

Agenda Item - Financial Management Jan 2026

Payments to be approved this month:

Ref	Payee	Details	Income	Expense	BACS amount
2021	Brenda Cotterill	Calendar Sales (Cash)	£ 273.00	£ -	
2022	Adolfo Meras	Plot Purchase B63	£ 216.00	£ -	
2023	Marika Sajdi (payment form Adolfo Meras)	Plot Purchase B64	£ 216.00	£ -	
2024	Brenda Cotterill	Calendar Sales (Cash)	£ 88.00	£ -	
2025	Lloyds Bank	Monthly Service Charge 10/11 to 9/12	£ -	£ 4.25	dd
2026	Brenda Cotterill	Postage Cal01	£ -	£ 3.40	£ 3.40
2027	Mark Williams	Christmas Tree Lights	£ -	£ 37.98	£ 37.98
2028	Princetown Community Centre	Hall Hire - Clerk Interviews	£ -	£ 48.00	£ 48.00
2029	Tavistock Information Centre	Refund of unsold Calendars x5 credit to INV 13/25	£ -	£ 40.00	£ 40.00
2030	Jackie Bennetts	Expenses - Defib Pads Princetown (expire 19/10/28)	£ -	£ 170.40	£1,366.22
2031	Jackie Bennetts	Expenses - Magnolia Paint	£ -	£ 19.00	
2032	Jackie Bennetts	Expenses Plot - Plants Ashwood Nurseries	£ -	£ 78.58	
2033	Jackie Bennetts	Clerk Pay	£ -	£ 644.36	
2034	David Cole	Lengthsman Pay	£ -	£ 453.88	
2035	HMRC	PAYE to Feb 2026	£ -	£ 75.51	
Total			£ 793.00	£ 1,575.36	£1,571.11

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 22/01/2026

Significant Changes: none

Outstanding Income: none

Invoices to be issued: none

Outstanding Payments/Liabilities: none

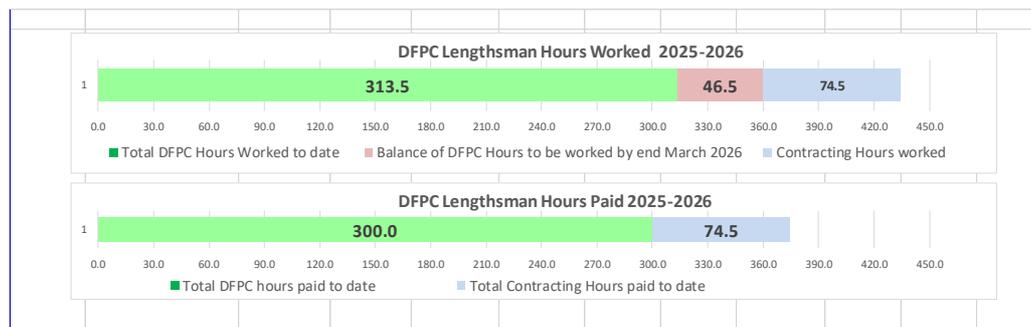
Risks: none

VAT to be Claimed: 2025-26: £ 758.37 to date

Lengthsman:

David Cole reported he has worked 64.5 hours on Parish tasks 11th December to 20th January 2026. Balance of 46.5 hrs to be worked before 31st March 2026.

DFPC owes David Cole 13.5 hours, to be paid at end March to balance across the hours worked.



