



Dartmoor Forest Parish Council

Parish Clerk: Mr S J Cox

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16 May 2021

The next monthly meeting of Dartmoor Forest Parish Council and **Annual Parish Meeting** will be held at 1930 on

Tuesday 22nd June 2021

Princetown Community Centre, Devon, PL20 6QE

Dear Councillor,

You are duly summonsed to attend the next monthly meeting of the Parish Council to be held at **1930** on **Tuesday 22nd June 2021** at Princetown Community Centre. This is also the Annual Parish Meeting.

Stephen Cox
Parish Clerk

AGENDA

Cllr. Geen will chair the meetings.

Annual Parish Meeting		
1.	Apologies	
2.	2020 Annual Parish Meeting	<ul style="list-style-type: none"> Any matters arising from last year's meeting.
3.	Chair's Report	
4.	Matters raised by electors	
Parish Council Meeting		
1.	Apologies	
2.	Declarations of Interest	
3.	Minutes of the Last Meeting (s)	<ul style="list-style-type: none"> To be circulated.
4.	2020-21 Accounts	<ul style="list-style-type: none"> Council to receive Internal Auditor's Report, Bank Reconciliation and Variance Analysis Reports.
5.	2020-21 Annual Governance Statement	<ul style="list-style-type: none"> Council to approve the Annual Governance Statement.
6.	2020-21 Accounting Statements	<ul style="list-style-type: none"> Council to approve the Accounting Statements.
7.	Princetown Public Toilet Costs	<ul style="list-style-type: none"> West Devon Borough Council have issued an invoice for £2,000. Finance sub-group have queried on what basis this invoice has been calculated and issued. DFPC have waived invoice.
8.	Princetown Food Hub – Grant Application	<ul style="list-style-type: none"> Food Hub have been asked to provide budget and constitution for council to review.
9.	Parish Clerk recruitment plan	<ul style="list-style-type: none"> Approval of plan and agreement of selection process.
10.	SWQR (highways signage & safety) training	<ul style="list-style-type: none"> Agreement of training attendees.
11.	DFPC Governance – Policies & Procedures	<ul style="list-style-type: none"> Approval of Snow Warden procedures. Approval of Risk Register.
12.	Former Prison Officer's Club, Princetown	<ul style="list-style-type: none"> Update on letter sent to Duchy of Cornwall re. dangerous and unsightly state of building.
	PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
13.	Princetown Play Area	<ul style="list-style-type: none"> Update on inspections and prioritisation of remedial actions.
14.	Planning	Council to determine the following applications: <ul style="list-style-type: none"> 0253/21 0254/21 0257/21 0258/21 St Raphael's Church, Hexworthy.

15.	Financial Management	<ul style="list-style-type: none"> • Payments to be approved; Bank reconciliation; FOO
16.	Committees, Sub-Groups & Special Interests	Questions about previously circulated reports from Sub-Committees, Sub-Groups and Special Interests
17.	Reports from Other Meetings	<ul style="list-style-type: none"> • Please see Briefing Notes
18.	Other Issues Requiring Decisions	None
19.	Urgent Decisions Since Last Meeting	None
20.	Exchange of Information	Limited to the exchange of information & items for future meetings.
	PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items or raise issues for future consideration.
21.	Date of the Next Meeting (s)	1930 Tuesday 27th July 2021 – Princetown Community Centre