



6. **Bellever Public Toilets.** Cllr. Geen provided an update on the most recent correspondence received from DNPA. Simon Lee from DNPA offered to attend a meeting of DFPC to discuss this matter. A barrier system is to be installed at the site before next summer and the opening hours of the toilets are to be changed. Landscaping of the area is going to take place to prevent inappropriate parking. Patrol rotas will be improved and changing of the Bye-Laws is being considered to add this area to the prohibited site list for camping. Broader changes to the Bye-Laws are considered difficult due to the role that DNPA has in encouraging broader access to the Moor. The Council had a number of questions with respect to the Bye-Law situation. It was agreed that the Council would invite Mr. Lee to a meeting of the Council some time early in 2020 for further discussions.

7. **Princetown Fire Appliance.** The reply to the recent complaint raised by DFPC concerning the sale of the 4X4 fire appliance formerly based at Princetown was discussed. It was generally agreed that the response from the Fire Service was inadequate. The Council's concerns over the lack of 4X4 coverage for the Parish were not considered to have been met. It was agreed that the Council should appeal the decision and take the matter further.

**Action:** Cllr. Geen to escalate the council's appeal to the relevant authority.

8. **West Devon Town Centres Meeting.** The Council discussed getting further involved with this process in light the recent announcement of the closure of HMP Dartmoor. A former member of DFPC had offered to volunteer his help to the Council if it wished to pursue this matter. It was agreed that Town Centre planning was a subject that the Council wished to get involved in going forward.

**Action:** Cllr. Geen to write to Tom Jones at WDBC to instigate an initial meeting.

9. **Ride on Mower replacement.** The Council had previously agreed that purchasing a more robust mower should be investigated. Cllr. Tigwell had identified a suitable model and laid out the costs involved. The option of running the current machine until it expires was considered, but the concern was raised that this could cause disruption to the grass cutting schedule if it failed during the grass cutting season. The Council voted between replacing the current machine with a similar one, replacing it with a more powerful machine, or waiting until replacement became absolutely necessary.

**Action.** On the result of the vote, Cllr. Tigwell was instructed to get quotations for a more robust replacement mower from various vendors.

10. **DFPC Website update.** The Council agreed that the new name for the Council website should be [dartmoorforestparishcouncil.gov.uk](http://dartmoorforestparishcouncil.gov.uk).

**Action.** Cllr. Tigwell to relay this decision to the web designers.

11. **Traffic lights near HMP Dartmoor.** An update received from the DOC was discussed. HMP Dartmoor are planning to carry out work on the wall in the next financial year. A concern was raised that there is no obvious emergency number to use in the event of the traffic lights failing. It was noted that this situation has been continuing for a considerable length of time.

**Action.** Cllr Geen to try to progress matters further with HMP Dartmoor.

12. **Planning Applications.** The Council determined the following Planning Applications:

Ref.	Address	Ward	DFPC decision
0487/ 19	3 Tavistock Road	Princetown	Support
0460/ 19	3 New London	Princetown	Support
0522/ 19	11 Bellever Close	Princetown	Support

Cllrs Druett and Worth carried out site visits on applications 0487/19 and 0520/19

Cllr. Greatrex carried out a site visit on application 0522/19. Concerns were raised over the open nature of the works taking place at the Bellever Close site.

**Action:** Cllr Worth will inform DNPA of the Council's decisions in the Clerk's absence.

#### FIRST PUBLIC SESSION.

Several members of the public raised objections to the Council's plans to place the Skatepark at the position it had chosen. Amongst the concerns raised were noise from the Skatepark, the fact that it was a secluded place where teenagers could congregate, anti-social behaviour being facilitated, loss of privacy, littering, and fires being lit. The Playpark Committee responded that there was a consultation taking place two days after the Council meeting and invited concerned parties to attend it to discuss the proposals further. Residents were encouraged to report any incidents of anti-social behaviour to the Police on the 101 number.

The village Christmas tree will be erected in the week before the planned Carol singing around the tree event on the 13<sup>th</sup> of December.

13. **Financial Planning.** Cllr Tigwell supplied the following report:

#### Financial Briefing Notes to Councillors – November 2019

The bank reconciliation to end October is correct.

