



Dartmoor Forest Parish Council

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4 July 2019

Minutes for the Parish Council Meeting at 1930 on 25 June 2019
in St Raphael's Chapel, Huccaby

Present:

Hexworthy/Huccaby Ward: Cllr. Alison Geen* Postbridge Ward: Cllr. Julian Greatrex Cllr. Wendy Watson	Princetown Ward: Cllr. David Worth** Cllr. Mark Renders Cllr. John Druett	Cllr. Nigel Tigwell Cllr. Wendy Stones Cllr. Ian Bishop
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* Chair, **Vice-Chair

There was 1 member of the public present.

Abbreviations used: **DFPC**: Dartmoor Forest Parish Council, **DNPA**: Dartmoor National Park Authority, **WDBC**: West Devon Borough Council, **DCC**: Devon County Council.

- 1. Apologies Received** Cllr. Gregg Manning (holiday).
- 2. Declarations of Interest** No further declarations of interest.
- 3. Minutes of the Annual Parish Council Meeting 14 May 2019** the minutes were accepted as a true and accurate record and were signed by the Chair.
- 4. Internal Audit Report 2018/19** the council resolved to approve the Internal Audit report.
- 5. Annual Governance Statement 2018/19** the council resolved to approve the Annual Governance Statement.
- 6. Accounting Statements 2018/19** the council resolved to approve the Accounting Statements.
- 7. Parking in Princetown during Cycling & Running events** It was resolved that the Clerk should contact Teignbridge Trotters, the organisers of the recent running event, the Dartmoor Discovery; and Mid Devon Cycling Club, the organisers of the recent cycling event, the Dartmoor Classic, to advise them of additional parking areas available in the village. The organisers should contact the landowners directly to make arrangements. In addition, feedback on the Dartmoor Classic was given by councillors, which was generally positive. Concern was raised at cyclists going through the temporary traffic lights in Princetown and at the volume of cyclists from Haytor to Bovey Tracey. Clerk to write to organisers to provide feedback.
- 8. Dog fouling in Princetown** Cllr. Renders, in his role as borough councillor, has asked the enforcement officers to visit Princetown. Although he explained enforcement was difficult unless the dog fouling was witnessed by the officers.
- 9. Defibrillator servicing** it was resolved that the two defibrillators owned by the council are serviced together at a cost of £122 + VAT. Clerk to investigate long term costs of replacing new units that may have less servicing costs.
- 10. Princetown public toilets** it was resolved that the council would pay the net amount of contribution (usual contribution offset by collection charges as per the previous arrangement with WDBC) towards the costs of the public toilets for the current financial year. It should be noted that 'net' is also defined as excluding the current DNPA contribution. Therefore, if DNPA do not continue with the £1,000 annual contribution

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Signature of Chair



then the amount DFPC pay is also reduced by £1,000. However, if the opening times and facilities were reduced, from the current operating arrangement, then the council's contribution would be pro-rated in line with any new opening arrangements. Clerk to communicate to WDBC.

- 11. Parish Council meeting night** Cllr. Geen to write to Cllr. Philip Sanders, as our county councillor, to identify the most suitable evening for him to attend.

12. Planning

The council determined the following application(s):

Ref.	Address	Description	Received	Reply Due	Meeting Targeted	DFPC View
0225/19	Yellowmead Farm, Princetown	Erection of single storey rear utility room extension including ground source heat pump	04/06/2019	27/06/2019	25/06/2019	Supported

FIRST PUBLIC SESSION A member of the public raised concern that the public notice, for this meeting, had not been placed in the notice board in Princetown. It was advised that it had been put up the previous week.

13. Financial Management

- a. Cheques authorised this month were:

Ref	Chq No	Date	Payee & Details	Amount
1240	1499	25/06/19	Steve Cox (Clerk's Pay)	£ 405.55
1241	1500	25/06/19	David Cole (Lengthsman's Pay)	£ 559.80
1242	1501	25/06/19	Harry Hooper-Noulton (Litter picker fee)	£ 66.73
1243	1502	25/06/19	Mark Woodhouse Garden Machinery - strimmer cord	£ 78.00
1244	1503	25/06/19	FPD Design	£ 114.00
1245	1504	25/06/19	Steve Cox (Expenses)	£ 180.85
1246	1505	25/06/19	Don Agnew - Auditor Fees	£ 50.00
1247	1506	25/06/19	HMRC PAYE	£ 419.80

- b. Monthly Report of Accounts was considered and accepted.

14. Project Progress Reports:

- a) **Speedwatch** Cllr Manning provided a report on the Community Speedwatch Group's activities. He believed that their work was resulting in a reduction in the number of killed and injured animals on moorland roads.
- b) **Emergency Planning Report** Cllr Worth provided an update on the latest 3-month weather forecast.

15. Committees, Sub-Groups & Special Interests:

- a) **Neighbourhood Watch Group:** Cllr. Stones submitted a report which noted; illegal parking and the absence of any enforcement, the state of the former prison officer's club, especially as children were seen playing in it and roof tiles were falling off. Clerk to write to Duchy.
- b) **Princetown Youth Club:** Cllr. Stones submitted a report which noted; there is no youth club for older youth at the moment as there is no support Youth Worker. Interviews are being held. Summer programme for younger members will be held during the day which will include lunch, while the older ones will still meet in the evening. Building work is planned for August and September.
- c) **Princetown School:** Cllr. Stones submitted a report which noted the various activities the school and children were involved in. She has met the new Head Teacher Miss Emma Byrom. Emma is very enthusiastic about moving to Princetown and expects it to be a long-term appointment. Clerk to invite Ms Byrom to future parish council meeting.
- d) **Princetown Skate Park Project** the Clerk provided an update on the pre-application planning enquiry which he had submitted. The project will not require planning permission if the council own the land. Cllr. Renders to confirm information he had received from DNPA that this also applies if the council manage the land. Informal consultation with nearby properties to be undertaken by Cllr. Renders.

16. Reports from other meetings: Cllr. Renders reported on his induction as borough councillor.

17. Urgent decision since last meeting None.

18. Exchange of Information Limited to the exchange of information & items for next meeting

- a) Clerk has purchased 2 x No Dog signs for play area and sign advising public who to contact to report issues about the play area. David Cole to install sign.
- b) Sign promoting Phone Box exhibit has been delivered. David Cole to install sign.
- c) Bench in bus station, by Visitor's Centre in Princetown, was rotten. Removed by Cllr. Bishop. It is recommended that a metal bench be installed as more durable. Jan Hayes as offered to do this at cost price and will advise price for council to consider expenditure. A vote of thanks was passed to Keith Radmore for his help on refurbishing the bus shelter and for donating the paint.
- d) DNPA Summer Fair, Princetown is on 27th July. Rebecca Martin, Visitors Centre manager, has asked whether the parish council would like to be involved in some way. Council declined offer.
- e) Princetown Community Centre 10th Anniversary Celebration is on 14th September. Council to consider how they could be involved.
- f) Council website to move across to gov.uk domain name. Clerk to request domain name. Need assistance on ISP provider and process. To progress with Cllrs. Tigwell and Worth.
- g) Cllr. Worth raised issue of garage, used to store garden machinery. Door is broken and beyond repair. Cllr. Worth communicating with the Duchy of Cornwall, who own garages, on alternative sites that could be used.

SECOND PUBLIC SESSION

The member of the public asked if the gully's by the cattle grid on Fox Tor Lane could be cleared by the Lengthsman. Clerk to speak to David Cole.

19. The next meeting of the Parish Council is 19.30 on TUESDAY 23th July 2019 at Princetown Community Centre. The Chair closed the meeting at 21.19