

**Agenda Item - Financial Management Feb 2026**

Payments to be approved this month:

Ref	Payee	Details	Income	Expense	BACS amount
2036	Lloyds Bank	Monthly Service Charge 10/12 to 9/01	£ -	£ 6.29	dd
2037	R Brenton - Forest Inn	Refund Unsold Calendars INV 17/25	£ -	£ 64.00	£ 64.00
2038	Prince of Wales Pub	Refund Unsold Calendars INV 15/25	£ -	£ 16.00	£ 16.00
2039	Citizens Advice	Donation as Agreed 27.1.26 Item x	£ -	£ 75.00	£ 75.00
2040	Jackie Bennetts	Clerk Pay	£ -	£ 644.16	£ 1,995.73
2041	Jackie Bennetts	Clerk Expenses - PLOT - Polytunnel	£ -	£ 1,220.00	
2042	Jackie Bennetts	Clerk Office Annual Allowance for 2025	£ -	£ 30.00	
2043	Jackie Bennetts	Clerk Expenses - Toner Black	£ -	£ 45.28	
2044	Jackie Bennetts	Clerk Expenses - Cemetery Plot markers B50, B63, B64	£ -	£ 20.10	
2045	Jackie Bennetts	Clerk Expenses - A4 Paper	£ -	£ 19.99	
2046	Jackie Bennetts	Clerk Expenses - Mileage Clerk Induction Tour	£ -	£ 16.20	
2047	Duncan Swift	Clerk Pay	£ -	£ 253.27	£ 280.27
2048	Duncan Swift	Clerk - Mileage - Handover Walkhampton x5 return	£ -	£ 27.00	
2049	David Cole	Lengthsman Pay	£ -	£ 453.88	£ 453.88
2050	HMRC	PAYE to Mar 2026	£ -	£ 289.20	£ 289.20
			Total £	- £ 3,180.37	£ 3,174.08

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 02/02/2026

Significant Changes: none

Outstanding Income: none

Invoices to be issued: none.

Outstanding Payments/Liabilities: none

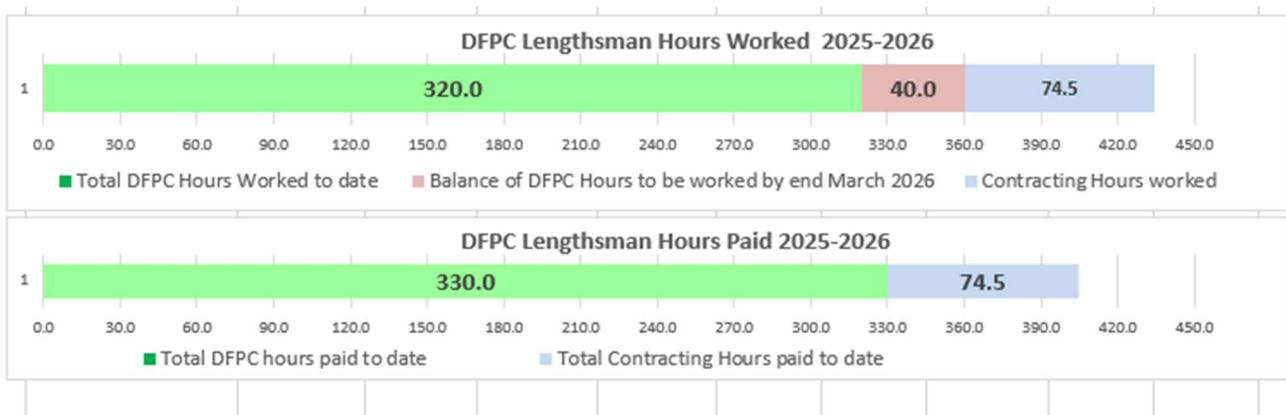
Risks: none

VAT to be Claimed: 2025-26: £ 998.44 to date.

Lengthsman:

David Cole reported he has worked 6.5 hours on Parish tasks 20<sup>th</sup> January to 19<sup>th</sup> February 2026. Balance of 40.0 hrs to be worked before 31<sup>st</sup> March 2026.

David Cole owes DFPC 10.0 hours, to be worked before end March to balance total hours worked.



