

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

Applegarth, Walkhampton, Yelverton, PL20 6JP Tel: 01822 859104

Email: clerk@dartmoorforestparishcouncil.gov.uk Website: www.dartmoorforestparishcouncil.gov.uk

Briefing Notes Meeting 27th September 2022 (Created 21st September 2022)

1. **One Minute Silence to mark the death of Her Majesty Queen Elizabeth II**
2. **Apologies**
3. **Declarations of Interest**
4. **Acceptance of minutes** - As previously circulated for the meeting 23rd August 2022
5. **Urgent decisions since last meeting** none
6. **Councillor Vacancies – Co-option to fill one vacancy.**
 - a. Council to co-opt to fill the initial vacancy which occurred when Wendy Stones resigned. Two applications have been received to date. Charmain Clarke-Major and Terry Hazell, both have been invited to attend the meeting. See Appendix 1
 - b. Due to the additional bank holiday for the Queen's funeral the 'Notice of Vacancy' for the second vacancy (Nigel Tigwell resignation) now ends at midnight on 27th, so we will receive notice of authorisation to co-opt on the 28th. This will have to be moved forward to Oct meeting.
7. **Review of events following death of HM Queen Elizabeth** Council to review and agree on actions/ updates to the Protocol for future occasions. Clerk has contacted WDBC to have the DFPC Books of Condolence bound with others from the Borough and retained in their archives.
8. **Communicating with Residents** Cllr Manning - following the death of the Queen and communicating with residents to let them know what the Council was doing, proposal is for the Clerk to establish and maintain an e-mail list to inform residents on a regular basis. Council to consider and agree action. Councillors are asked to read [DFPC Privacy Notice](#) prior to the meeting.
9. **St Michael's Churchyard** Cllr Manning - update of progress after recent meeting with Revd Thomas, Walkhampton PCC regarding ongoing maintenance of the churchyard. Council to discuss and agree next actions.
10. **Parking issues – Princetown** Standing item to cover issues arising since the last meeting. None to date
11. **1st PUBLIC SESSION** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
12. **Planning 0376/22** - Railway Inn, Princetown - Change of use of an area for the erection of an ice cream, hot & cold drinks sales kiosk. Council to consider and agree whether to support, object or make no comment on the above.
[Search for an application | Dartmoor](#)

13. **Residents' Issues or Concerns** Standing item to cover issues raised at or since the last meeting.
 - a. Request for Memorial Tree in the Play Park – Cllr Williams raised at August meeting. Council to discuss and agree if permission to be given
 - b. Abandoned vehicles Burrator Ave/Barrack Road – following on from Aug meeting Council to decide whether to take any further action

14. **Princetown – Appearance of the Village**
 - a. Update regarding the 'litter pick/tidy up' in Sept with discussion and agreement regarding repeating in October.
 - b. Cllr Geen – asks Council to consider the cleaning and refurbishment of the Parish Telephone boxes and Bus shelters as part of this initiative.

15. **Financial management.** – See Financial Report

16. **Budget 2023/24 and Precept** Clerk will shortly begin work on the budget, to be signed off at Nov meeting. Councillors are asked to put forward any budgeting requirements/requests for the coming year, to be discussed and agreed at October meeting.

Some items to consider: Repairs to, or replacement of Play Park equipment
 Replacement/ Servicing of De-fibs, Cabinets, bags
 Long-term storage options for equipment – mowers etc
 Maintenance of Parish Phone boxes

17. **Updates on correspondence/ actions from previous meetings**
 - a. Princetown - Memorial Benches – Clerk to arrange for David Cole to remove 3 benches and transport to Prison Workshop for refurbishment.
 - b. Huccaby/Hexworthy- overgrown hedges - Cllr Geen to update on developments

18. **Reports from Committees, Sub Groups and Special Interests:**
 - a. Youth Club – Cllr Byrom
 - b. Speedwatch – Cllr Manning
 - c. Princetown Primary School PTA – Cllr Byrom

19. **2nd PUBLIC SESSION** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration

20. **Exchange of information:**

Round table for any matters to be shared for information or to request they are put on agenda for next meeting

 - a. Remembrance Day Service – Wreath purchase & Save the Date
 - b. Vision Zero – update from Cllr Williams on meeting 21st Sept 2022

21. **Date of next meeting** 1930 on 25th October 2022 - Postbridge Village Hall

Appendix 1

Councillor Applicant - Charmaine Clarke-Major

My name is Charmaine Clarke-Major and I would like to apply for village councillor. My family and I found our forever home, 4 and half years ago in this stunning village. I feel like I want to do something to contribute to the village, hence my application for village councillor.

I work well as part of a team and also by myself. I'm very good at research, obtaining permissions and look forward to challenging roles.

I like to read, listen to music, meet up with friends, spending time with my grandson and organising functions.

I hope with your help to secure a position and look forward to hopefully playing a small part in our little community, helping the young and elderly.

Councillor Applicant – Mr Terry Hazell

Since I moved into the area back in June 2021, I have really settled into the community which has welcomed me, and they have made me feel at home.

I am a retired Army Officer. I have enjoyed getting to know all the veterans within the local area and there are many. They have welcomed me into their community. The Remembrance Parade that is held within Princetown is a fantastic gathering of both veterans and the local community. In all my years of service I have never seen a village/town welcome us veterans like this place does.

I would like to support this community and add my skills to help support new initiatives and ideas. As a retired Army Officer I have integrity, I am an excellent communicator, both written and verbal, I can make decisions and I will own them.

I have many years of working in teams both large and small. I have organized events and run accounts. I would like to actively engage more with the Parish and its events throughout the year.

While I still have a lot of local people to meet and get to know, if I were to be selected for this position, I will work hard to support the local community and the wonderful people that live in the Princetown area.