LOVE Project:

2025/26	LOVE Project			£1,016.40	£911.21	£31.37	£105.19	27/01/2026
				Income	Expenditure incl vat	VAT to claim	Balance	Date

The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£2,906.23	£ 825.56	£ 104.20	£2,080.67	27/01/2026
				Income	Expenditure incl vat	VAT to claim	Balance	Date

Calendars

2025/26	2026 Calendars									
Transacti on no	Payee	Details	Supplier	Income	Expenditure incl vat	VAT to claim	Balance	Date	Number sold	Balance
1979	Duchy of Cornwall	Donation Inv 10/25		£ 250.00			£ 250.00	13/10/2025		
1980	West Devon Borough Council	Donation Localities Fund		£ 100.00			£ 350.00	17/10/2025		
1984	Dartprint	200x Calendars Printed	Dartprint		£ 662.40	£ 110.40	-£ 312.40	03/11/2025		200
1993	Prince of Wales Pub	Calendar Order x10 Inv 15/25		£ 80.00			-£ 232.40	24/10/2025	10	190
1994	Tavistock Information Centre	Calendar Order x10 Inv 13/25		£ 80.00			-£ 152.40	28/10/2025	10	180
1995	Brenton R - Forest Inn	Calendar Order x10 Inv 17/25		£ 80.00			-£ 72.40	22/04/2025	10	170
1997	Two Bridges Hotel	Calendar Order x6 Inv 11/25		£ 48.00			-£ 24.40	22/04/2025	6	164
2000	Plume of Feathers	Calendar Order x10 Inv 12 /25		£ 80.00			£ 55.60	22/04/2025	10	154
2007	Jackie Bennetts	Envelopes for Calendars x20			£ 5.95	£ 0.99	£ 49.65	01/12/2025		154
2012	Flaherty	Calendar & PP Cal 01		£ 12.75			£ 62.40	03/12/25	1	153
2013	Ramblers Rest	Calendars x5		£ 40.00			£ 102.40	09/12/25	5	148
2021	Brenda Cotterill	Calendar Sales Cash (inc £80 from Old Police S		£ 273.00			£ 375.40	19/12/25	30	118
2021	Brenda Cotterill	Calendar Sales Cash		£ 88.00			£ 463.40	14/01/26	30	88
2026	Brenda Cotterill	Cal01 postage			£ 3.40		£ 460.00	27/01/26		88
2029	Tavistock Information Centre	Refund unsold calendars INV13/25			£ 40.00		£ 420.00	27/01/26	-5	93
	Mark Renders	Calendars x15 to be invoiced		£ 120.00			£ 540.00	27/01/2027	15	78
	Promotional Give-aways						£ 540.00		14	64
2025/26	2026 Calendars			£ 1,251.75	£ 711.75	£ 111.39	£ 540.00	16/15/25	136	50
				Income	Expenditure incl vat	VAT to claim	Balance	Date	Number sold	Balance

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- Replacement of Play Equipment in Play Park
- Picnic benches for Play Park
- Replacement of Defibs
- Bench seats and a 'chat bench' in Princetown village centre.
- Better footpath signposting before Station Cottages.