### LOVE Project:

2025/26	LOVE Project			£1,016.40	£911.21	£53.87	£105.19	27/01/2026
				Income	Expenditure incl vat	VAT to claim	Balance	Date

### The Plot-Community Garden Project:

2025/26	The PLOT - Community Garden			£ 2,906.23	£ 2,045.56	£ 307.53	£ 860.67	23/02/2026
				Income	Expenditure incl vat	VAT to claim	Balance	Date

### Calendars

Transact ion no	Payee	Details	Supplier	Income	Expenditure incl vat	VAT to claim	Balance	Date	Number sold	Balance
1979	Duchy of Cornwall	Donation Inv 10/25		£ 250.00			£ 250.00	13/10/2025		
1980	West Devon Borough Council	Donation Localities Fund		£ 100.00			£ 350.00	17/10/2025		
1984		200x Calendars Printed	Dartprint		£ 662.40	£110.40	-£ 312.40	03/11/2025		200
1993	Prince of Wales Pub	Calendar Order x10 Inv 15/25		£ 80.00			-£ 232.40	24/10/2025	10	190
1994	Tavistock Information Centre	Calendar Order x10 Inv 13/25		£ 80.00			-£ 152.40	28/10/2025	10	180
1995	Brenton R - Forest Inn	Calendar Order x10 Inv 17/25		£ 80.00			-£ 72.40	22/04/2025	10	170
1997	Two Bridges Hotel	Calendar Order x6 Inv 11/25		£ 48.00			-£ 24.40	22/04/2025	6	164
2000	Plume of Feathers	Calendar Order x10 Inv 12 /25		£ 80.00			£ 55.60	22/04/2025	10	154
2007	Jackie Bennetts	Envelopes for Calendars x20			£ 5.95	£ 0.99	£ 49.65	01/12/2025		154
2012	Flaherty	Calendar & PP Cal 01		£ 12.75			£ 62.40	03/12/25	1	153
2013	Ramblers Rest	Calendars x5		£ 40.00			£ 102.40	09/12/25	5	148
2022	Brenda Cotterill	Calendar Sales Cash (inc £80 from Old Poll)		£ 273.00			£ 375.40	19/12/25	30	118
2023	Brenda Cotterill	Cal01 postage			£ 3.40		£ 372.00	03/02/26		118
2024	Brenda Cotterill	Calendar Sales Cash		£ 88.00			£ 460.00	14/01/26	9	109
2029	Refund Tavistock Info Centre	Refund 5 unsold calendars (Inv 13/25)			£ 40.00		£ 420.00	03/02/26	-5	114
	Refund Brenton R - Forest Inn	Refund 8 unsold calendars (Inv 17/25)			£ 64.00		£ 356.00		-8	122
	Refund Prince of Wales	Refund 2 unsold calendars (Inv 15/25)			£ 16.00		£ 516.00		-2	109
	Mark Renders	Calendars x22 (INV 19/25)		£ 176.00			£ 532.00		15	107
	Promotional Give-aways						£ 516.00		14	95
	Funded by DFPC				£ 312.14		£ 203.86			
2025/26	2026 Calendars			£ 1,307.75	£ 1,103.89	£111.39	£ 203.86	16/15/25	105	95
				Income	Expenditure incl vat	VAT to claim	Balance	Date	Number sold	Balance

Vision Zero South West Road Safety Partnership Grant: Carried forward from 2022/3 £742.96 to be spent on improved signage on the B3212. VAT 2022/23 claimed back £566.95 is ringfenced to VZSW, road safety initiatives. Total available £ 1310 held in Allocated Reserves.

### Funding Applications or Opportunities:

Applications will be progressed when suitable funding streams are identified for the projects below.

- Replacement of Play Equipment in Play Park
- Picnic benches for Play Park
- Replacement of Defibs
- Bench seats and a 'chat bench' in Princetown village centre.
- Better footpath signposting before Station Cottages.

# Report of Accounts - Month February 2026

## Dartmoor Forest Parish Council Accounts February 2025

Summary		Balance	Income to date	Expenditure to date incl vat	Notes
	Carried forward from 2024-2025	£ 32,158.99			Includes £10,373.14 in Savings Account to 01/02/26
	Interest Earned 2025-6		£ 250.61		
	Income 2025-6		£ 27,597.37		
	Expenditure 2025-6			-£23,794.06	
	Balance to be carried forward	£ 36,212.91			Includes Savings Account
<b>Reconciliation</b>					
	Balance Current Account as on 02/02/26	£ 28,769.53			
	Balance Savings Account as on 01/02/26	£ 10,623.75			
	Less Expenditure this month	£ 3,180.37			
	Balance to of	£ 36,212.91	£ -	Variance	