Cheques to be signed this month:

Ref	Chq No	Date	Payee & Details	Amount
1274	1528		Steve Cox (Clerk's Pay)	£ 414.65
1275	1529		David Cole (Lengthsman's Pay, Tax Rebate & Expenses from April)	£2,750.31
1276	1530		Harry Hooper-Noulton (Litter picker fee)	£ 66.73
1277	1531		WesternWeb Ltd - new DFPC Website .gov.uk	£ 276.00

Report of Accounts:

The report of Accounts is shown on the page below. The grass cutting costs for the season are now available and indicate we are facing a bigger overspend than briefed last month, at just under 10% of the budget. Outturn figures we have already are:

26<sup>th</sup> November 2019

Signature of Chair



Grass cutting <u>income</u> is over budget (the DNPA 2018/19 receipt was not paid in until 2019/20)	+£1,725.00
Grass cutting <u>expenditure</u> is over budget by:	-£3,874.37
Toilets expenditure is over budget by:	-£ 401.23
Tools and equipment is over budget by:	-£ 106.70
Dog bin emptying is under budget by:	+£ 42.40
Balance	-£ 2624.90

Cllr Tigwell has gone through the remaining budget, factoring in spending the council has already approved and removing over provision from other areas in the budget. This takes out a planned £455.50 expenditure from the end of year forecast (there may be other relatively small savings that are not yet apparent). This leaves us with a projected overspend of £2,169.40, which will need to be funded from the general reserve.

#### Other Liabilities:

This remains as briefed last month with one new addition:

The strimmer will need servicing and a new head fitted – cost to be determined.

Election costs – no change from last month.

Replacement ride-on mower – see separate agenda item. (9)

New website – see separate agenda item. (10)

Possible replacement printer - no change from last month.

**14. Project Progress Reports.** The planned Skatepark consultation was noted. Cllr Manning gave a report on fundraising for the CCTV project. The recent quiz night held at Community Center raised £335.20 and the total now stood at £3105.20. The DOC were pressing for the camera scheme to cover the Community Center as well. Approaches were ongoing for funding, further details were discussed concerning the maintenance of the cameras. Cllr Stones and Manning also made a request for a correctly headed letter template to use when sending out funding requests. It was reported that these had already been sent.

**15. Committees. Sub-Groups & Special Interests.** A question has been submitted on behalf of the Council to the Southern Link Highways meeting concerning the recent road closures and the effect that it has had on the Parish. A reply is awaited.

**16. Reports from other meetings.** It was suggested that an outreach should be made to Parishes adjoining Dartmoor Forest to encourage them to take up Speedwatch projects and support them.

Cllr. Renders had attended a meeting concerning the improvements to the DNP car park. The entrance is being widened and more boulders are being placed around to deter drivers attempting to enter it when the gates are shut due to ice and snow. Cllr. Renders also raised a query he had after a meeting with the proprietors of Venville House re: the lighting on the road down to the Community Center. It is reported that further development of the distillery site is on hold until March of next year.

**17. Other matters requiring decisions.**

**a. Office Allowances for delegated Councillors.** This matter was discussed and agreed at the Council's October meeting, but due to there being insufficient Councillors available and not disqualified to vote, the formal vote had been held over until this meeting. Cllr. Stones wanted it minuted that she thought the level of allowance was too low.

**Action:** The Council voted to agree the adoption of these allowances.

**b. Postbridge dog waste bin siting.** The purchase of this item having previously been agreed, it was necessary for the Council to agree on its' siting. This matter had been discussed further by Postbridge ward Councillors and agreement had been reached.

**Action:** The Council decided to install it in the car park, adjacent to the ticket machine. Cllr. Geen to write to DNPA to inform them of the Council's decision and to get their approval.

**18. Urgent Decisions Since Last Meeting.** None.

**19. Exchange of Information.**

The matter of dealing with the wreathes on the War Memorial was raised, and it was agreed that this should be put forward to a meeting in the New Year.

The village hall at Postbridge is to be used as a Polling Station in the forthcoming General Election and it is noted that provision of snow clearing facilities needs to be maintained for it.

The gatepost in Princetown graveyard has been replaced and an invoice is to be raised to Walkhampton churchwardens.

The Rotary Club of Yelverton are bring Santa's Sleigh to Princetown on the 10<sup>th</sup> of December and carrying out a door-to-door collection.

Cllr. Worth attending the property on Plymouth Hill with the water drainage problem and will bring forward further proposals to alleviate the problem.

The repair of the Council's notice board at Princetown has not yet been completed. Cllr Worth to progress.

#### SECOND PUBLIC SESSION.

No matters raised.

**20. Date of the next Meeting.** The next meeting to be on the 17<sup>th</sup> of December 2019 at Princetown Community Center at 19:30.

**21. Closed Session**