Report of Accounts - Month January 2026

Dartmoor Forest Parish Council					
Accounts January 2025					
Summary		Balance	Income to date	Expenditure to date incl vat	Notes
Carried forward from 2024-2025	£	32,158.99			Includes £10,373.14 in Savings Account to 01/01/26
Interest Earned 2025-6	£		227.10		
Income 2025-6	£		27,597.37		
Expenditure 2025-6				-£20,613.69	
Balance to be carried forward	£	39,369.77			Includes Savings Account
Reconciliation					
Balance Current Account as on 22/01/26	£	30,340.64			
Balance Savings Account as on 01/01/26	£	10,600.24			
Less Expenditure this month	£	1,571.11			
Balance to c/f	£	39,369.77		£ -	Variance
Income	Predicted	Actual to date			Notes
Precept	£ 19,462.00	£ 19,462.00			
Grass Cutting & Lengthsman	£ 2,390.00	£ 1,817.73			Contracted grass cutting Duchy, Highways, Plot B62,
Cemetery Fees		£ 790.00			Lloyds Complaint Compensation
Other - Donations/Funding etc		£ 469.20			Funding achieved
The Plot		£ 1,252.00			Donations received
LOVE Project	£ 500.00	£ 800.00			Donations/Funding received
Calendar		£ 1,131.75			
VAT reclaim 2024-25		£ 1,874.69			
VAT reclaim 2025-26	£ 1,000.00				
Transfer from Reserve					Donation to Postbridge £75.00 & Speedwatch expense £16.19
	£23,352.00	£27,597.37			
Expenditure (ex VAT)	Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
Litter Picking	£ 775.00	£ 775.00	£ 22.15	£ 752.85	
Lengthsman Pay	£ 7,480.00	£ 7,480.00	£ 5,681.09	£ 1,798.91	£1000 anticipated to come from Contracting income Pitch & Churchyard
Grasscutting	£ 450.00	£ 450.00	£ 249.76	£ 200.24	
Dog Bins	£ 395.00	£ 395.00	£ 389.84	£ 5.16	
Play Area	£ 1,246.00	£ 1,246.00	£ 348.52	£ 897.48	
Running Costs	£ 600.00	£ 600.00	£ 442.17	£ 157.83	
Cemetery	£ 400.00	£ 400.00	£ 142.50	£ 257.50	£400 to build reserve for Maintenance and Tree work
Improve & Repair	£ 848.00	£ 848.00	£ 451.87	£ 396.13	£250 to build reserve to replace Defibs
VZSW Project (reserves £1309)	£ -	£ 1,309.00	£ -	£ 1,309.00	
Tools & equipment	£ -	£ -	£ -	£ -	
Donations with Powers	£ -	£ -	£ 354.19	-£ 354.19	
Section 137	£ 30.00	£ 30.00	£ 24.99	£ 5.01	
Tidy Princetown	£ -	£ -	£ -	£ -	
Calendar 2026			£ 600.36	-£ 600.36	
LOVE Project	£ 500.00	£ 1,016.40	£ 879.84	£ 136.56	Actual budget = c/f from 2024/5 plus donations received
The Plot		£ 2,906.23	£ 716.36	£ 2,189.87	Actual budget = c/f from 2024/5 plus funding received
Fees	£ 1,205.00	£ 1,205.00	£ 954.95	£ 250.05	
Admin Costs	£ 1,501.00	£ 1,501.00	£ 1,298.94	£ 202.06	
Clerk's Pay	£ 7,248.24	£ 7,248.24	£ 6,442.99	£ 805.25	
HMRC PAYE	£ 523.20	£ 523.20	£ 819.80	-£ 296.60	
Training	£ 150.00	£ 150.00	£ 35.00	£ 115.00	
Reserve Transfer	£ -	£ 789.33		£ 789.33	CCTV donation & Interest earned, Speedwatch expense
VAT Paid			£ 758.37	-£ 758.37	Vat to be claimed in March 2026
Total	£ 23,351.44	£ 28,872.40	£ 20,613.69	£ 8,258.71	
Reserves Held by the Parish Council 2025-2026					
Allocated:	Start of Year	Transfer In	Transfers Out	Balance	Notes
Skate Park	£ 500.00			£ 500.00	Could this be transferred back to General?
Speed Reduction & Animal Safety	£ 1,336.45		£ 16.19	£ 1,320.26	Speedwatch funds held by DFPC
Contested Election	£ 2,500.00			£ 2,500.00	in case of contested election to cover WDBC charges
Grass cutting equipment	£ 5,000.00			£ 5,000.00	to replace equipment if required
VZSW (vat reclaim & underspend)	£ 1,309.00			£ 1,309.00	for additional signage on B3312
Cemetery Maintenance & Tree Work		£ 400.00		£ 1.00	to build reserve for Maintenance and Tree work
Defib replacement		£ 250.00		£ 250.00	to build reserve to replace Defibs
Charity Shop Donation for CCTV		£ 400.00		£ 400.00	For additional CCTV cameras on school - no longer going ahead.
LOVE		£ 216.40	£ 216.40	£ -	b/f from 2024.25
The PLOT		£ 1,654.23	£ 1,654.23	£ -	b/f from 2024.25
Interest Earned on Savings Account		£ 373.14	£ 75.00	£ 298.14	Postbridge Village Hall Donation 06/25
	£ 10,645.45	£ 3,293.77	£ 1,961.82	£ 11,578.40	
Unallocated:					
General Reserve at start of year	£ 21,513.54		End of year	£ 27,791.37	Includes £10,000 held in Savings Account
Assets Held by the Parish Council	2024/5	2025/6			Notes
Playground Equipment	£ 67,485.63	£ 67,485.63			
Community Assets	£ 19,754.46	£ 19,754.46			
Information Systems Equipment	£ 843.34	£ 843.34			
VZSW Grant Resources	£ 6,280.20	£ 6,280.20			see asset sheet for details of each category
Tools and Other Equipment	£ 7,344.06	£ 7,344.06			
CCTV System	£ 4,275.34	£ 4,275.34			
Miscellaneous	£ 601.71	£ 601.71			
Total	£ 106,584.74	£ 106,584.74			

