

Agenda Item - Financial Management November 2025

Payments to be approved this month:

Ref	Payee	Details	Income	Expense	BACS amount
	Prince of Wales Pub	Calendar order x10	£ 80.00	£ -	
1994	Tavistock Information Centre	Calendar Order x10	£ 80.00	£ -	
1995	Brenton R - Forest Inn	Calendar Order x10	£ 80.00	£ -	
1996	Devon County Council	Urban Grass Cutting	£ 134.00	£ -	
1997	Two Bridges Hotel Warm Welcome Hotel	Calendar Order x6	£ 48.00	£ -	
1998	Princetown Churchyard Maintenance Group	INV 05/25 Cutting grass churchyard	£ 41.88	£ -	
1999	Princetown Churchyard Maintenance Group	INV 10/25 Cutting grass churchyard	£ 41.88	£ -	
2000	Plume of Feathers	Calendar x10	£ 80.00	£ -	
2001	DFPC	Donations from Remembrance Service 2025	£ 259.20	£ -	
2002	Lloyds Bank	Monthly Service Charge 10/9 to 9/10	£ -	£ 4.25	DD
2003	Information Commission	Annual Fee ZA153308	£ -	£ 47.00	DD
2004	DFPC	Donations collected from Remembrance Service 2025 for RBL	£ -	£ 259.20	£ 259.20
2005	Jackie Bennetts	Clerk Pay	£ -	£ 644.36	£ 760.71
2006	Jackie Bennetts	Expenses - Notice board - bus stop	£ -	£ 110.40	
2007	Jackie Bennetts	Expenses - Envelopes Calendars	£ -	£ 5.95	
2008	David Cole	Lengthsman Pay +13.5 contracting (Oct)	£ -	£ 658.13	£ 658.13
2009	HMRC	PAYE to Dec 2025	£ -	£ 106.15	£ 106.15
2010	Gregg Manning	Speedwatch Expenses New Tripod (Amazon)	£ -	£ 16.19	£ 16.19
2011	BT	Adoption fee for Telephone box 01822890201 PL20 6QF	£ -	£ 1.00	£ 1.00
Total			£ 844.96	£ 1,852.63	£ 1,801.38

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 21/11/2025

Significant Changes: none

Outstanding Income: none

Invoices to be issued: none

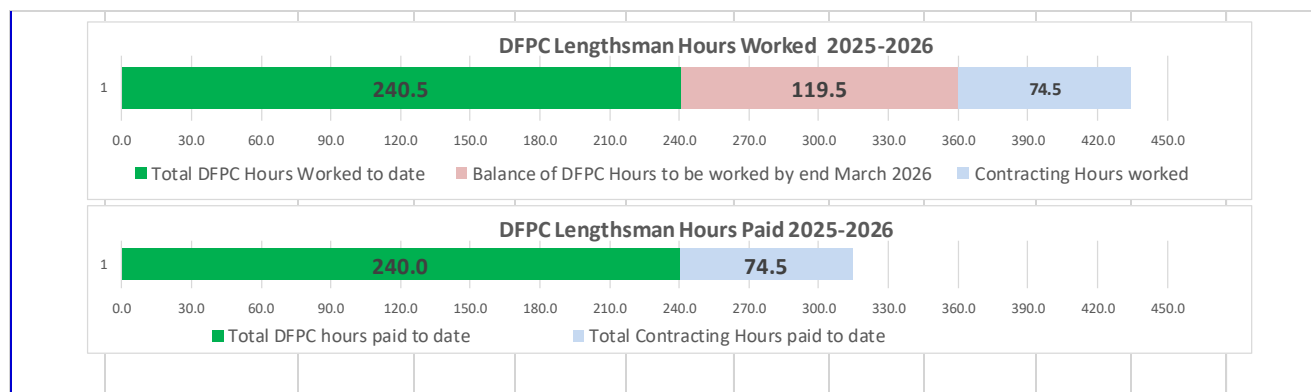
Outstanding Payments/Liabilities: none

Risks: none

VAT to be Claimed: 2025-26: £ 700.37 to date

Lengthsman:

David Cole reported he has worked 2.5 hours on Parish tasks 20th October to 21st November. Balance of 119.5 hrs to be worked before 31st March 2026



LOVE Project:

2025/26	LOVE Project			£1,016.40	£813.13	£18.28	£203.27	25/11/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£2,906.23	£ 615.59	£69.21	£2,290.64	25/11/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- a. Replacement of Play Equipment in Play Park
- b. Picnic benches for Play Park
- c. Replacement of Defibs
- d. Bench seats and a 'chat bench' in Princetown village centre.
- e. Better footpath signposting before Station Cottages.

