

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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Briefing Notes Meeting 23rd August 2022 (Created 21st Aug 2022)

1. **Apologies** Cllr Tigwell (Ill Health) Cllr Manning
2. **Declarations of Interest**
3. **Acceptance of minutes** - As previously circulated for the meeting 26th July 2022
4. **Urgent decisions since last meeting** - none
5. **Princetown Post – Proposed Newsletter** TBC – no response to email sent on 16th asking her to confirm her attendance.
Sandra Dodd Lay Worker Tavistock Methodist Circuit to attend meeting to provide additional information regarding the proposed newsletter. She has previously requested that Council make a donation to towards the costs, for which she will need a Cllr to propose the donation, and a seconder, at the August meeting.
6. **1st PUBLIC SESSION** -
7. **Residents' Concerns** – none raised prior to meeting
8. **Planning** – no applications to consider, but the following have been granted recently
 - a. **073/22** Snider Park Plantation – Granted Conditionally 29/07/22
 - b. **212/22** Princetown Distillery – Granted Conditionally 18/08/22

[Search for an application | Dartmoor](#)
9. **Financial management** –
 - a. Payments to be approved;
 - i. Councillor expenses / allowances – none
 - ii. David Cole Pay & expenses,
 - iii. Litter picker fee
 - iv. Clerk salary & expenses
 - v. HMRC Payment
 - b. Invoices to be approved: Princetown Football Club – pitch cutting for July (to date)
 - c. Bank reconciliation – Correct
 - d. Online Banking – progress – Forms submitted to Lloyds for Cllr Henson, Manning, Tigwell to access online. Awaiting response from bank.
 - e. Financial Report - including outstanding cheques and invoices
10. **Parking issues – Princetown** Standing item to cover issues arising since the last meeting – no issues raised prior to meeting
11. **Princetown – Appearance of the Village** - Update regarding the litter-pick/tidy up on the 7th August and discussion and agreement sought regarding repeating this in September.
12. **Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for any updates regarding the matters listed below.
 - a. Memorial Benches – Princetown Email received from Andy Steel suggesting the end of September for removing benches and delivering to Prison. Prison workshop manager says the refurbishment will take approximately 2 to 3 weeks and the brand-new benches is approximately five weeks.
 - b. St Michael's Churchyard – Walkhampton PCC – Cllr Manning held meeting with Reverend Andrew Thomas on 1st August – discussions are ongoing regarding the matter.
 - c. Councillor Vacancy – new poster created and on notice board, website and FB. Shared to other local FB pages. One person has expressed interest so far and they

have been invited to attend meeting. All interested parties are asked to submit application by 20th September for consideration and co-option at Sept meeting.

- d. DCC Highways – Road Closures and Diversions. Emails sent ref B3357 closures in June and early August, awaiting response. From DCC Highways.
- e. Huccaby /Hexworthy overgrown hedges – Cllr Geen to update on progress
- f. Princetown – Mobility Scooter and excessive speed on pavements – ‘Keep Princetown Pavements Safe for Pedestrians’ posters created, posted on notice board and to be distributed around village by councillors.
- g. AED’s – Postbridge cabinet has been fixed and is now opening/closing as it should although cabinet is looking old and tired. Hexworthy – Cllr Geen to update on power supply issue to telephone box.
- h. Overgrown Conifers Bellever Close – Email received from Tom Stratton – contractor has been requested to cut back to clear pavement.

13. Reports from Committees, Sub Groups and Special Interests:

- a. Youth Club – Cllr Byrom to update
- b. Speedwatch – Cllr Manning not in attendance.

14. Exchange of information:

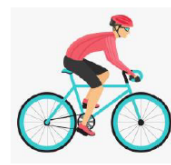
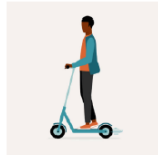
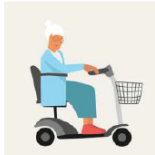
- a. **DNPA - Tim Russell – Pothole repairs** - Prior notice that the short section of private road (opposite the Post Office) leading to the public car park will be temporarily closed for pot hole repair on Wednesday 14th of September. This will be taking place during normal working hours, between 09:00 and 16:00. Alternative parking may well be required. Members of the Access Team will deliver letters by hand to local residents/businesses who may be affected by this activity. Should the weather be too restrictive for this work to be carried out on the 14th, then Thursday the 15th may have to be an alternative option.
- b. **Phone call received from Andy Steele – Estates Manager HPM Dartmoor** to update on matters arising at previous meetings, in addition to email re Benches (12a)
 - i. No Parking and CCTV signs will be replaced mid-September on Prison outer wall at back of Burrator Avenue/Barack Road
 - ii. Prison owns the land extending to 1m from perimeter wall and has right of access across land from the steel fence at the top to the wooden gate at Blackabrook Ave.
 - iii. He is led to believe that the owners of houses in Burrator Ave each own a % of the land, but this should be checked with home owners/deeds.
 - iv. Wall on Tavistock Road – all works are due to be completed and all traffic management removed in early September.
 - v. Andy said that he is willing to attend a few meetings a year to update Council on matters involving the Prison (his responsibility is outside of the wall) or Steve Mead Governor to attend (he is responsible for inside the wall)
- c. DALC – Rebecca Walker has requested information on VZSW initiative to write up as a case study for the DALC website – good project involving a number of stakeholders. Clerk has sent her photos and press release.

15. 2nd PUBLIC SESSION

- 16. Date of next meeting** **1930 on 27th September 2022 Postbridge Village Hall**

Keep Princetown Pavements Safe For Pedestrians

Users of Mobility scooters, E-scooters, Skateboards, Cyclists and anyone else using vehicles of any kind, are reminded that if you are on the pavement your speed should be limited to walking pace (4mph) to avoid injury to pedestrians.



If you have concerns about anyone using the pavements in a dangerous or inconsiderate manner, please contact the Parish Clerk to log specific incidents.

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