

Agenda Item - Financial Management December 2025

Payments to be approved this month:

Ref	Payee	Details	Income	Expense
2012	Flaherty	Calendar & PP	£ 12.75	£ -
2013	Ramblers Rest	Calendars x5	£ 40.00	£ -
2014	Devon Association of Local Councils	Hazel Williams - Managing Projects	£ -	£ 42.00
2015	Jackie Bennetts	Clerk Pay	£ -	£ 644.16
2016	Jackie Bennetts	Expenses - HMRC Payment 475PD002033472606	£ -	£ 144.54
2017	David Cole	Lengthsman Pay	£ -	£ 453.88
2018	HMRC	PAYE to Jan 2026	£ -	£ 75.71
2019	Brenda Cotterill	LOVE expenses - bulbs	£ -	£ 19.50
2020	Lloyds Bank	Monthly Service Charge 10/10 to 9/11	£ -	£ 4.25
Total			£ 52.75	£ 1,384.04

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 10/12/2025

Significant Changes: none

Outstanding Income: none

Invoices to be issued: none

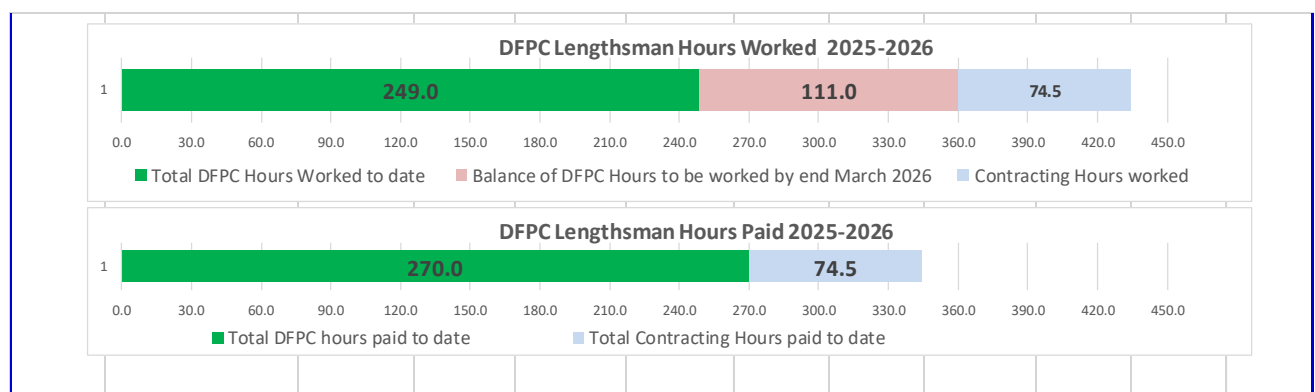
Outstanding Payments/Liabilities: none

Risks: none

VAT to be Claimed: 2025-26: £ 707.37 to date

Lengthsman:

David Cole reported he has worked 8.5 hours on Parish tasks 22nd November to 10th December. Balance of 111 hrs to be worked before 31st March 2026



LOVE Project:

2025/26	LOVE Project			£1,016.40	£832.63	£18.28	£183.77	16/12/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£2,906.23	£ 615.59	£69.21	£2,290.64	16/12/2025
				Income	Expenditure incl vat	VAT to claim	Balance	Date

Calendars

2025/26	2026 Calendars									
Transacti on no	Payee	Details	Supplier	Income	Expenditur e incl vat	VAT to claim	Balance	Date	Number sold	Balance
1979	Duchy of Cornwall	Donation Inv 10/25		£ 250.00			£ 250.00	13/10/2025		
1980	West Devon Borough Council	Donation Localities Fund		£ 100.00			£ 350.00	17/10/2025		
1984		200x Calendars Printed	Dartprint		£ 662.40	£ 110.40	-£ 312.40	03/11/2025		200
1993	Prince of Wales Pub	Calendar Order x10 Inv 15/25		£ 80.00			-£ 232.40	24/10/2025	10	190
1994	Tavistock Information Centre	Calendar Order x10 Inv 13/25		£ 80.00			-£ 152.40	28/10/2025	10	180
1995	Brenton R - Forest Inn	Calendar Order x10 Inv 17/25		£ 80.00			-£ 72.40	22/04/2025	10	170
1997	Two Bridges Hotel	Calendar Order x6 Inv 11/25		£ 48.00			-£ 24.40	22/04/2025	6	164
2000	Plume of Feathers	Calendar Order x10 Inv 12 /25		£ 80.00			£ 55.60	22/04/2025	10	154
2007	Jackie Bennetts	Envelopes for Calendars x20			£ 5.95	£ 0.99	£ 49.65	01/12/2025		
2012	Flaherty	Calendar & PP Cal 01		£ 12.75			£ 62.40	03/12/25	1	153
2013	Ramblers Rest	Calendars x5		£ 40.00			£ 102.40	09/12/25	5	148
	Elaine	Calendars x10 cash to Brenda		£ 80.00			£ 182.40		10	138
	Mark Renders	Calendars x15 to be invoiced		£ 120.00			£ 302.40		15	123
	Brenda	Cash taken so far		£ 133.00			£ 435.40		15	108
	Prince of Wales	Calendars x10 cash to Brenda		£ 80.00			£ 515.40		10	98
	Promotional Give-aways						£ 515.40		14	84
	Postage	Cal 01 (owed to Brenda)			£ 3.30		£ 512.10			
2025/26	2026 Calendars			£ 1,183.75	£ 671.65	£ 111.39	£ 512.10	16/15/25	116	84
				Income	Expenditure incl vat	VAT to claim	Balance	Date	Number sold	Balance