Agreed Budget 2026/27

Precept request to WDBC for £20,435 in 2026/7

Assumed income from:	Grasscutting contract work	approx. £1853.00
	Interest earned on savings account	approx. £ 300.00
	VAT reclaim from expenditure in 2025/6	approx. £1000.00

Dartmoor Forest Parish Council					
Draft Budget 2026-27					
		Balance	Income to date	Expenditure to date incl vat	Notes
Summary					
	Carried forward from 2025-26				Includes Savings Account
	Interest Earned 2026-27				
	Income 2026-27				
	Expenditure 2026-27				
	Balance to be carried forward				Includes Savings Account
Reconciliation					
	Balance Current Account as on 21/11/25				
	Balance Savings Account as on 01/11/25				
	Less Expenditure this month				
	Balance to c/f				Variance
Income					
	Predicted	Actual to date			Notes
	Precept £ 20,435.00				increased 5% from 2025-6
	Grass Cutting & Lengthsman £ 1,853.00				Contracted grass cutting Duchy, Highways, Churchyard, Pitch
	Cemetery Fees				
	Other - Donations/Funding etc				
	The Plot				
	LOVE Project				
	Calendar				
	VAT reclaim 2025-26 £ 1,000.00				to be claimed March 2026 (may be slightly less)
	VAT reclaim 2026-27				
	Interest from Savings Account £ 300.00				
	Transfer from Reserve				
	£23,588.00	£0.00			
Expenditure (ex VAT)	Draft Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
	Litter Picking £ 40.00			£ -	
	Lengthsman Pay £ 7,300.00			£ -	£1853 anticipated to come from Contracting income Pitch & Churchyard
	Grasscutting Costs £ 350.00			£ -	
	Dog Bins £ 395.00			£ -	
	Play Area £ 1,125.00			£ -	
	Running Costs £ 920.00			£ -	
	Cemetery £ 400.00			£ -	£400 to build reserve for Maintenance and Tree work
	Improve & Repair £ 894.00			£ -	£250 to build reserve to replace Defibs
	VZSW Project (reserves £1309) £ -			£ -	Reserves held £1309
	Tools & equipment £ -			£ -	
	Donations with Powers £ -			£ -	To be taken from Interest Earned on Savings Account Reserve
	Section 137 £ 30.00			£ -	
	Tidy Princetown £ -			£ -	
	Calendar 2026			£ -	Self funding from c/f and donations/funding
	LOVE Project			£ -	Self funding from c/f and donations/funding
	The Plot			£ -	Self funding from c/f and donations/funding
	Fees £ 1,260.00			£ -	
	Admin Costs £ 1,270.00			£ -	
	Clerk's Pay £ 8,344.00			£ -	
	HMRC PAYE £ 900.00			£ -	
	Training £ 360.00			£ -	
	Reserve Transfer £ -			£ -	
	VAT Paid			£ -	Vat to be claimed in March 2027
	Total £ 23,588.00	£ -	£ -	£ -	