

# Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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21st September 2022

Dear Councillor,

You are duly summonsed to attend the monthly meeting of the Parish Council to be held at 19:30 on Tuesday 27<sup>th</sup> September 2022 at Princetown Community Centre.

*Jackie Bennetts*

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

**Cllr Manning will chair the meeting**

## Parish Council Meeting Agenda

1.	One Minute Silence to mark the death of Her Majesty Queen Elizabeth II	
2.	Apologies	
3.	Declarations of Interest	
4.	Acceptance of minutes	As previously circulated for the meeting 23 <sup>rd</sup> August 2022
5.	Urgent decisions since last meeting	none
6.	Councillor Vacancies – Co-option to fill one vacancy.	a) Council to co-opt to fill the initial vacancy which occurred when Wendy Stones resigned. b) Due to the additional bank holiday for the Queen's funeral the 'Notice of Vacancy' for the second vacancy (Nigel Tigwell resignation) now ends at midnight on 27 <sup>th</sup> , so we will receive notice of authorisation to co-opt on the 28 <sup>th</sup> . This will have to be moved forward to Oct meeting.
7.	Review of events following death of HM Queen Elizabeth	Council to review and agree on actions/ updates to the Protocol for future occasions.
8.	Communicating with Residents	Cllr Manning - following the death of the Queen and communicating with residents to let them know what the Council was doing, proposal is for the Clerk to establish and maintain an e-mail list to inform residents on a regular basis. Council to consider and agree action.
9.	St Michael's Churchyard	Cllr Manning - update of progress after recent meeting with Revd Thomas, Walkhampton PCC regarding ongoing maintenance of the churchyard. Council to discuss and agree next actions.
10.	Parking issues – Princetown	Standing item to cover issues arising since the last meeting. None to date
11.	1 <sup>st</sup> PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
12.	Planning	<b>0376/22</b> - Railway Inn, Princetown - Change of use of an area for the erection of an ice cream, hot & cold drinks sales kiosk Council to consider and agree whether to support, object or make no comment on the above. <a href="#">Search for an application   Dartmoor</a>
13.	Residents' Issues or Concerns	Standing item to cover issues raised at or since the last meeting. a) Request for Memorial Tree in the Play Park – Cllr Williams raised at August meeting. Council to discuss and agree if permission to be given b) Abandoned vehicles Burrator Ave/Barrack Road – following on from Aug meeting Council to decide whether to take any further action
14.	Princetown – Appearance of the Village	a) Update regarding the 'litter pick/tidy up' in Sept with discussion and agreement regarding repeating in October. b) Cllr Geen – asks Council to consider the cleaning and refurbishment of the Parish Telephone boxes and Bus shelters as part of this initiative.

15.	Financial management.	<p>Payments to be approved;</p> <ul style="list-style-type: none"> <li>a) Councillor expenses / allowances</li> <li>b) David Cole Pay &amp; expenses</li> <li>c) Litter picker fee</li> <li>d) Clerk salary</li> <li>e) Clerk expenses</li> <li>f) HMRC tax</li> <li>g) Paint to re-paint Hexworthy Phone Box see Item 14</li> </ul> <p>Invoices to be approved; 003/22 Princetown Football Club Bank reconciliation Online Banking - progress to date Financial Report - including outstanding cheques and invoices – none</p>
16.	Budget 2023/24 and Precept	Clerk will shortly begin work on the budget, to be signed off at Nov meeting. Councillors are asked to put forward any budgeting requirements/requests for the coming year, to be discussed and agreed at October meeting.
17.	Updates on correspondence/ actions from previous meetings	<p>See 'Briefing Notes' for any updates regarding matters listed below.</p> <ul style="list-style-type: none"> <li>a) Princetown - Memorial Benches – Clerk to arrange for David Cole to remove 3 benches and transport to Prison Workshop for refurbishment at end of September.</li> <li>b) Huccaby/Hexworthy- overgrown hedges Cllr Geen to update on progress.</li> </ul>
18.	Reports from Committees, Sub Groups and Special Interests:	<ul style="list-style-type: none"> <li>a) Youth Club – Cllr Byrom</li> <li>b) Speedwatch – Cllr Manning</li> <li>c) Princetown Primary School PTA – Cllr Byrom</li> </ul>
19.	2 <sup>nd</sup> PUBLIC SESSION	Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
20.	Exchange of information:	<p>Round table for any matters to be shared for information or to request they are put on agenda for next meeting</p> <ul style="list-style-type: none"> <li>a) Remembrance Day Service – Wreath purchase &amp; Save the Date</li> </ul>
21.	Date of next meeting	<b>1930 on 25<sup>th</sup> October 2022 - Postbridge Village Hall</b>