



# Dartmoor Forest Parish Council

Parish Clerk, Mrs A Horn,  
Coombe Farm  
Lake Sourton,  
EX20 4HQ.  
Tel:

Dear Councillor

You are summoned to attend a meeting of Dartmoor Forest Parish Council to be held on Tuesday 24th March 2026 at 7:30pm in Princetown Community Centre.

Yours faithfully  
*A Horn*

Abi Horn  
Parish Clerk

## AGENDA

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

### **Business To Be Transacted**

- 1 Appointment of the Clerk** To ratify the appointment of the Clerk Abi Horn from 16<sup>th</sup> March 2026
- 2 Apologies for Absence** To receive and accept apologies for absence.
- 3. Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4. Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.  
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.  
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 5. WDBC and DCC Reports** To receive reports and updates from those representatives' present.

<b>6</b>	<b>Minutes of the previous meeting</b>	To approve and sign the minutes of the Parish Council meeting held on 24th February 2026
<b>7</b>	<b><u>Princetown ward vacancy</u></b>	
<b>7.1</b>	Co option	To consider applications received for co-option to the council
<b>7.2</b>	Advertising the vacancy	To consider how the vacancy is advertised if no applications have been received
<b>8</b>	<b>Additional Defib for Princetown</b>	To discuss an additional defib and location and agree actions.
<b>9</b>	<b>Phone Box, Woodville</b>	To discuss the future purpose of the phone box and agree any actions
<b>10</b>	<b>CCTV System Check</b>	To consider actions needing to be taking following the closure of the Visitor centre.
<b>11</b>	<b>RoSPA Annual Inspection</b>	To consider the inspection report and agree any actions arising from the report.
<b>12</b>	<b>Jubilee Field ownership</b>	To confirm ownership of the land by the Duchy of Cornwall
<b>13</b>	<b>Start times of meetings.</b>	To discuss changing the start time of future meetings.
<b>14</b>	<b>North Bovey Parish Beating the Bounds</b>	To note the invitation to take part in the Beating of the Bounds.
<b>15</b>	<b><u>Policy Review</u></b>	
<b>15.1</b>	To review the following policies	Standing Orders Code of Conduct Privacy Notice Privacy Policy
<b>15.2</b>	Adoption of Policy	IT Policy
<b>15.3</b>	Asset register	To review and agree the Asset Register
<b>16</b>	<b><u>Planning</u></b>	
<b>16.1</b>	0064/26 Dartmoor Brewery Ltd Station Road, PL20 6QX	Installation of 2 x silos on a rectangular concrete pad
<b>17.</b>	<b><u>Finance</u></b>	

<b>17.1</b>	Finance Report	To receive the financial report and agree the bank reconciliation if available.
<b>17.2</b>	Payments	To resolve to approve the payments as set out on the payments list
<b>17.3</b>	Payments made under delegated authority	To ratify payments made under delegated authority
<b>17.4</b>	Internal Auditor	To appoint the internal auditor for 2025-2026
<b>17.5</b>	Clerk Mobile phone	To agree to purchase a council mobile phone to comply with Assertion 10
<b>17.6</b>	Banking	To discuss changing the Parish Council banking from Lloyds to Unity Trust.
<b>17.7</b>	Payment Card	To discuss applying for a payment card for parish council expenditure
<b>18</b>	<b>Correspondence</b>	To consider any correspondence received that requires a response
<b>19</b>	<b>Councillor Reports</b>	To receive reports from Councillors on issues arising
<b>19.1</b>	CCTV System Check	
<b>19.2</b>	Sensory Garden	
<b>19.3</b>	Playpark and Litter Picking	
<b>19.4</b>	LOVE Project	
<b>19.5</b>	Tidy Princetown Sessions	
<b>19.6</b>	Defib Checks	
<b>19.7</b>	Speed watch	
<b>19.8</b>	Gardening in the Grounds	
<b>20.</b>	<b>Lengthsman Report</b>	To receive a report from the Parish Lengthsman
<b>21.</b>	<b>Items Brought Forward</b>	To receive (from Councillors) any items for the agenda of the next meeting.
<b>22.</b>	<b>Date of Next Meeting</b>	28 <sup>th</sup> April 2026 Annual Parish Meeting 1830 Council Meeting 1930