



Dartmoor Forest Parish Council

Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: 07480 834523

15th September 2026

Dear Councillor

You are summoned to attend a meeting of Dartmoor Forest Parish Council to be held on Tuesday 22nd September 2026 at **7pm** in Princetown Community Centre

Yours faithfully
A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

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| 1 | Chairs Welcome | |
| 2 | Apologies for Absence | To receive and accept apologies for absence. |
| 3 | Public Forum | This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website. |
| 4 | <u>Declarations of Interest</u> | <p>To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.</p> <p>If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.</p> <p>Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.</p> |

5	WDBC, DNP and DCC Reports	To receive reports and updates from those representatives' present.
6	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 25 th August 2026
7	Princetown ward vacancy	To consider applications received for co-option to the council
8	<u>Finance</u>	
8.1	Finance Report	To receive the financial report and agree the bank reconciliation
8.2	National pay increase	To resolve to ratify the implementation and backdating of the Local Government Services Pay Agreement for the 2026/27 financial year in accordance with the pay scales published by NALC for employees (pro-rata) from 1st April 2026
8.3	Payments	To resolve to approve the payments as set out on the payments list
8.4	Bank Signatories	To consider adding councillors to the Unity Trust Bank Account
8.5	Budget planning	To consider projects for 2027/2028 and budget headings
8.6	Unity Trust Bank	To note that the switch over from Lloyds is taking place and will be completed by 22 nd September.
8.7	2025/26 External Audit	To resolve that the notice of Conclusion of Audit, published on 11th September 2026, remains in situ until 20th October 2026.
9	<u>Local Government Reorganisation</u>	To note Local Government Reorganisation has been paused by the government and elections for West Devon Borough Council will go ahead in May 2027 with their current boundaries and warding.
10.	Remembrance Day	To agree attendance of Remembrance Day and a donation to the RBL for a wreath
11	<u>Projects</u>	
11.1	Sensory Garden	To consider feedback on the proposed garden design from the drop-in session and agree any actions.
11.2	The Plot	To receive an update and agree spending required
11.3	LOVE Project	To receive an update and agree any actions
12	<u>Reports</u>	To receive reports
12.1	Tidy Princetown Sessions	
12.2	Defib Checks	
12.3	Playpark and Litter Picking	
12.4	Gardening in the Grounds	

13 **Lengths man Report**

14 **Items Brought Forward**

15 **Date of Next Meeting**

16 **EXCLUSION OF PRESS & PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and
having regard to the confidential nature of the business to be transacted to consider
that the Press and Public be excluded from the Meeting for the following items of
business. (CONFIDENTIAL by virtue of relating to legal and/or commercial matters,
staffing and/or the financial or business affairs of a person or persons other than the
Council) CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

17 **Staffing Committee** To receive a recommendation from the Staffing Committee
on whether to extend, finish the clerk's probationary period
or terminate the clerk's contract.