

CLlr Review of Governance Documents – Appendix 3 (Updated)

Documents	Reviewers 2021	Date of next review	Reviewers 2022	Notes/ Date Completed
1. Standing Orders	ALL	28/04/22	ALL	
2. Financial Regulations	Cllrs. Tigwell, Geen & Clerk	28/04/22	Clerk & Cllr. Geen	
3. Members' Code of Conduct	ALL	28/04/22	ALL	
4. Transparency Code	ALL	28/4/22	ALL	
5. Risk Management Strategy	APPROVED	23/03/22	Cllr. Geen & Clerk	
4.1 Community Engagement Policy	Cllr. Watson	28/04/22	Cllr. Watson (in her absence)	
4.2 Princetown CCTV Policy	Cllrs. Tigwell, Geen & Clerk	28/03/22	Clerk & Cllrs. Manning & Geen	
2.1 Grants and Donations Procedure	Cllrs. Tigwell, Geen & Clerk	28/04/22	Clerk & Cllr. Geen	
3.1 Complaints Procedure	Cllr. Manning	23/3/22	Cllr. Manning	
5.1 Play Area Inspections Procedure	Cllrs. Henson, Stones & Byrom	28/04/22	Cllrs. Henson, Stones, Williams, Byroms	
5.2 Lengthsman and Grounds Maintenance Procedure	Cllr. Worth & Clerk	23/03/22	Clerk & Cllr. Henson	
5.3 Snow Warden Procedure	Cllr. Worth	26/06/22	Cllr. Byroms	
5.4 Memorial Inspections Procedure	Cllr. Greatrex	28/04/22	Cllr Greatrex (in his absence)	
5.5 Burials		23/11/22	N/A	
5.6 Public Seating		23/02/23	N/A	

Documents	Reviewers 2021	Date of next review	Reviewers 2022	
4.2.1 Princetown CCTV Data Protection Impact Assessment	APPROVED 19/05/20 v4		Cllr. Manning & Clerk	
5.2.1 Lengthsman and Grounds Maintenance Risk Assessment	Cllr. Worth & Clerk	21/04/22	Cllr. Henson & Clerk	
5.3.1 Snow Warden Risk Assessment	Cllr. Worth	22/06/22	Cllr. Byroms	
4.1.1 Publication Scheme	Clerk	28/04/22	Clerk	
4.1.2 Privacy	Clerk	28/04/22	Clerk	