

Agenda Item - Financial Management Aug 2025

Payments to be approved this month:

Payment Authorisation Sheet				
Ref	Meeting	Payee	Details	Amount
1950	08.Aug	Lloyds Bank	Monthly Service Charge 10/06 to 9/07	£ 4.25
1951	08.Aug	HMRC	PAYE to Aug 2025	£ 93.12
1952	08.Aug	CastleCCTV	Callout to fit new fan inc parts	£ 192.00
1953	08.Aug	Online Playgrounds	Rubber Tile Adhesive x 6	£ 178.16
1954	08.Aug	Duchy of Cornwall	Rent - Village Green, Play Park - green top of Bellever Close	£ 1.79
1955	08.Aug	Westernweb	DFPC PC repair/update	£ 89.98
1956	08.Aug	Hazel Williams	Expenses - LOVE - Plants - Plants Galore	£ 20.00
1957	08.Aug	Jackie Bennetts	Expenses - Plot Markers B62	£ 9.00
1958	08.Aug	Jackie Bennetts	Expenses - Mileage - PC repair	£ 18.00
1959	08.Aug	Jackie Bennetts	Clerk Pay	£ 627.49
1960	08.Aug	David Cole	Lengthsman Pay + Contracting work	£ 643.00
1961	08.Aug	David Cole	Lengthsman Expenses	£ 40.09
Total				£ 1,876.79

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 20/08/25

Significant Changes: none

Outstanding Income: none

Invoices to be issued: 03/25 Princetown Churchyard for £83.76

Outstanding Payments/Liabilities: none

Risks: none

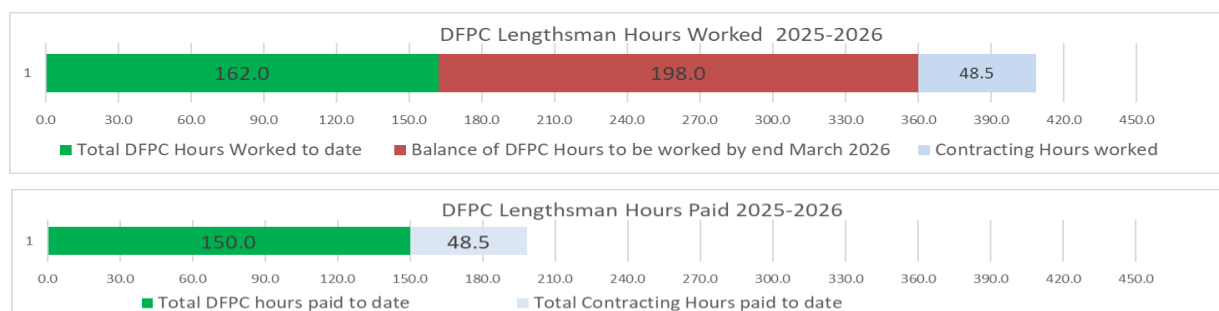
VAT to be Claimed: 2025-26: £ 382.03 to date

Lengthsman:

David Cole reported he has worked 39.0 hours on Parish tasks 16th July to 20th August.

David has worked a total of 12.5 Contracting hours in August.

He has been paid 30 DFPC hours and 12.5 Contracting hours in August 2025.



LOVE Project:

2025/6	LOVE Project			£1,016.40	£813.13	£18.28	£203.27	26/08/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£1,906.23	£ 615.59	£69.21	£1,290.64	26/08/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- a. Replacement of Play Equipment in Play Park
- b. Picnic benches for Play Park
- c. Replacement of Defibs
- d. Bench seats and a 'chat bench' in Princetown village centre.
- e. Better footpath signposting before Station Cottages.

