

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 2025

Prepared by (Name and Role):

Date: 15/04/2025

	£	£
<b>Balance per bank statements as at 31/3/25:</b>		
Lloyds Community	£ 21,785.85	
Lloyds Saving	<u>£ 10,373.14</u>	
		32,158.99
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 <b>(enter these as negative numbers)</b>		
item 1		
item 2	<u>                    </u>	-
Add: any un-banked cash as at 31/3/25		
		<u>                    </u>
		-
<b>Net balances as at 31/3/25 (Box 8)</b>		<u><u>32,158.99</u></u>