industrialproducts-uk.co.uk\)](http://www.industrialproducts-uk.co.uk) 40x £26.00 = £1040



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Alt Product Code COMMATSAF0002

Commercially tested to EN1177 our 1m x 1.5m x 23mm thick c/w pegs and ties to provide a CFH of 3.00m depending on soil conditions.

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Buy 30 for **£28.08** (Exc. Vat: £23.40) each and save 10%
Buy 50 for **£26.52** (Exc. Vat: £22.10) each and save 15%

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£26.00 exc. vat

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<https://www.onlineplaygrounds.co.uk/safagrass-mats-1m-x-1-5m-sg1.html> 40x£28.38 = £1135



Playground Safety Grass Mats


Size: Grass Mat without Pegs and Ties 1.0m x 1.5m x 23mm

Grass Mat without Pegs and Ties 1.0m x 1.5m x 23mm

Price: £34.05 Incl. VAT
£28.38 Exc. VAT

Quantity:

<https://www.polymax.co.uk/rubber-matting-rubber-flooring/grass-mat/easi-grass-mat>
40x £20.58 = £823.20



EASI Grass Mat

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Quick Overview

Outdoor rubber grass mats and safety matting

- o Ideal for use as garden matting, grass mats and playground matting
- o Raised studded underside prevents the mats from slipping on grassy or uneven surfaces
- o RAPRA tested to critical fall height of up to 3.4 metres
- o Open-holed design is great for drainage, comfort underfoot and slip resistance
- o 23mm thick EASI mats are BS EN1177:2008 certified.

For Fire Retardant EASI Mats [click here](#).

Competitive delivery charges!

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Article No.	Profile Drawing	Length (mm)	Width (mm)	Thickness (mm)	Price				Qty
					1+	20+	50+	100+	
1001362		1500.00	1000.00	23.00	£22.50	£20.50	£19.50	£18.50	<input type="text" value="0"/>

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sales@polymax.co.uk

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ROAD TRAFFIC REGULATION ACT 1984

SECTION 14

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (ROAD FROM HIGHER LONGFORD TO MERRIVALE BRIDGE, MERRIVALE) NOTICE 2024

TEMPORARY PROHIBITION OF THROUGH TRAFFIC

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **WEDNESDAY 31 JANUARY 2024**
for a maximum of 5 days

Until **FRIDAY 2 FEBRUARY 2024** (both dates inclusive)

No person shall cause or permit any vehicle to proceed on the sections of Affected Roads.

Roads affected -
ROAD FROM HIGHER LONGFORD TO MERRIVALE BRIDGE, MERRIVALE

The alternative, signed, route for vehicles will be via - B3357 - B3212 - A386 - A390
DRAKES VILLAS - FORD STREET - CHAPEL STREET - PLYMOUTH ROAD - WEST AVENUE - A386 - B3357

This temporary restriction is considered necessary to enable -
RESURFACING WORKS

For additional information contact:
E & J W GLENDINNING LIMITED
Telephone: **01392 382442**

Dated: WEDNESDAY 31 JANUARY 2024

Meg Booth
Director of Climate Change, Environment and
Transport
Devon Highways
Devon County Council
County Hall
Exeter
EX2 4QD

Ref: TTRO2454506