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- Replacement of Play Equipment in Play Park
- Picnic benches for Play Park
- Replacement of Defibs
- Bench seats and a 'chat bench' in Princetown village centre.
- Better footpath signposting before Station Cottages.

Report of Accounts - Month December 2025

Dartmoor Forest Parish Council					
Accounts December 2025					
Summary		Balance	Income to date	Expenditure to date incl vat	Notes
Carried forward from 2024-2026		£ 32,158.99			Includes £10,373.14 in Savings Account to 01/12/25
Interest Earned 2025-6			£ 201.00		
Income 2025-6			£ 26,804.37		
Expenditure 2025-6				-£19,037.83	
Balance to be carried forward		£ 40,126.53			Includes Savings Account
Reconciliation					
Balance Current Account as on 10/12/25		£ 30,936.43			
Balance Savings Account as on 01/11/25		£ 10,574.14			
Less Expenditure this month		£ 1,384.04			
Balance to c/f		£ 40,126.53		£ -	Variance
Income	Predicted	Actual to date			Notes
Precept	£ 19,462.00	£ 19,462.00			
Grass Cutting & Lengthsman	£ 2,390.00	£ 1,817.73			Contracted grass cutting Duchy, Highways, Plot B62,
Cemetery Fees		£ 358.00			Lloyds Complaint Compensation
Other - Donations/Funding etc		£ 469.20			Funding achieved
The Plot		£ 1,252.00			Donations received
LOVE Project	£ 500.00	£ 800.00			Donations/Funding received
Calendar		£ 770.75			
VAT reclaim 2024-25		£ 1,874.69			
VAT reclaim 2025-26	£ 1,000.00				
Transfer from Reserve					Donation to Postbridge £75.00 & Speedwatch expense £16.19
	£23,352.00	£26,804.37			
Expenditure (ex VAT)	Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
Litter Picking	£ 775.00	£ 775.00	£ 22.15	£ 752.85	
Lengthsman Pay	£ 7,480.00	£ 7,480.00	£ 5,227.21	£ 2,252.79	£1000 anticipated to come from Contracting income Pitch & Churchyard
Grasscutting	£ 450.00	£ 450.00	£ 249.76	£ 200.24	
Dog Bins	£ 395.00	£ 395.00	£ 389.84	£ 5.16	
Play Area	£ 1,246.00	£ 1,246.00	£ 348.52	£ 897.48	
Running Costs	£ 600.00	£ 600.00	£ 300.17	£ 299.83	
Cemetery	£ 400.00	£ 400.00	£ 142.50	£ 257.50	£400 to build reserve for Maintenance and Tree work
Improve & Repair	£ 848.00	£ 848.00	£ 404.40	£ 443.60	£250 to build reserve to replace Defibs
VZSW Project (reserves £1309)	£ -	£ 1,309.00	£ -	£ 1,309.00	
Tools & equipment	£ -	£ -	£ -	£ -	
Donations with Powers	£ -	£ -	£ 354.19	£ 354.19	
Section 137	£ 30.00	£ 30.00	£ 24.99	£ 5.01	
Tidy Princetown	£ -	£ -	£ -	£ -	
Calendar 2026			£ 552.00	£ 552.00	
LOVE Project	£ 500.00	£ 1,016.40	£ 814.35	£ 202.05	Actual budget = c/f from 2024/5 plus donations received
The Plot		£ 2,906.23	£ 716.36	£ 2,189.87	Actual budget = c/f from 2024/5 plus funding received
Fees	£ 1,205.00	£ 1,205.00	£ 950.20	£ 254.80	
Admin Costs	£ 1,501.00	£ 1,501.00	£ 1,255.90	£ 245.10	
Clerk's Pay	£ 7,248.24	£ 7,248.24	£ 5,798.63	£ 1,449.61	
HMRC PAYE	£ 523.20	£ 523.20	£ 744.29	£ 221.09	
Training	£ 150.00	£ 150.00	£ 35.00	£ 115.00	
Reserve Transfer	£ -	£ 789.33		£ 789.33	CCTV donation & Interest earned, Speedwatch expense
VAT Paid			£ 707.37	£ 707.37	Vat to be claimed in March 2026
Total	£ 23,351.44	£ 28,872.40	£ 19,037.83	£ 9,834.57	
Reserves Held by the Parish Council 2025-2026					
Allocated:	Start of Year	Transfer In	Transfers Out	Balance	Notes
Skate Park	£ 500.00			£ 500.00	Could this be transferred back to General?
Speed Reduction & Animal Safety	£ 1,336.45		£ 16.19	£ 1,320.26	Speedwatch funds held by DFPC
Contested Election	£ 2,500.00			£ 2,500.00	in case of contested election to cover WDPC charges
Grass cutting equipment	£ 5,000.00			£ 5,000.00	to replace equipment if required
VZSW (vat reclaim & underspend)	£ 1,309.00			£ 1,309.00	for additional signage on B3312
Cemetery Maintenance & Tree Work		£ 400.00		£ 1.00	to build reserve for Maintenance and Tree work
Defib replacement		£ 250.00		£ 250.00	to build reserve to replace Defibs
Charity Shop Donation for CCTV		£ 400.00		£ 400.00	For additional CCTV cameras on school - no longer going ahead.
LOVE		£ 216.40	£ 216.40	£ -	b/f from 2024.25
The PLOT		£ 1,654.23	£ 1,654.23	£ -	b/f from 2024.25
Interest Earned on Savings Account		£ 373.14	£ 75.00	£ 298.14	Postbridge Village Hall Donation 06/25
	£ 10,645.45	£ 3,293.77	£ 1,961.82	£ 11,578.40	
Unallocated:					
General Reserve at start of year	£ 21,513.54		End of year	£ 28,548.13	Includes £10,000 held in Savings Account
Assets Held by the Parish Council	2024/5	2025/6			Notes
Playground Equipment	£ 67,485.63	£ 67,485.63			
Community Assets	£ 19,754.46	£ 19,754.46			
Information Systems Equipment	£ 843.34	£ 843.34			
VZSW Grant Resources	£ 6,280.20	£ 6,280.20			see asset sheet for details of each category
Tools and Other Equipment	£ 7,344.06	£ 7,344.06			
CCTV System	£ 4,275.34	£ 4,275.34			
Miscellaneous	£ 601.71	£ 601.71			
Total	£ 106,584.74	£ 106,584.74			