Report of Accounts - Month August 2025

Dartmoor Forest Parish Council Accounts August 2025						
Summary		Balance	Income to date	Expenditure to date incl vat		Notes
	Carried forward from 2024-2026	£ 32,158.99				Includes £10,373.14 in Savings Account
	Interest Earned 2025-6		£ 105.38			
	Income 2025-6		£ 14,256.50			
	Expenditure 2025-6			-£11,075.31		
	Balance to be carried forward	£ 35,445.56				Includes Savings Account
Reconciliation						
	Balance Current Account as on 17/08/25	£ 26,883.92				
	Balance Savings Account as on 01/08/25	£ 10,478.52				
	Plus outstanding income this month	£ -				
	Less Expenditure this month	£ 1,916.88				
	Balance to c/f	£ 35,445.56		£ -	Variance	
Income		Predicted	Actual to date			Notes
	Precept	£ 19,462.00	£ 9,731.00			
	Grass Cutting & Lengthsman	£ 2,390.00	£ 1,380.81			Contracted grass cutting Duchy, Highways, Plot B62,
	Cemetery Fees		£ 108.00			Lloyds Complaint Compensation
	Other - Donations/Funding etc		£ 110.00			Funding achieved
	The Plot		£ 252.00			Donations received
	LOVE Project	£ 500.00	£ 800.00			
	VAT reclaim 2024-25		£ 1,874.69			
	VAT reclaim 2025-26	£ 1,000.00				
		£23,352.00	£14,256.50			
Expenditure (ex VAT)		Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
	Litter Picking	£ 775.00	£ 775.00	£ 22.15	£ 752.85	
	Lengthsman Pay	£ 7,480.00	£ 7,480.00	£ 3,003.19	£ 4,476.81	£1000 anticipated to come from Contracting income Pitch & Churchyard
	Grasscutting	£ 450.00	£ 450.00	£ 183.08	£ 266.92	
	Dog Bins	£ 395.00	£ 395.00	£ 190.94	£ 204.06	
	Play Area	£ 1,246.00	£ 1,246.00	£ 348.52	£ 897.48	
	Running Costs	£ 600.00	£ 600.00	£ 299.17	£ 300.83	
	Cemetery	£ 400.00	£ 400.00	£ 7.51	£ 392.49	£400 to build reserve for Maintenance and Tree work
	Improve & Repair	£ 848.00	£ 848.00	£ 277.47	£ 570.53	£250 to build reserve to replace Defibs
	VZSW Project (reserves £1309)	£ -	£ 1,309.00	£ -	£ 1,309.00	
	Tools & equipment	£ -	£ -	£ -	£ -	
	Donations with Powers	£ -	£ -	£ 75.00	-£ 75.00	
	Section 137	£ 30.00	£ 30.00	£ 24.99	£ 5.01	
	Tidy Princetown	£ -	£ -	£ -	£ -	
	LOVE Project	£ 500.00	£ 1,016.40	£ 794.85	£ 221.55	Actual budget = c/f from 2024/5 plus donations received
	The Plot		£ 1,906.23	£ 541.38	£ 1,364.85	Actual budget = c/f from 2024/5 plus funding received
	Fees	£ 1,205.00	£ 1,205.00	£ 566.20	£ 638.80	
	Admin Costs	£ 1,501.00	£ 1,501.00	£ 961.12	£ 539.88	
	Clerk's Pay	£ 7,248.24	£ 7,248.24	£ 3,137.25	£ 4,110.99	
	HMRC PAYE	£ 523.20	£ 523.20	£ 245.46	£ 277.74	
	Training	£ 150.00	£ 150.00	£ -	£ 150.00	
	Reserve Transfer	£ -	£ 773.14		£ 773.14	CCTV donation & linterest earned
	VAT Paid			£ 397.03	-£ 397.03	Vat to be re claimed in March 2026
	Total	£ 23,351.44	£ 27,856.21	£ 11,075.31	£ 16,780.90	
Reserves Held by the Parish Council 2025-2026						
Allocated:	Start of Year	Transfer In	Transfers Out	Balance		Notes
	Skate Park	£ 500.00		£ 500.00		Could this be transferred back to General?
	Speed Reduction & Animal Safety	£ 1,336.45		£ 1,336.45		Speedwatch funds held by DFPC
	Contested Election	£ 2,500.00		£ 2,500.00		in case of contested election to cover WDBC charges
	Grass cutting equipment	£ 5,000.00		£ 5,000.00		to replace equipment if required
	VZSW (vat reclaim & underspend)	£ 1,309.00		£ 1,309.00		for additional signage on B3312
	Cemetery Maintenance & Tree Work		£ 400.00	£ 400.00		to build reserve for Maintenance and Tree work
	Defib replacement		£ 250.00	£ 250.00		to build reserve to replace Defibs
	Charity Shop Donation for CCTV		£ 400.00	£ 400.00		For additional CCTV cameras on school - no longer going ahead.
	LOVE		£ 216.40	£ -		b/f from 2024.25
	The PLOT		£ 1,654.23	£ -		b/f from 2024.25
	Interest Earned on Savings Account		£ 373.14	£ 75.00	£ 298.14	Postbridge Village Hall Donation 06/25
		£ 10,645.45	£ 3,293.77	£ 1,945.63	£ 11,993.59	
Unallocated:						
	General Reserve at start of year	£ 21,513.54		End of year	£ 23,451.97	Includes £10,000 held in Savings Account
Assets Held by the Parish Council						Notes
	Playground Equipment	£ 67,485.63				
	Community Assets	£ 19,754.46				
	Information Systems Equipment	£ 843.34				
	VZSW Grant Resources	£ 6,280.20				see asset sheet for details of each category
	Tools and Other Equipment	£ 7,344.06				
	CCTV System	£ 4,275.34				
	Miscellaneous	£ 601.71				
	Total	£ 106,584.74				

Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts
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Princetown Churchyard Maintenance Fund
By e-mail hazelianetwilliams@gmail.com and
greggmanning1@outlook.com

26 August 2025

Dear Hazel and Gregg

Invoice 03/25 Grass Cutting Princetown Churchyard

Thank you for asking Dartmoor Forest Parish Council to cut the Churchyard. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 2.5 hours labour: £15.13 x 2.5 = £37.82
Petrol & wear'n'tear on machinery (based on average consumption): £ 4.06

Invoice 03/25

To cut grass in Princetown Churchyard	24/07/2025	£41.88
	08/08/2025	£41.88

TOTAL £ 83.76

Payment Details:

Bank:	Lloyds Bank Fore Street Okehampton
Account Holder:	Dartmoor Forest Parish Council
Sort Code:	30-96-23
Account Number:	00741473
Payment:	Within 30 days

Yours sincerely

Jackie Bennetts