Report of Accounts - Month November 2025

Dartmoor Forest Parish Council Accounts November 2025						
Summary		Balance	Income to date	Expenditure to date incl vat		Notes
	Carried forward from 2024-2026	£ 32,158.99				Includes £10,373.14 in Savings Account to 01/11/25
	Interest Earned 2025-6		£ 178.88			
	Income 2025-6		£ 26,842.81			
	Expenditure 2025-6			-£17,744.98		
	Balance to be carried forward	£ 41,435.70				Includes Savings Account
Reconciliation						
	Balance Current Account as on 21/11/25	£ 32,685.06				
	Balance Savings Account as on 01/11/25	£ 10,552.02				
	Less Expenditure this month	£ 1,801.38				
	Balance to c/f	£ 41,435.70		£ -	Variance	
Income	Predicted	Actual to date				Notes
	Precept £ 19,462.00	£ 19,462.00				
	Grass Cutting & Lengthsman £ 2,390.00	£ 1,817.73				Contracted grass cutting Duchy, Highways, Plot B62,
	Cemetery Fees £	£ 358.00				Lloyds Complaint Compensation
	Other - Donations/Funding etc £	£ 469.20				Funding achieved
	The Plot £	£ 1,252.00				Donations received
	LOVE Project £ 500.00	£ 800.00				Donations/Funding received
	Calendar £	£ 718.00				
	VAT reclaim 2024-25 £	£ 1,874.69				
	VAT reclaim 2025-26 £ 1,000.00					
	Transfer from Reserve £	£ 91.19				Donation to Postbridge & Speedwatch expense
	£23,352.00	£26,842.81				
Expenditure (ex VAT)	Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance		Explanation of differences between Original and Actual budget and any over/underspend
	Litter Picking £ 775.00	£ 775.00	£ 22.15	£ 752.85		
	Lengthsman Pay £ 7,480.00	£ 7,480.00	£ 4,773.33	£ 2,706.67		£1000 anticipated to come from Contracting income Pitch & Churchyard
	Grasscutting £ 450.00	£ 450.00	£ 249.76	£ 200.24		
	Dog Bins £ 395.00	£ 395.00	£ 389.84	£ 5.16		
	Play Area £ 1,246.00	£ 1,246.00	£ 348.52	£ 897.48		
	Running Costs £ 600.00	£ 600.00	£ 300.17	£ 299.83		
	Cemetery £ 400.00	£ 400.00	£ 142.50	£ 257.50		£400 to build reserve for Maintenance and Tree work
	Improve & Repair £ 848.00	£ 848.00	£ 404.40	£ 443.60		£250 to build reserve to replace Defibs
	VZSW Project (reserves £1309) £ -	£ 1,309.00	£ -	£ 1,309.00		
	Tools & equipment £ -	£ -	£ -	£ -		
	Donations with Powers £ -	£ -	£ 354.19	-£ 354.19		
	Section 137 £ 30.00	£ 30.00	£ 24.99	£ 5.01		
	Tidy Princetown £ -	£ -	£ -	£ -		
	Calendar 2026 £		£ 552.00	-£ 552.00		
	LOVE Project £ 500.00	£ 1,016.40	£ 794.85	£ 221.55		Actual budget = c/f from 2024/5 plus donations received
	The Plot £	£ 2,906.23	£ 716.36	£ 2,189.87		Actual budget = c/f from 2024/5 plus funding received
	Fees £ 1,205.00	£ 1,205.00	£ 945.95	£ 259.05		
	Admin Costs £ 1,501.00	£ 1,501.00	£ 1,255.90	£ 245.10		
	Clerk's Pay £ 7,248.24	£ 7,248.24	£ 5,154.47	£ 2,093.77		
	HMRC PAYE £ 523.20	£ 523.20	£ 524.04	-£ 0.84		
	Training £ 150.00	£ 150.00	£ -	£ 150.00		
	Reserve Transfer £ -	£ 789.33	£ 91.19	£ 698.14		CCTV donation & Interest earned, Speedwatch expense
	VAT Paid £		£ 700.37	-£ 700.37		Vat to be claimed in March 2026
	Total £ 23,351.44	£ 28,872.40	£ 17,744.98	£ 11,127.42		
Reserves Held by the Parish Council 2025-2026						
Allocated:	Start of Year	Transfer In	Transfers Out	Balance		Notes
	Skate Park £ 500.00			£ 500.00		Could this be transferred back to General?
	Speed Reduction & Animal Safety £ 1,336.45		£ 16.19	£ 1,320.26		Speedwatch funds held by DFPC
	Contested Election £ 2,500.00			£ 2,500.00		in case of contested election to cover WDBC charges
	Grass cutting equipment £ 5,000.00			£ 5,000.00		to replace equipment if required
	VZSW (vat reclaim & underspend) £ 1,309.00			£ 1,309.00		for additional signage on B3312
	Cemetery Maintenance & Tree Work £	£ 400.00		£ 1.00		to build reserve for Maintenance and Tree work
	Defib replacement £	£ 250.00		£ 250.00		to build reserve to replace Defibs
	Charity Shop Donation for CCTV £	£ 400.00		£ 400.00		For additional CCTV cameras on school - no longer going ahead.
	LOVE £	£ 216.40	£ 216.40	£ -		b/f from 2024.25
	The PLOT £	£ 1,654.23	£ 1,654.23	£ -		b/f from 2024.25
	Interest Earned on Savings Account £	£ 373.14	£ 75.00	£ 298.14		Postbridge Village Hall Donation 06/25
	£ 10,645.45	£ 3,293.77	£ 1,961.82	£ 11,578.40		
Unallocated:						
	General Reserve at start of year £ 21,513.54		End of year £ 29,857.30			Includes £10,000 held in Savings Account
Assets Held by the Parish Council	2024/5	2025/6				Notes
	Playground Equipment £ 67,485.63	£ 67,485.63				
	Community Assets £ 19,754.46	£ 19,754.46				
	Information Systems Equipment £ 843.34	£ 843.34				
	VZSW Grant Resources £ 6,280.20	£ 6,280.20				see asset sheet for details of each category
	Tools and Other Equipment £ 7,344.06	£ 7,344.06				
	CCTV System £ 4,275.34	£ 4,275.34				
	Miscellaneous £ 601.71	£ 601.71				
	Total £ 106,584.74	£ 106,584.74				