Income	Predicted	Actual to date	Notes
Precept	£ 19,462.00	£ 19,462.00	
Grass Cutting & Lengthsman	£ 2,390.00	£ 1,817.73	Contracted grass cutting Duchy, Highways, Plot B62,
Cemetery Fees		£ 790.00	Lloyds Complaint Compensation
Other - Donations/Funding etc		£ 469.20	Funding achieved
The Plot		£ 1,252.00	Donations received
LOVE Project	£ 500.00	£ 800.00	Donations/Funding received
Calendar		£ 1,131.75	
VAT reclaim 2024-25		£ 1,874.69	
VAT reclaim 2025-26	£ 1,000.00		
Transfer from Reserve			Donation to Postbridge £75.00 & Speedwatch expense £16.19
	£23,352.00	£27,597.37	

Expenditure (ex VAT)	Original Precept Budget	Actual Budget	Expenditure (ex vat) to date	Variance	Explanation of differences between Original and Actual budget and any over/underspend
Litter Picking	£ 775.00	£ 775.00	£ 22.15	£ 752.85	
Lengthsman Pay	£ 7,480.00	£ 7,480.00	£ 6,134.97	£ 1,345.03	£1000 anticipated to come from Contracting income Pitch & Churchyard
Grasscutting	£ 450.00	£ 450.00	£ 249.76	£ 200.24	
Dog Bins	£ 395.00	£ 395.00	£ 389.84	£ 5.16	
Play Area	£ 1,248.00	£ 1,248.00	£ 348.52	£ 897.48	
Running Costs	£ 600.00	£ 600.00	£ 442.17	£ 157.83	
Cemetery	£ 400.00	£ 400.00	£ 159.24	£ 240.76	£400 to build reserve for Maintenance and Tree work
Improve & Repair	£ 848.00	£ 848.00	£ 435.68	£ 412.32	£250 to build reserve to replace Defibs
VZSW Project (reserves £1309)	£ -	£ 1,309.00	£ -	£ 1,309.00	
Tools & equipment	£ -	£ -	£ -	£ -	
Donations with Powers	£ -	£ -	£ 150.00	£ 150.00	
Section 137	£ 30.00	£ 30.00	£ 304.18	£ 274.18	
Tidy Princetown	£ -	£ -	£ -	£ -	
Calendar 2026			£ 680.36	£ 680.36	
LOVE Project	£ 500.00	£ 1,016.40	£ 857.34	£ 159.06	Actual budget = c/ff from 2024/5 plus donations received
The Plot		£ 2,906.23	£ 1,733.03	£ 1,173.20	Actual budget = c/ff from 2024/5 plus funding received
Speedwatch			£ 16.19		
Fees	£ 1,205.00	£ 1,205.00	£ 1,093.24	£ 111.76	
Admin Costs	£ 1,501.00	£ 1,501.00	£ 1,251.33	£ 249.67	
Clerk's Pay	£ 7,248.24	£ 7,248.24	£ 7,383.62	£ 135.38	
HMRC PAYE	£ 523.20	£ 523.20	£ 1,109.00	£ 585.80	
Training	£ 150.00	£ 150.00	£ 35.00	£ 115.00	
Reserve Transfer	£ -	£ 789.33	£ -	£ 789.33	CCTV donation & Interest earned, Speedwatch expense
VAT Paid			£ 998.44	£ 998.44	Vat to be claimed in March 2026
<b>Total</b>	£ 23,351.44	£ 28,872.40	£ 23,794.06	£ 5,078.34	

Reserves Held by the Parish Council 2025-2026					
Allocated:	Start of Year	Transfer In	Transfers Out	Balance	Notes
Skate Park	£ 500.00			£ 500.00	Could this be transferred back to General?
Speed Reduction & Animal Safety	£ 1,336.45		£ 16.19	£ 1,320.26	Speedwatch funds held by DFPC
Contested Election	£ 2,500.00			£ 2,500.00	in case of contested election to cover WDPC charges
Grass cutting equipment	£ 5,000.00			£ 5,000.00	to replace equipment if required
VZSW (vat reclaim & underspend)	£ 1,309.00			£ 1,309.00	for additional signage on B3312
Cemetery Maintenance & Tree Work		£ 400.00		£ 1.00	to build reserve for Maintenance and Tree work
Defib replacement		£ 250.00		£ 250.00	to build reserve to replace Defibs
Charity Shop Donation for CCTV		£ 400.00		£ 400.00	For additional CCTV cameras on school - no longer going ahead.
LOVE		£ 216.40	£ 216.40	£ -	b/ff from 2024.25
The PLOT		£ 1,654.23	£ 1,654.23	£ -	b/ff from 2024.25
Interest Earned on Savings Account		£ 373.14	£ 150.00	£ 223.14	Postbridge Village Hall Donation 06/25 CAB donation Feb 26
	£ 10,645.45	£ 3,293.77	£ 2,038.82	£ 11,503.40	
<b>Unallocated:</b>					
General Reserve at start of year	£ 21,513.54			£ 24,709.51	Includes £10,000 held in Savings Account
			End of year		