Agreed Budget 2026/27

Precept request to WDBC for £20,435 in 2026/7

Assumed income from:	Grasscutting contract work	approx. £1853.00
	Interest earned on savings account	approx. £ 300.00
	VAT reclaim from expenditure in 2025/6	approx. £1000.00

Dartmoor Forest Parish Council					
Draft Budget 2026-27					
Summary		Balance	Income to date	Expenditure to date incl vat	Notes
	Carried forward from 2025-26				Includes Savings Account
	Interest Earned 2026-27				
	Income 2026-27				
	Expenditure 2026-27				
	Balance to be carried forward				Includes Savings Account
Reconciliation					
	Balance Current Account as on 21/11/25				
	Balance Savings Account as on 01/11/25				
	Less Expenditure this month				
	Balance to c/f				Variance
Income					
	Predicted	Actual to date			Notes
	Precept £ 20,435.00				increased 5% from 2025-6
	Grass Cutting & Lengthsman £ 1,853.00				Contracted grass cutting Duchy, Highways, Churchyard, Pitch
	Cemetery Fees				
	Other - Donations/Funding etc				
	The Plot				
	LOVE Project				
	Calendar				
	VAT reclaim 2025-26 £ 1,000.00				to be claimed March 2026 (may be slightly less)
	VAT reclaim 2026-27				
	Interest from Savings Account £ 300.00				
	Transfer from Reserve				
	£23,588.00	£0.00			
Expenditure (ex VAT)	Draft Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
	Litter Picking £ 40.00			£ -	
	Lengthsman Pay £ 7,300.00			£ -	£1853 anticipated to come from Contracting income Pitch & Churchyard
	Grasscutting Costs £ 350.00			£ -	
	Dog Bins £ 395.00			£ -	
	Play Area £ 1,125.00			£ -	
	Running Costs £ 920.00			£ -	
	Cemetery £ 400.00			£ -	£400 to build reserve for Maintenance and Tree work
	Improve & Repair £ 894.00			£ -	£250 to build reserve to replace Defibs
	VZSW Project (reserves £1309) £ -			£ -	Reserves held £1309
	Tools & equipment £ -			£ -	
	Donations with Powers £ -			£ -	To be taken from Interest Earned on Savings Account Reserve
	Section 137 £ 30.00			£ -	
	Tidy Princetown £ -			£ -	
	Calendar 2026			£ -	Self funding from c/f and donations/funding
	LOVE Project			£ -	Self funding from c/f and donations/funding
	The Plot			£ -	Self funding from c/f and donations/funding
	Fees £ 1,260.00			£ -	
	Admin Costs £ 1,270.00			£ -	
	Clerk's Pay £ 8,344.00			£ -	
	HMRC PAYE £ 900.00			£ -	
	Training £ 360.00			£ -	
	Reserve Transfer £ -			£ -	
	VAT Paid			£ -	Vat to be claimed in March 2027
	Total £ 23,588.00	£ -	£ -	£ -	