



Dartmoor Forest Parish Council

Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: 07480 834523

21st April 2026

Dear Councillor

You are summoned to attend a meeting of Dartmoor Forest Parish Council to be held on Tuesday 28th April 2026 at 7:30pm in Princetown Community Centre.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1 Chairs Welcome**
- 2 Apologies for Absence** To receive and accept apologies for absence.
- 3. Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4. Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 5. WDBC, DNP and DCC Reports** To receive reports and updates from those representatives' present.

6	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 23rd March 2026
7	<u>Princetown ward vacancy</u>	
7.1	Vacancy	To note the resignation of Gary Easton with the election period 17 th April to 8 th May. If no election is called the council can co-opt.
7.2	Co option	To consider applications received for co-option to the council
8	<u>Finance</u>	
8.1	Payment Protocol	To consider a report from the Clerk regarding Parish Council Payment procedures
8.2	Budget	To consider the need for a comprehensive review and revision of the parish council's approved budget for the current financial year. It has been identified that the existing budget does not include several necessary lines of expenditure that have arisen or become apparent since its adoption. Council is asked to: <ul style="list-style-type: none"> • Review the current budget allocations and identify omissions or underfunded areas. • Consider updated cost projections • Approve the preparation of a revised budget reflecting these additional and amended expenditure lines. • Determine any necessary adjustments
8.3	Virements	To agree the virements
8.4	Scheme of Delegation	To agree and adopt a scheme of delegation
8.5	Finance Report	To receive the financial report and agree the bank reconciliation
8.6	Payments	To resolve to approve the payments as set out on the payments list
8.7	Banking	To discuss changing the Parish Council banking from Lloyds to Unity Trust.
8.8	Donation	To agree a project or item for the donation to be put towards
9	<u>Policy Review</u>	
9.1	Cemetery Policies	To review and adopt policies and forms in relation to the cemetery at Postbridge
10	<u>Planning</u>	
10.1	0085/26 UPALONG, Hexworthy, Princetown, Yelverton, Devon, PL20 6SD	Construction of outbuilding to accommodate borehole plant equipment, general site storage and incidental use in association with the development approved under 0190/24

10.2	0123/26 The Coachmans Cottage, Huccaby House, Hexworthy, Princetown, Yelverton, Devon, PL20 6SB	Proposed cessation of use of Coachman's Cottage above garage as a separate dwelling and reinstatement of ancillary annexe to Huccaby House, together with single storey extension and modifications
11	Bins	To note repairs have been completed to the bins along the main road in Princetown
12	WDBC Assets	To discuss West Devon Borough Council's invitation to submit a Community Asset Transfer application
13	Projects	
13.1	Sensory Garden	<ul style="list-style-type: none"> a) To consider a quotation from South West Water to connect the garden to the mains b) To consider a draft tender for the building of the Sensory Garden in line with Financial Regulations
13.2	The Plot	<ul style="list-style-type: none"> a) To agree to purchase a sign b) To agree spending by the Plot up to a limit of £200 for plants and equipment c) To agree to open an account at Mole Vally Farmers and associated fees.
14	Reports	To receive reports
14.1	Speed watch	To discuss the funds held by the Parish Council on behalf of the Speed watch group and agree actions to return the funds.
14.2	Calanders	To receive an update on the project's finances from the Clerk
14.3	LOVE Project	
14.4	Tidy Princetown Sessions	
14.5	Defib Checks	
14.6	Playpark and Litter Picking	
14.7	Gardening in the Grounds	
14.8	CCTV System Check	
14.9	Princetown Community Centre	
14.10	School	
14.11	Youth Club	
15	Lengthsman Report	To receive a report from the Parish Lengthsman
16.	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.
17.	Date of Next Meeting	26 th May 2026 at 6:30pm