

Agenda Item - Financial Management Sept 2022

Cheques to be signed this month:

Ref	Chq No	Date	Payee & Details	Amount
1566	1783	27/09/2022	David Cole Expenses	£ 101.00
1567	1784	27/09/2022	David Cole Pay	£ 528.00
1568	1785	27/09/2022	Jackie Bennetts Pay	£ 328.35
1570	1787	27/09/2022	Jake Cook - litter picker fee	£ 40.00
1571	1788	27/09/2022	HMRC Clerk Tax	£ 82.20

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Statement date 31/8/22. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 21/9/22

Significant Changes: Second Precept payment received £8997.50 on 16/9/22

Outstanding Cheques: none

Outstanding Income: none

Invoices to be issued: 003/22 on 27/9/22 to Princetown Football Club– Pitch cutting £ 180.93

Outstanding Payments/Liabilities: none

Grass Cutting: David Cole has been paid 40hrs this month to spread his payments equally across the financial year. This may need to be reviewed downwards, at some point during the year, in light of the DNPA grass cutting contract not being secured and the churchyard grass cutting being outside of Council powers.

Vision Zero South West Road Safety Partnership Grant Application: Remaining £742.96 to be spent on improved signage on the B3212. VAT to be claimed back £566.95 and ringfenced to VZSW, road safety initiatives.

Parishscapes Grant Fund and Other Similar Funds: No further progress to date. This will be progressed when funding suitable funding streams are identified.

- a. Bench seats and a 'chat bench' in Princetown village centre.
- b. Better footpath signposting before Station Cottages.

Risks: None

Report of Accounts:

End of Month Report of Accounts			September 2022			
Report of Accounts	To Date	Forecast			To Date	Budget/ Forecast
Income			Expenditure (ex VAT)			
Brought Forward 1/4/22	£ 27,900.48	£ 27,900.48	Litter Picking		£ 257.50	£ 564.00
Precept	£ 17,995.00	£ 17,995.00	Grass Cutting, Lengthsman		£ 3,476.58	£ 8,955.00
Council Tax Support Grant	£ -	£ -	Dog Bins		£ 159.12	£ 362.00
Grass Cutting & Lengthsman	£ 464.12	£ 1,150.00	Toilets		£ -	£ -
VZSW Grant	£ 6,306.21	£ 6,306.21	Play Area		£ 210.97	£ 610.00
Others	£ 157.00	£ 157.00	Running Costs		£ -	£ 760.00
Total	£52,822.81	£53,508.69	Cemetery		£ 216.66	£ -
			Improve & Repair		£ -	£ 350.00
			VZSW Project		£ 5,641.95	£ 6,306.21
			Tools & equipment		£ 43.47	£ -
			Donations with Powers		£ 75.00	£ 150.00
			Section 137		£ 55.78	£ 164.00
			Fees		£ 273.00	£ 945.00
Bank Reconciliation	To Date		Admin Costs		£ 797.93	£ 1,650.00
Cash in Bank as on 21/09/22	£40,259.59		Clerk's Pay		£ 2,345.65	£ 4,874.80
Plus Outstanding Income			Training		£ 60.00	£ 610.00
Less Outstanding Cheques			Reserve Transfer		£0.00	£0.00
Less spend this month	£1,079.55		Total		£13,613.61	£26,301.01
Balance carried forward	£39,281.04					
			Notes			
			Bank reconciliation correct as of		21/09/2022	
Annual Budget Reconcilliation	To Date	To Year End	Princetown FC invoice 002/22 paid £183.3 31/08/2022			
Brought Forward 1/4/22	£39,281.04	£39,281.04	Precept (2nd payment) £8997.50 received 16/9/22			
Total Income	£24,922.33	£25,608.21				
VAT Rebate	£999.39	£1,793.76				
Total Expenditure (ex VAT)	£13,613.61	£26,301.01				
Allocated Reserves	£10,834.45	£10,834.45				
General Reserve 1/4/22	£30,012.59	£31,011.98				
Balance carried forward	£10,742.11	-£1,464.43	VAT to be reclaimed at end of year		£794.37	
Reserves Held by the Parish Council						
Allocated:	Start of Year	Transfer In	Transfers Out	Balance		
Platinum Jubilee	£0.00	£1,000.00	£0.00	£1,000.00	Dartmoor Forest PC: Speedwatch funds	
Skate Park	£500.00			£500.00		
Speed Reduction & Animal Safety	£1,336.45			£1,336.45		
Contested Election	£2,432.00			£2,432.00	Dartmoor Forest PC: To be ringfenced for Road Safety Initiatives	
Grass cutting equipment	£5,000.00			£5,000.00		
VZSW vat reclaim		£566.00		£566.00		
	£9,268.45	£1,566.00	£0.00	£10,834.45		
Unallocated:						
General Reserve at start of year	£30,012.59	Expected at end of year		£28,548.16		
Assets Held by the Parish Council						£101,120
Playground Equipment	£63,485.63	Dartmoor Forest PC: Added AED's purchased 2014	Tools and Other Equipment	£6,520.73		
Community Assets	£19,112.71		Miscellaneous	£601.71		
Information Systems Equipment	£843.34		VZSW equipment	£ 6,280.20		
AED - Postbridge and Hexworthy	£ 1,600.00		CCTV System	£4,275.34		

Dartmoor Forest Parish Council



Parish Clerk: Miss Jackie Bennetts
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Allen Lewis
Chairman - Princetown Football Club
By e-mail

27 September 2022

Dear Allen

Subject – Invoice 003/22 Grass Cutting Princetown Football Field

Thank you for asking Dartmoor Forest Parish Council to cut the football field on behalf of Princetown Football Club. As a valuable local community organisation, we have restricted our charges to the absolute minimum to recover our variable costs only. These are the Parish Groundsman's time and the cost of the petrol.

Parish Groundsman 4 hours labour: £13.20 x 4 = £52.80

Petrol (based on average consumption): £ 7.51

Invoice 002/22

To cut grass on Princetown Football Field - 1 September 2022	£60.31
To cut grass on Princetown Football Field - 9 September 2022	£60.31
To cut grass on Princetown Football Field - 15 September	£60.31
TOTAL	180.93

Payment Details:

Bank:	Lloyds Bank Fore Street Okehampton
Account Holder:	Dartmoor Forest Parish Council
Sort Code:	30-96-23
Account Number:	00741473
Payment:	Within 30 days

Yours sincerely

Jackie Bennetts
Clerk to Dartmoor Forest Parish Council