



# Dartmoor Forest Parish Council

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23 August 2021

## Minutes for the Annual Parish Meeting and Parish Council Meeting at 1930 on 27<sup>th</sup> July 2021 Princetown Community Centre

Present:

<b>Hexworthy/Huccaby Ward:</b> Cllr. Alison Geen*	<b>Princetown Ward:</b> Cllr. David Worth**	Cllr. Nigel Tigwell
<b>Postbridge Ward:</b> Cllr. Julian Greatrex Cllr. Wendy Watson	Cllr. Stephen King Cllr. Phil Henson	Cllr. Wendy Stones Cllr. Gregg Manning
* Chair, **Vice-Chair		

There were 2 members of the public present.

Abbreviations used: **DFPC**: Dartmoor Forest Parish Council, **DNPA**: Dartmoor National Park Authority, **WDBC**: West Devon Borough Council, **DCC**: Devon County Council.

- 1. Apologies Received** Cllr. Emma Byrom, Cllr. Philip Sanders. Cllr. Mark Renders.
- 2. Declarations of Interest** Cllr. King declared an interest as a home owner in the village that he was interested in supporting the potential Warmer Homes project.
- 3. Minutes of the last meeting** resolved to approve the minutes of the last meeting.
- 4. New Clerk and Handover Plan** Andi Wyer was introduced as the new Clerk to the council. Steve Cox provided an update on the handover between him and Andi. Andi will be on holiday for two weeks in August. Steve Cox thanked the council for their support during his tenure of office as Clerk.
- 5. Princetown Play Area Remedial Works** Council agreed to ask David Cole to provide estimates for certain repairs in play area. Cllr. Henson to discuss with Sutcliffe's, suppliers of play equipment, what actions they could do. Agreed a budget of £200 for new signage, lock, chain and shank for gate. It was noted that Western Power were very helpful in 'dressing' the cables in the play area to ensure they were visible to users of the park.
- 6. Former Prison Officer's Club, Princetown** Update from Duchy of Cornwall that the security fencing will shortly be repaired and that a planning application will be submitted for redevelopment of the site.
- 7. Station Cottages, Princetown** A resident had raised concern about the lack of signage and the damage caused by the lorries to the distillery. Cllr. Geen had written to the DNPA about ensuring that visitor signage to moor was sufficiently clear. Also, Cllr. Geen will contact the distillery about their lorries and the road.
- 8. Parish Council Defibrillators** It was resolved that the council will organise for the defibrillators to be serviced at an approx. cost of £100/unit. Also, South West Ambulance no longer maintain the database of defibrillators and this has been moved to a service run by BHF called the Circuit <https://www.thecircuit.uk/defibrillators> . Clerk has successfully registered the devices.
- 9. Parish Council mower repair** the council resolved to approve the costs to repair mower £550 + VAT.
- 10. Promoting businesses on parish council website** Cllr. Manning agreed to investigate further how this could work.



- 11. Flooding in the Prince of Wales/Royal Court area** Awaiting an update from DNPA Planning on possible causes of flooding and potential remedial action.
- 12. Warmer Healthier Homes Pilot and Village Partnership concept** Council agreed to support this initiative, targeting lower income households in the village with energy advice and support. Cllrs. King and Stones to represent the council.

**FIRST PUBLIC SESSION** No issues raised.

- 13. Planning** Council resolved to support the below planning applications:

- a) **0352/21 HMP Dartmoor**
- b) **0316/21 Environment Agency**

**14. Financial Management**

- a) Cheques authorised for issuance this month were:

Ref	Chq No	Date	Payee & Details	Amount
1435	1677	27/07/21	David Worth (grass cutting disposal bag costs)	£ 240.00
1436	1678	27/07/21	Tindle Newspapers Devon Limited (parish clerk recruitment)	£ 201.60
1437	1679	27/07/21	Steve Cox (expenses - bags & gloves)	£ 29.35
1438	1680	27/07/21	David Cole - (expenses - petrol)	£ 60.00
1439	1681	27/07/21	Steve Cox - Pay	£ 445.55
1440	1682	27/07/21	David Cole - Pay	£ 528.00
1441	1683	27/07/21	Josh Cook - Litter Picker fee	£ 40.00

- b) The monthly report of accounts was accepted. With the following observations/actions:
- VAT for 2020-21 requires reclaiming
  - Revenue forecast has been reduced due to loss of DNPA revenue.
  - Invoice for Duchy of Cornwall donation of £500 towards CCTV has been issued (25/07/21). Not recognised in accounts until received.

**16. Committees, Sub-Groups & Special Interests:** No reports submitted.

**17. Reports from other meetings** No Reports submitted.

**18. Other issues requiring decisions** None.

**19. Urgent decisions since last meeting** None.

**20. Exchange of Information**

- a) Rev. Phil Griffin, Methodist minister for the parish to be moving. New minister to be appointed and to preside at Remembrance Day Service.
- b) Council formally thanked the outgoing Clerk, Steve Cox for his service and presented him a gift as a memento for his time supporting the council. Steve Cox thanked the council and regrettably advised he

was only leaving due to the pressures of a full-time job and young family. He wished to thank the council for their support especially during his illness and treatment for cancer.

**SECOND PUBLIC SESSION** No issues raised.

21. The next meeting of the Parish Council is **1930 Tuesday 24<sup>th</sup> August – Princetown Community Centre.**

**The Chair closed the meeting at 20:42**