Assets Held by the Parish Council	2024/5	2025/6	Notes
Playground Equipment	£ 67,485.63	£ 67,485.63	
Community Assets	£ 19,754.46	£ 19,754.46	
Information Systems Equipment	£ 843.34	£ 843.34	
VZSW Grant Resources	£ 6,280.20	£ 6,280.20	see asset sheet for details of each category
Tools and Other Equipment	£ 7,344.06	£ 7,344.06	
CCTV System	£ 4,275.34	£ 4,275.34	
Miscellaneous	£ 601.71	£ 601.71	
<b>Total</b>	£ 106,584.74	£ 106,584.74	

Agreed Budget 2026/27

Precept request to WDBC for £20,435 in 2026/7

Assumed income from: Grasscutting contract work approx. £1853.00  
 Interest earned on savings account approx. £ 300.00  
 VAT reclaim from expenditure in 2025/6 approx. £1000.00

Dartmoor Forest Parish Council					
Draft Budget 2026-27					
<b>Summary</b>		<b>Balance</b>	<b>Income to date</b>	<b>Expenditure to date incl vat</b>	<b>Notes</b>
	Carried forward from 2025-26				Includes Savings Account
	Interest Earned 2026-27				
	Income 2026-27				
	Expenditure 2026-27				
	Balance to be carried forward				Includes Savings Account
<b>Reconciliation</b>					
	Balance Current Account as on 21/11/25				
	Balance Savings Account as on 01/11/25				
	Less Expenditure this month				
	Balance to c/f				Variance
<b>Income</b>	<b>Predicted</b>	<b>Actual to date</b>			<b>Notes</b>
	Precept £ 20,435.00				increased 5% from 2025-6
	Grass Cutting & Lengthsman £ 1,853.00				Contracted grass cutting Duchy, Highways, Churchyard, Pitch
	Cemetery Fees				
	Other - Donations/Funding etc				
	The Plot				
	LOVE Project				
	Calendar				
	VAT reclaim 2025-26 £ 1,000.00				to be claimed March 2026 (may be slightly less)
	VAT reclaim 2026-27				
	Interest from Savings Account £ 300.00				
	Transfer from Reserve				
	£23,588.00	£0.00			
<b>Expenditure (ex VAT)</b>	<b>Draft Budget</b>	<b>Actual Budget</b>	<b>Expenditure (ex vat) to date</b>	<b>Variance</b>	<b>Explanation of differences between Original and Actual budget and any over/underspend</b>
	Litter Picking £ 40.00			£ -	
	Lengthsman Pay £ 7,300.00			£ -	£1853 anticipated to come from Contracting income Pitch & Churchyard
	Grasscutting Costs £ 350.00			£ -	
	Dog Bins £ 395.00			£ -	
	Play Area £ 1,125.00			£ -	
	Running Costs £ 920.00			£ -	
	Cemetery £ 400.00			£ -	£400 to build reserve for Maintenance and Tree work
	Improve & Repair £ 894.00			£ -	£250 to build reserve to replace Defibs
	VZSW Project (reserves £1309) £ -			£ -	Reserves held £1309
	Tools & equipment £ -			£ -	
	Donations with Powers £ -			£ -	To be taken from Interest Earned on Savings Account Reserve
	Section 137 £ 30.00			£ -	
	Tidy Princetown £ -			£ -	
	Calendar 2026			£ -	Self funding from c/f and donations/funding
	LOVE Project			£ -	Self funding from c/f and donations/funding
	The Plot			£ -	Self funding from c/f and donations/funding
	Fees £ 1,260.00			£ -	
	Admin Costs £ 1,270.00			£ -	
	Clerk's Pay £ 8,344.00			£ -	
	HMRC PAYE £ 900.00			£ -	
	Training £ 360.00			£ -	
	Reserve Transfer £ -			£ -	
	VAT Paid			£ -	Vat to be claimed in March 2027
	<b>Total</b> £ 23,588.00	£ -	£ -	£ -	