

Agenda Item - Financial Management October 2025

Payments to be approved this month:

Ref	Payee	Details	Income	Expense
1975	West Devon Borough Council	Postbridge Cemetery Rates	£ -	£ 110.00
1976	West Devon Borough Council	Dog Poo Bins Empty	£ -	£ 238.68
1977	Lloyds Bank	Monthly Service Charge 10/07 to 9/08	£ -	£ 4.25
1978	Princetown Football Club	INV 09/25 - Pitch Cutting 02/10	£ 67.70	£ -
1979	Duchy of Cornwall	INV 07/25 Donation to DFPC Calendar 2026	£ 250.00	£ -
1980	West Devon Borough Council	Locality Funding - Calendar & Notice board	£ 200.00	£ -
1981	Devon County Council	Growing Communities Fund GCF1056	£1,000.00	£ -
1982	Mark Hutchins	Grave Gigger BB2 20.09.2025	£ -	£ 100.00
1983	Western Web	Renewal of domain/ webspace	£ -	£ 162.00
1984	Dartprint	200x 2026 Calendar Print	£ -	£ 662.40
1985	HMRC	PAYE to Nov 2025	£ -	£ 96.72
1986	Jackie Bennetts	Expenses - Poppy wreath	£ -	£ 24.49
1987	Jackie Bennetts	Expenses - File dividers	£ -	£ 6.99
1988	Jackie Bennetts	Expenses - PLOT - Compost bins	£ -	£ 209.97
1989	Jackie Bennetts	Expenses - Cemetery Plot Marker numbers/letters	£ -	£ 42.03
1990	Jackie Bennetts	Clerk Pay	£ -	£ 644.16
1991	David Cole	Lengthsman Pay	£ -	£ 453.88
1992	David Cole	Lengthsman Expenses	£ -	£ 40.00
Total			£1,517.70	£ 2,795.57

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 21/10/2025

Significant Changes: none

Outstanding Income: 05/25 Princetown Church Yard £ 41.88
08/25 DCC Urban Grass Cutting £134.00

Invoices to be issued: 10/25 Princetown Church Yard £ 41.88

Outstanding Payments/Liabilities: none

Risks: none

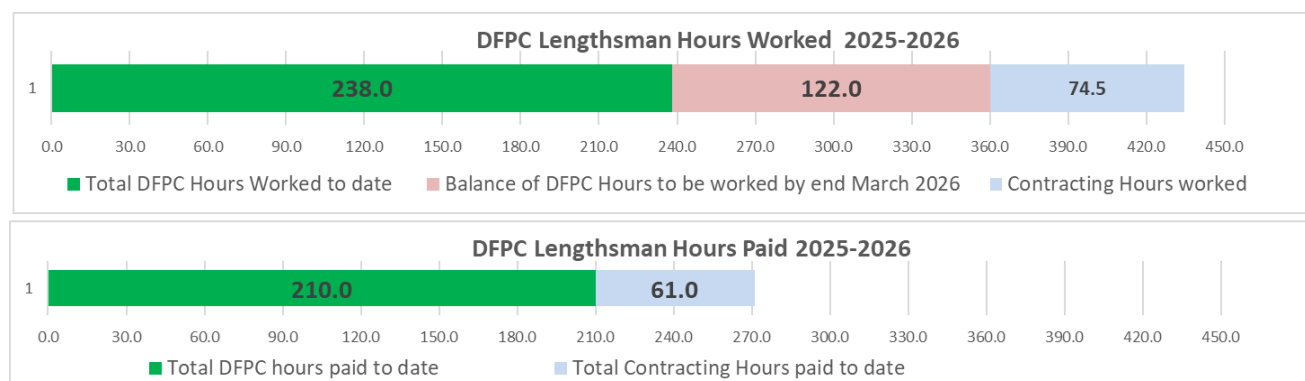
VAT to be Claimed: 2025-26: £ 680.98 to date

Lengthsman:

David Cole reported he has worked 46 hours on Parish tasks 20th September to 21st October.

David has worked a total of 13.5 Contracting hours.

He has been paid 30 DFPC hours, balance of hours owing to be paid over winter months when worked hours are less.



LOVE Project:

2025/26	LOVE Project			£1,016.40	£813.13	£18.28	£203.27	28/10/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£2,906.23	£ 682.55	£80.37	£2,223.68	28/10/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- a. Replacement of Play Equipment in Play Park
- b. Picnic benches for Play Park
- c. Replacement of Defibs
- d. Bench seats and a 'chat bench' in Princetown village centre.
- e. Better footpath signposting before Station Cottages.

