

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

Applegarth, Walkhampton, Yelverton, PL20 6JP Tel: 01822 859104

Email: clerk@dartmoorforestparishcouncil.gov.uk Website: www.dartmoorforestparishcouncil.gov.uk

17th May 2022

Dear Councillor,

You are duly summonsed to attend the Annual Parish meeting followed by the next monthly meeting of the Parish Council to be held at 19:00 on Tuesday 24th May 2022 at Princetown Community Centre.

Jackie Bennetts
Clerk to Dartmoor Forest Parish Council

**Cllr Geen will chair the APM and first part of the Council meeting
Annual Parish Meeting 2022**

1.	Apologies	
2.	Annual Parish Meeting 2021	Any matters arising from last meeting
3.	Chair's Report	
4.	Matters raised by Electors	

Parish Council Meeting Agenda

1.	Apologies	Cllr Tigwell (Ill Health)
2.	Declarations of Interest	
3.	Acceptance of minutes	As previously circulated meetings 26 th April and 3 rd May
4.	Election of Chair and Vice Chair	Election of officers for the year May 2022 to April 2023 Officers to complete Acceptance of Office.
		The newly elected Chair will preside for remainder of the meeting
5.	Representation of Councillors on Committees, Sub Groups and Special Interests	Nomination and Election for the year May 2022 to April 2023. a) Finance Sub-committee b) CCTV c) Postbridge Cemetery d) Princetown Play Area e) Snow Wardens & Snow Tourism f) Fundraising g) Princetown Youth Club h) Southern Link i) Devon and Cornwall Police Advocate j) Speedwatch k) PTFA
6.	Vision Zero SW Grant – to improve road safety on B3212	Project Update – Cllr Williams following meeting on 11 th May
7.	Planning	0103/22 Forest Inn Hexworthy - Granted Conditionally 0159/22 Railway Inn, Princetown- Council to consider (by 03/06) 0165/22 Furziemead Farm Bungalow, Postbridge - Council to consider (by 06/06)
8.	Play Park	Update from Cllr Henson regarding actions taken to address issues raised in the report and identify further actions necessary

9.	Residents' Concerns	<ul style="list-style-type: none"> a) Rebuilding of wall (Prison Road) b) Heather Terrace – state of gardens – Cllr Stones c) Litter on the Football Field – Cllr Stones d) Council doing more to engage young people – Cllr Byroms
10.	1 st PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
11.	2021/22 Accounts	Council to receive Bank Reconciliation and Variance Analysis
12.	2021/22 Annual Governance Statements	Council to Approve the Annual Governance statement
13.	2021/22 Accounting Statements	Council to Approve the Accounting Statements
14.	Financial management.	Payments to be approved; <ul style="list-style-type: none"> a) Councillor expenses / allowances b) David Cole Pay & expenses, c) Litter picker fee d) Clerk salary e) HMRC Payment f) Clerk expenses g) DALC training h) VZSW – VAS i) Dartmoor Garden Machinery j) WDBC Dog Bin emptying (DD set up) Bank reconciliation - Correct Signatures to Online Banking Form Financial Report
15.	DNPA National Lottery Heritage Grant – Dynamic Dartmoor	Report from Cllr Byroms following meeting with Jen Manning (DNPA)
16.	Parking issues - Princetown	Report from Cllr Manning – regarding inconsiderate/illegal parking
17.	Housing Needs Survey	Consider how Council can promote/encourage residents to complete it?
18.	Zoom renewal	Due end of May – Council to discuss/decide if it necessary to have a license going forwards.
19.	Employment Matters	End of Clerk's probation period.
20.	Updates on correspondence/ actions from last meeting	See Briefing Notes for any updates regarding the matters listed below. <ul style="list-style-type: none"> a) Climate Change Declaration – Tree planting b) Memorial Benches – quotes for refurbishment of bench c) Road Works and Diversions d) St Michael's Churchyard e) Equipment Storage f) Online banking g) Policy and Procedure Review – (sign off deferred until June meeting)
21.	Urgent decisions since last meeting	None
22.	Reports from Committees, Sub Groups and Special Interests:	<ul style="list-style-type: none"> a) PTFA meeting – Cllr Stones b) Jubilee Committee – Cllr Stones c) Youth Club – Cllr Stones d) Speedwatch – Report from Cllr Manning
23.	Exchange of information:	
24.	2 nd PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
25.	Date of next meeting	1930 on 28th June 2022 Princetown Community Centre