Draft Budget 2026/27

Dartmoor Forest Parish Council					
Draft Budget 2026-27					
Summary		Balance	Income to date	Expenditure to date incl vat	Notes
Carried forward from 2025-26					Includes Savings Account
Interest Earned 2026-27					
Income 2026-27					
Expenditure 2026-27					
Balance to be carried forward					Includes Savings Account
Reconciliation					
Balance Current Account as on 21/11/25					
Balance Savings Account as on 01/11/25					
Less Expenditure this month					
Balance to c/f					Variance
Income	Predicted	Actual to date			Notes
Precept	£ 20,435.00				increased 5% from 2025-6
Grass Cutting & Lengthsman	£ 1,853.00				Contracted grass cutting Duchy, Highways, Churchyard, Pitch
Cemetery Fees					
Other - Donations/Funding etc					
The Plot					
LOVE Project					
Calendar					
VAT reclaim 2025-26	£ 1,000.00				to be claimed March 2026 (may be slightly less)
VAT reclaim 2026-27					
Interest from Savings Account	£ 300.00				
Transfer from Reserve					
	£23,588.00	£0.00			
Expenditure (ex VAT)	Draft Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
Litter Picking	£ 40.00			£ -	
Lengthsman Pay	£ 7,300.00			£ -	£1853 anticipated to come from Contracting income Pitch & Churchyard
Grasscutting Costs	£ 350.00			£ -	
Dog Bins	£ 395.00			£ -	
Play Area	£ 1,125.00			£ -	
Running Costs	£ 920.00			£ -	
Cemetery	£ 400.00			£ -	£400 to build reserve for Maintenance and Tree work
Improve & Repair	£ 894.00			£ -	£250 to build reserve to replace Defibs
VZSW Project (reserves £1309)	£ -			£ -	Reserves held £1309
Tools & equipment	£ -			£ -	
Donations with Powers	£ -			£ -	To be taken from Interest Earned on Savings Account Reserve
Section 137	£ 30.00			£ -	
Tidy Princetown	£ -			£ -	
Calendar 2026				£ -	Self funding from c/f and donations/funding
LOVE Project				£ -	Self funding from c/f and donations/funding
The Plot				£ -	Self funding from c/f and donations/funding
Fees	£ 1,260.00			£ -	
Admin Costs	£ 1,270.00			£ -	
Clerk's Pay	£ 8,344.00			£ -	
HMRC PAYE	£ 900.00			£ -	
Training	£ 360.00			£ -	
Reserve Transfer	£ -			£ -	
VAT Paid				£ -	Vat to be claimed in March 2027
Total	£ 23,588.00	£ -	£ -	£ -	