



Dartmoor Forest Parish Council

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4 June 2019

**Minutes for the Annual Parish Council Meeting at 1930 on 14 May 2019
in Princetown Community Centre**

Present:

Hexworthy/Huccaby Ward: Cllr. Alison Geen* Postbridge Ward: Cllr. Julian Greatrex Cllr. Wendy Watson	Princetown Ward: Cllr. David Worth** Cllr. Mark Renders Cllr. John Druett	Cllr. Gregg Manning Cllr. Nigel Tigwell Cllr. Wendy Stones Cllr. Ian Bishop
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* Chair, **Vice-Chair

The election of chair was chaired by Cllr. Gregg Manning.

There were 5 members of the public present.

Abbreviations used: **DFPC**: Dartmoor Forest Parish Council, **DNPA**: Dartmoor National Park Authority, **WDBC**: West Devon Borough Council, **DCC**: Devon County Council.

- 1. Election of Chair & Vice Chair** Cllrs. Manning & Geen stood for chair. Cllr. Geen was duly elected. Cllrs. Manning & Worth stood for Vice Chair. Cllr. Worth was duly elected
- 2. Declaration of Office** Chair & Vice Chair signed their declaration of office.
- 3. Apologies Received** Not applicable.
- 4. Declarations of Interest** No further declarations of interest.
- 5. Minutes of the Parish Council Meeting 23 April 2019** the minutes were accepted as a true and accurate record and were signed by the Chair.
- 6. New Councillor Induction** Clerk has circulated details of 'New Councillor' and 'Planning' courses run by Devon Association of Local Councils (DALC). WDBC also organising 'New Councillor' course. Cllrs. Tigwell, Bishop & Druett will be attending. Cllr. Worth will be acting as mentor to Cllr. Druett and Cllr. Stones to Cllr. Bishop. Clerk and Cllrs. Bishop & Druett scheduled to meet on 29th May to discuss role of parish councillor and organisation of parish council.
- 7. Representation on committees, sub groups and outside bodies** the following Cllrs. were selected to represent the parish council on the below outside groups:
 - Southern Link; Cllrs. Manning, Tigwell.
 - Princetown Community Centre; Cllr. Renders.
 - Princetown School PTFA; Cllr. Stones.
 - Princetown Youth Club; Cllr. Stones.
 - Princetown Royal Marine Cadet unit; Cllr. Stones.
 - Princetown Neighbourhood Watch; Cllr. StonesRepresentation on the following sub groups was also agreed:
 - Postbridge Cemetery; Cllr. Greatrex.
 - Finance; Cllrs. Tigwell & Geen.



- i) Dartmoor Local Plan; Cllrs. Watson, Geen & Bishop
- j) Anti-social driving –Princetown CCTV; Cllrs. Manning, Stones & Renders.
- k) Princetown Skate Park; Cllrs. Manning, Stones & Renders.
- l) Princetown Play Area; Cllrs. Bishop, Druett, Stones & Renders.

- 8. Plans for New Council** At last meeting it was proposed that a ‘meet and greet’ be organised for the councillors to meet. It was agreed that this should be combined for the following event.
- 9. Princetown Air Ambulance Night Landing Site** It was proposed that an informal buffet is organised at the Prince of Wales, Princetown to invite and thank donors and supporters and mark official opening of facility. Budget of £170 approved. The Prince of Wales has generously offered to contribute £50 towards the cost.

- 10. Planning** Council determined the following application(s):

Ref.	Address	Description	Received	Reply Due	Meeting Targeted	DFPC View
0174/19	Rose Cottage, Two Bridges Road, Princetown	Demolition of existing garage and erection of single storey extension to side of house to form new garage and sun room	24/04/2019	15/05/2019	14/05/2019	SUPPORT
0172/19	24 Bellever Close, Princetown	Demolition of porch and erection of single storey extension	30/04/2019	21/05/2019	14/05/2019	SUPPORT
0185/19	Lords Café, Tavistock Road, Princetown	Installation of new signage and alteration to existing signage	01/05/2019	22/05/2019	14/05/2019	SUPPORT

FIRST PUBLIC SESSION A member of the public thanked Cllr. Manning for his service as chair of the parish council.

11. Financial Management

- a. Cheques authorised this month were:

Ref	Chq No	Date	Payee & Details	Amount
1236	1496	14/05/19	Steve Cox (Clerk's Pay)	£ 406.35
1237	1497	14/05/19	David Cole (Lengthsman's Pay)	£ 559.80
1238	1498	14/05/19	Harry Hooper-Noulton (Litter picker fee)	£ 66.73

- b. Monthly Report of Accounts was considered and accepted.

25 June 2019

Signature of Chair



- c. The council resolved to appoint Cllrs. Renders & Tigwell as official signatories to the parish council bank account.

- 12. Appointment of Internal Auditor** Don Agnew was formally appointed as the council's Internal Auditor.
- 13. Project Progress Report – Speedwatch** Cllr Manning reported on the on the three-letter process, used by the police force for those caught speeding by the Speedwatch group. Data for 2019 seems to suggest that the number of offenders is decreasing, compared to 2018.
- 14. Committees, Sub-Groups & Special Interests:**
- a) **Princetown Youth Club** Cllr. Stones reported that the youth club is opening for another evening with funding from Children in Need. Youth helpers being recruited.
- 15. Reports from other meetings:** Cllr. Renders reported on his induction as borough councillor.
- 16. Urgent decision since last meeting** None.
- 17. Exchange of Information** Limited to the exchange of information & items for next meeting
- a) **Parish Council election for members of Dartmoor National Park Authority** The parish council supported candidates Ric Cheadle and Derek Webber. Council to formally ratify decision at next meeting.
- b) **Wildlife Parish Champion** the council agreed to support in principle Devon CC's idea of a wildlife parish champion.
- c) **Change of meeting day** to be added to the agenda for discussion at June's meeting.
- d) **Sheep escaping onto Two Bridges Road** Clerk to discuss with farmer.
- e) **Bus shelter renovation** Cllrs. Worth and Renders to progress.

SECOND PUBLIC SESSION

Serena Rouse, DNPA Ranger reported of increasing thefts from vehicles on moor.

- 18.** The next meeting of the Parish Council is **19.30 on TUESDAY 25th June 2019 at St Raphael's Church, Huccaby.**

The Chair closed the meeting at 20.57