Report of Accounts - Month October 2025

Dartmoor Forest Parish Council					
Accounts October 2025					
Summary		Balance	Income to date	Expenditure to date incl vat	Notes
	Carried forward from 2024-2026	£ 32,158.99			Includes £10,373.14 in Savings Account to 01/10/2025
	Interest Earned 2025-6		£ 154.41		
	Income 2025-6		£ 25,906.66		
	Expenditure 2025-6			£15,822.17	
	Balance to be carried forward	£ 42,397.89			Includes Savings Account
Reconciliation					
	Balance Current Account as on 19/09/25	£ 34,312.98			
	Balance Savings Account as on 01/09/25	£ 10,527.55			
	Less Expenditure this month	£ 2,442.64			
	Balance to c/f	£ 42,397.89	£	-	Variance
Income		Predicted	Actual to date		Notes
	Precept	£ 19,462.00	£ 19,462.00		
	Grass Cutting & Lengthsman	£ 2,390.00	£ 1,599.97		Contracted grass cutting Duchy, Highways, Plot B62,
	Cemetery Fees		£ 358.00		Lloyds Complaint Compensation/ WDBC noticeboard
	Other - Donations/Funding etc		£ 210.00		Funding achieved
	The Plot		£ 1,252.00		Donations received
	LOVE Project	£ 500.00	£ 800.00		Donations/Funding received
	Calendar		£ 350.00		
	VAT reclaim 2024-25		£ 1,874.69		
	VAT reclaim 2025-26	£ 1,000.00			
		£23,352.00	£25,906.66		
Expenditure (ex VAT)		Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance
	Litter Picking	£ 775.00	£ 775.00	£ 22.15	£ 752.85
	Lengthsman Pay	£ 7,480.00	£ 7,480.00	£ 4,115.20	£ 3,364.80
	Grasscutting	£ 450.00	£ 450.00	£ 249.76	£ 200.24
	Dog Bins	£ 395.00	£ 395.00	£ 389.84	£ 5.16
	Play Area	£ 1,246.00	£ 1,246.00	£ 348.52	£ 897.48
	Running Costs	£ 600.00	£ 600.00	£ 299.17	£ 300.83
	Cemetery	£ 400.00	£ 400.00	£ 142.50	£ 257.50
	Improve & Repair	£ 848.00	£ 848.00	£ 296.21	£ 551.79
	VZSW Project (reserves £1309)	£ -	£ 1,309.00	£ -	£ 1,309.00
	Tools & equipment	£ -	£ -	£ -	£ -
	Donations with Powers	£ -	£ -	£ 94.99	£ 94.99
	Section 137	£ 30.00	£ 30.00	£ 24.99	£ 5.01
	Tidy Princetown	£ -	£ -	£ -	£ -
	Calendar 2026			£ 552.00	£ 552.00
	LOVE Project	£ 500.00	£ 1,016.40	£ 794.85	£ 221.55
	The Plot		£ 2,906.23	£ 716.36	£ 2,189.87
	Fees	£ 1,205.00	£ 1,205.00	£ 894.70	£ 310.30
	Admin Costs	£ 1,501.00	£ 1,501.00	£ 1,250.94	£ 250.06
	Clerk's Pay	£ 7,248.24	£ 7,248.24	£ 4,510.11	£ 2,738.13
	HMRC PAYE	£ 523.20	£ 523.20	£ 438.90	£ 84.30
	Training	£ 150.00	£ 150.00	£ -	£ 150.00
	Reserve Transfer	£ -	£ 773.14	£ -	£ 773.14
	VAT Paid			£ 680.98	£ 680.98
	Total	£ 23,351.44	£ 28,856.21	£ 15,822.17	£ 13,034.04
Reserves Held by the Parish Council 2025-2026					
Allocated:		Start of Year	Transfer In	Transfers Out	Balance
	Skate Park	£ 500.00			£ 500.00
	Speed Reduction & Animal Safety	£ 1,336.45			£ 1,336.45
	Contested Election	£ 2,500.00			£ 2,500.00
	Grass cutting equipment	£ 5,000.00			£ 5,000.00
	VZSW (vat reclaim & underspend)	£ 1,309.00			£ 1,309.00
	Cemetery Maintenance & Tree Work		£ 400.00		£ 1.00
	Defib replacement		£ 250.00		£ 250.00
	Charity Shop Donation for CCTV		£ 400.00		£ 400.00
	LOVE		£ 216.40	£ 216.40	£ -
	The PLOT		£ 1,654.23	£ 1,654.23	£ -
	Interest Earned on Savings Account		£ 373.14	£ 75.00	£ 298.14
		£ 10,645.45	£ 3,293.77	£ 1,945.63	£ 11,594.59
Unallocated:					
	General Reserve at start of year	£ 21,513.54		End of year	£ 30,803.30
					Includes £10,000 held in Savings Account
Assets Held by the Parish Council					Notes
	Playground Equipment	£ 67,485.63			
	Community Assets	£ 19,754.46			
	Information Systems Equipment	£ 843.34			
	VZSW Grant Resources	£ 6,280.20			see asset sheet for details of each category
	Tools and Other Equipment	£ 7,344.06			
	CCTV System	£ 4,275.34			
	Miscellaneous	£ 601.71			
	Total	£ 106,584.74			

Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts
Applegarth, Walkhampton, Yelverton, PL20 6JP
Telephone: 07508 330873

Email: clerk@dartmoorforestparishcouncil.gov.uk

Website: www.dartmoorforestparishcouncil.gov.uk

Princetown Churchyard Maintenance Fund
By e-mail hazeljanetwilliams@gmail.com and
greggmanning1@outlook.com

28 October 2025

Dear Hazel and Gregg

Invoice 10/25 Grass Cutting Princetown Churchyard

Thank you for asking Dartmoor Forest Parish Council to cut the Churchyard. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 2.5 hours labour: £15.13 x 2.5 = £37.82
Petrol & wear'n'tear on machinery (based on average consumption): £ 4.06

Invoice 10/25

To cut grass in Princetown Churchyard	05/10/25		£41.88
		TOTAL	£ 41.88

Payment Details:

Bank:	Lloyds Bank Fore Street Okehampton
Account Holder:	Dartmoor Forest Parish Council
Sort Code:	30-96-23
Account Number:	00741473
Payment:	Within 30 days

Yours sincerely

Jackie Bennetts
Clerk to Dartmoor Forest Parish Council