

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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16 April 2025

Dear Councillor,

You are duly summonsed to attend the Annual Parish Meeting to be held at **1830** on Tuesday 22nd April 2025, at Princetown Community Centre, to be followed at **1930** by the Parish Council Meeting.

Jackie Bennetts

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Williams will chair the meetings

Annual Parish Meeting 2025 - Agenda

- 1. Apologies –**
- 2. Annual Parish Meeting 2024 – Matters arising from last meeting**
- 3. Presentations by Local Organisations:**
 - a) Princetown Library
 - b) Princetown Business Network
 - c) Princetown Charity Shop
 - d) High Moorland Women's Institute
 - e) Princetown Primary School –Parent, Teacher & Friends Association & Governors
 - f) Princetown Food Hub
- 4. Matters raised by Electors –** Opportunity for members of the Public to raise matters of concern, or suggest actions for the coming year.

Parish Council Meeting Agenda

- 1. Apologies –**
- 2. Declarations of interest -**
- 3. Acceptance of minutes -** As previously circulated for meeting 25th March 2025.
- 4. Urgent decisions since last meeting –** none
- 5. Recruiting to replace Cllr Greatrex and Cllr Manning –** Clerk to update on the situation and process for filling the vacancies arising as a result of recent resignation of two Councillors.
- 6. Vision for Princetown / DNPA Visitor Centre -** Update on the current situation, and actions taken to date. Council to discuss and agree any further actions to be taken.
- 7. Parking Issues –** no issues raised at time of publishing the agenda
- 8. Residents' issues or concerns –**
 - a) West Dart Valley - 1st quarter 2025 Report –
 - b) Proposed catering van once a week at Ramblers Rest
- 9. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.

- 10. Planning** – Council to consider, discuss and agree on response to DNPA regarding the application listed below
[25/0021 Tree Conservation Consultation Letter](#) - Notification at HM Prison Dartmoor, Tavistock Road, Princetown, PL20 6RR
- 11. Play Park** – Update on Inspections, Action Plan and feedback from working group on next phase of development and proposed funding application.
- 12. Financial management** - see Financial Report for details
- a) Payments to be approved
 - b) Arrangements for AGAR and internal audit of accounts 2024/5
 - c) Quotes for Insurance 2025/6- implications for updating risk assessments and volunteer records.
- 13. Updates on correspondence/ actions from previous meetings**
See 'Briefing Notes' for updates regarding ongoing matters being dealt with not covered already.
- a) Adoption of BT phone box – Princetown –
 - b) Litter Picking – Play Park – update from Working Group
 - c) Better Signage to DNPA Car Park – as raised at February meeting.
 - d) Drainage issue on track near Postbridge Cemetery – Council to consider and agree action to be taken
- 14. Reports and Updates from Committees, Sub Groups and Special Interests:** See 'Briefing Notes' for updates on issues listed below
- a) LOVE (Love Our Village Enthusiasts) Project – Cllr Hazel Williams
 - b) Tidy Princetown Sessions – Cllr Mark Williams
 - c) The Plot - Community Garden - Cllr Hazel Williams
 - d) CCTV System Check & any requests – CCTV Working Group - need to identify replacement for Cllr Manning
 - e) Speedwatch - Cllr Gregg Manning - Council will need to consider how this will work going forwards with Cllr Manning leaving Council.
 - f) Defibs – Cllrs Geen and Watson
 - g) Primary School and PTA – Cllr Byrom
 - h) Youth Club – Cllr Byrom
 - i) Litter Picking Play Park
- 15. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 16. Exchange of information** – Around the table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 17. Date of next meeting -** **Annual Council Meeting**
1930 on Tuesday 27th May 2025
Princetown Community Centre