

Devon County Council (DCC) requires that each Parish in the scheme has a Snow Warden whose duties are as below:

### **The role of the Snow Warden**

Snow Wardens work **on behalf of their local council or community organisation**, not Devon County Council. They help deliver locally agreed winter maintenance support, which may include:

- Ordering grit and salt supplies
- Keeping a register of trained volunteers
- Receiving and responding to local weather alerts
- Organising volunteers to clear snow
- Organising volunteers to spread grit when icy weather is forecast
- Encouraging responsible and appropriate use of salt

### **Requirements for Snow Wardens**

Snow Wardens must:

- Be nominated by a town or parish council or similar community body
- Complete the required training, please use this email address to get further details in respect of the training, which is quite short.
- Work within Devon County Council guidance and within the local winter plan agreed with us
- Be formally registered with Devon County Council. You can register or update your details via our [online form](#).

To assist the Snow Warden (who does not necessarily do the actual role of a volunteer, as below) you would also need some volunteers' details of what they could do are below:

### **The role of Snow Warden volunteers**

If you want to help but are unable to commit to becoming a registered Snow Warden, you can support your community as a volunteer. Volunteers may:

- Spread grit
- Clear snow
- Refill grit bins and bags

### **Insurance**

Devon County Council provides **Public Liability Insurance** for voluntary work completed under the approved Snow Warden Scheme, provided it is carried out safely and in accordance with our guidance. This covers third-party claims arising from authorised Snow Warden activities.

We **do not** provide any other insurance cover. This means:

- Volunteers are responsible for their own personal safety and property.
- Damage to personal equipment or vehicles is not covered.

- Anyone using their own vehicle (for example, farmers) must ensure their insurer covers Snow Warden activities.
- If a local council or community organisation employs a contractor, our Public Liability cover does **not** apply to that work.

We encourage all councils and community organisations involved in self-help services to check their insurance arrangements with their provider.

### **What Devon County Council will provide**

As part of the Snow Warden Scheme, we will:

- Deliver a **comprehensive winter service** as described in the *Winter Service and Emergencies Plan*.
- Refill **county-owned grit bins** when notified that they are empty.
- Offer **an additional five tonnes** at £100 per tonne if required at the same time.
- Provide a mechanism for purchasing **further salt** throughout the season.
- Train Snow Wardens and provide **ongoing advice and guidance**.
- Provide **Public Liability Insurance** for approved Snow Warden activities

Once your Parish has joined the scheme (and training completed by Snow Warden) then DCC can provide up to 5 tonnes of salt/grit to the Parish Council, to be used in public areas around the Parish, and we can also order 3 x Hi Vis Vests (one which includes the wording 'Snow Warden') and 3 snow shovels.