

Agenda Item - Financial Management April 2024

Payments to be approved this month:

Payment Authorisation Sheet			Meeting:	
Ref	Date	Payee & Details	Amount	BACS amount
1735	02/04/24	West Devon Bourough Council - Cemetery Rates April 24 - Sept 24	109.56	
1736	04/04/24	West Devon Bourough Council - Dog bin emptying 4 bins fortnightly winter 2023/24	190.94	
1737	11/04/24	Transfer to Lloyds Savings Account	10000.00	
1742	23/04/2024	Jackie Bennetts - Clerk Pay	488.95	498.97
1743	00/01/1900	Jackie Bennetts Clerk Expenses Plot makers B61 (Amazon	10.02	
1744	23/04/2024	David Cole - Lengthsman Pay	726.00	
1745	23/04/2024	Jake Cook - Litter Picker fee	46.00	
1746	23/04/2024	RoSPA Play Safety - Annual Inspection fee	141.60	
1747	23/04/2024	DALC (NALC & DALC Affiliation fee and service charge)	423.54	
1748	23/04/2024	EB Champernowne - Plants - LOVE Project	174.19	
1749	23/04/2024	Re-imbursing Cllr M Williams - Compost for LOVE	19.18	
1750	23/04/2024	Re-imbursing Cllr H Williams - Compast and Troughs LOVE	55.99	

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 20/04/24

Significant Changes: £10,000 deposited in Savings Account (95 day notice)

Outstanding Cheques: none

Outstanding Income: none

Invoices to be issued: 001/24 – Football Pitch Cut £ 60.31
002/24 – Churchyard Cut £ 38.92

Outstanding Payments/Liabilities: none

Risks: none

VAT to be Claimed: (2023-24:£ 888.74) 2024-25: 143.18

Annual Governance and Accountability Review (AGAR) needs to be submitted by end of June at latest. Internal Audit needs to take place and be signed off by end May.

Insurance Policy Renewal: due 1st June Premium quoted as £560.07 (increased from £485.27 2023)

Lengthsman: David Cole has recorded 21 hours this month on DFPC tasks.

Total hours worked 2024/25 = 21 out of 480.

Balance of hours is therefore 459 remaining to end March 2025.

He has worked additional 6.5 hours on contracting work Football Pitch and Churchyard.

David has been paid his normal 40 hours, plus 15 additional hours to cover Pitch and Churchyard cutting 2023/24 remaining balance of 41.5hrs will be paid over next 3 months. As agreed 26/04/24

LOVE Project: Income £250 Expenditure to date: £249.36 (inc £41.56 vat to be reclaimed) see over for detail.

Play Park Repairs: Balance of £44.47 carried forward from 2023/4, plus vat to be reclaimed of £389.29. Grass seed will be bought once weather warms up.

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Other applications will be progressed when funding suitable funding streams are identified for the projects below.

- a. Bench seats and a 'chat bench' in Princetown village centre.
- b. Better footpath signposting before Station Cottages.
- c. Replacement of Defibs
- d. Replacement of Play Equipment in Play Park

