

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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20th May 2025

Dear Councillor,

You are duly summonsed to attend the Annual Council Meeting to be held at **1930** on Tuesday 27th May 2025, at Princetown Community Centre.

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Williams will chair the beginning of the meeting

Parish Council Meeting Agenda

- 1. Apologies –**
- 2. Declarations of interest –**
- 3. Chair's Annual Report –** Cllr Mark Williams to give brief summary May 2024- May 2025
- 4. Election of Chair & Vice Chair –** Election of officers for the year May 2025 – May 2026.

The newly elected Chair will preside for the remainder of the meeting
- 5. Urgent decisions since last meeting –**
- 6. Acceptance of minutes -** As previously circulated for meeting on 22nd April 2025
- 7. Co-option to fill the Postbridge Vacancy -**
- 8. Co-option to fill the Princetown Vacancy -**
- 9. Vision for Princetown / DNPA Visitor Centre -** Update on the current situation, and actions taken to date. Council to discuss and agree any further actions to be taken.
- 10. Residents' issues or concerns –**
 - a) As raised at April meeting – lack of footpath
- 11. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration.
- 12. Planning –** Council to consider, discuss and agree on response to DNPA regarding the application listed below
 - a) [0168/25](#) Consultation Request Letter - Application at Land Adjacent to Moorland View, PL20 6QZ (Deadline extended to 30th May)
 - b) Appeal Notification Letter - W/25/3363561 - Land at Lakehead Hill, Postbridge, Yelverton, PL20 6TW ref [028/24](#) which Council recommended APPROVAL at meeting February 2024 (Deadline for any additional comments 30th May)
- 13. Play Park –**
 - a) Update on Inspections & Action Plan
 - b) Feedback from working group on next phase of development and funding application.
- 14. Insurance -** Council to approve insurance provider for coming year.

- 15. Financial management** - see Financial Report for details
- a) Payments to be approved
 - b) Lloyds signatory to replace Greg Manning – update on progress
 - c) Credit Account at Mole Valley – Council to consider and agree whether a credit account should be set up, if so, what the credit limit should be, and who should have access to this account.
- 16. 2024/25 Annual Governance and Accountability Return**
- a) Council to receive Bank Reconciliation and Variance Analysis
 - b) Council to receive Internal Auditor report
 - c) Council to consider and approve the Annual Governance Statement, to be signed by Chair & Clerk.
 - d) Council to consider and approve the Accounting Statements to be signed by Chair
- 17. Ride on Mower** – Council to discuss issues with mower and agree actions to be taken - to repair, or consider replacing.
- 18. Request from Postbridge Village Hall** - for donation to secure water supply from a bore hole.
- 19. Updates on correspondence/ actions from previous meetings**
See 'Briefing Notes' for updates regarding ongoing matters being dealt with not covered already.
- a) Adoption of BT phone box – Princetown –
 - b) Drainage issue on track near Postbridge Cemetery – Council to consider and agree action to be taken
- 20. Reports and Updates from Committees, Sub Groups and Special Interests:** See 'Briefing Notes' for updates on issues listed below
- a) CCTV System Check & any requests – CCTV Working Group - need to identify replacement for Cllr Manning
 - b) LOVE (Love Our Village Enthusiasts) Project – Cllr Hazel Williams
 - c) Tidy Princetown Sessions – Cllr Mark Williams
 - d) The Plot - Community Garden - Cllr Hazel Williams
 - e) Litter Picking Play Park – Cllrs Grover and M Williams
 - f) Defibs – Cllrs Geen and Watson
 - g) Speedwatch - Greg Manning
 - h) Primary School and PTA – Cllr Byrom
 - i) Youth Club – Cllr Byrom
- 21. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 22. Exchange of information** – Around the table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 23. Date of next meeting -** **Council Meeting**
1930 on Tuesday 24th June 2025
Princetown Community Centre