

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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21st June 2022

Dear Councillor,

You are duly summonsed to attend the monthly meeting of the Parish Council to be held at 19:30 on Tuesday 28th June 2022 at Princetown Community Centre.

Jackie Bennetts
Clerk to Dartmoor Forest Parish Council

Clr Manning will chair the meeting

Parish Council Meeting Agenda

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| 1. | Apologies | Clr Tigwell (Ill Health) |
| 2. | Declarations of Interest | |
| 3. | Acceptance of minutes | As previously circulated for the meeting 24 th May 2022 |
| 4. | Urgent decisions since last meeting | None |
| 5. | Co-option of Councillors to fill Vacancy/Vacancies | Two individuals have expressed an interest in becoming Councillors. Council to co-opt as authorised by WDBC. |
| 6. | Vision Zero SW Grant – to improve road safety on B3212 | Update – Clr Williams following launch on 24 th June. |
| 7. | Policy and Procedure Review 2022 | Council to sign off reviewed documents |
| 8. | Housing Needs Survey | Council to consider how they can promote/encourage residents to complete it? |
| 9. | Engaging with Young People | Update from Clr Byrom on meeting with young people as discussed at May meeting. |
| 10. | Postbridge Cemetery Benches | Clr Greatrex - concerns raised regarding the state of the benches. Council to approve action to rectify/refurbish. |
| 11. | Postbridge – East Dart Ice Cream Kiosk | Clr Greatrex – resident has raised concerns regarding the kiosk at the East Dart Hotel selling ice creams |
| 12. | 1 st PUBLIC SESSION | Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration |
| 13. | Residents' Concerns | a) Bottle Bank – location and issues with broken bottles/young people |
| 14. | Planning | a) 0212/22 Proposed: 6 x 2 Tonne Tanks Liquefied Petroleum Gas (LPG) Compound at Princetown Distillery, Princetown b) 0224/22 Proposed: Retrospective rear single storey extension for toilets at Two Bridges Hotel c) West Devon Borough Council Reference No : 22/0024 Proposal : Felling of Lawson cypress Location: Standing in the grounds of 6 Grosvenor House Application Type: Section 211 Notice (see email 09/05/22) Search for an application Dartmoor |

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| 15. | 2021/22 Accounting Statements | Council to approve the Accounting Statements – corrected following internal audit. |
| 16. | Confirmation of the dates of the period for the exercise of public rights to view 2021/22 Accounts | Dates to be approved by Council and publicised 1 st July – 11 th August 2022 |
| 17. | Financial management. | Payments to be approved; a) Councillor expenses / allowances - none b) David Cole Pay & expenses, c) Litter picker fee d) Clerk salary e) HMRC Payment f) Clerk expenses Bank reconciliation – Correct Online Banking - progress Financial Report - including outstanding cheques and invoices |
| 18. | Parking issues - Princetown | Standing item to cover issues arising since the last meeting |
| 19. | Recruiting a new Litter Picker | Council to agree on the process to replace Josh Cook, who is wishing to stand down, due to other commitments. |
| 20. | Updates on correspondence/ actions from last meeting | See 'Briefing Notes' for any updates regarding the matters listed below. a) Climate Change Declaration – Tree planting b) Memorial Benches – Princetown c) Road Works and Diversions – DCC Highways d) St Michael's Churchyard – Walkhampton PCC e) Play Park – Inspection repairs and actions taken |
| 21. | Reports from Committees, Sub Groups and Special Interests: | a) PTFA meeting – Cllr Byrom b) Jubilee Committee – c) Youth Club – Cllr Byrom d) Speedwatch – Cllr Manning |
| 22. | Exchange of information: | |
| 23. | 2 nd PUBLIC SESSION | Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration |
| 24. | Date of next meeting | 1930 on 26th July 2022 Princetown Community Centre |