



Dartmoor Forest Parish Council

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10th September 2022

Minutes for the Council Meeting at 1930 on 23rd August 2022 in Princetown Community Centre

Present:

Hexworthy/Huccaby Ward:	Princetown Ward:	
Cllr Alison Geen	Cllr Stephen Butterworth	
	Cllr Phil Henson	
Postbridge Ward:	Cllr Mark Williams	* Chair
Cllr Wendy Watson	Cllr Emma Byroms**	** Vice Chair

Abbreviations used: **DFPC**: Dartmoor Forest Parish Council, **DCC**: Devon County Council, **WDBC**: West Devon Borough Council, **DNPA**: Dartmoor National Park Authority, **DoC**: Duchy of Cornwall, **PCSO**: Police Community Support Officer, **PCC**: Parochial Church Council

Cllr Byrom chaired the meeting.

There were 4 members of the public present, plus Cllr Mark Renders (WDBC).

1. **Apologies** Cllr Tigwell (Ill Health), Cllr Manning, Cllr Greatrex
2. **Declarations of Interest** - None declared
3. **Acceptance of Minutes meeting 26th July** - Council resolved to approve the minutes, which were then signed by Cllr. Byrom.
4. **Urgent decisions since last meeting** – none
5. **Princetown Post – Proposed Newsletter** - Sandra Dodd Lay Worker Tavistock Methodist Circuit did not attend the meeting therefore this matter was not discussed and no further action will be taken.
6. **1st PUBLIC SESSION** – Resident expressed concern that the Distillery had been granted planning permission despite the Council raising an objection.
7. **Residents' Concerns** - none received prior to the meeting and none raised at the meeting.
8. **Planning** - no applications to be considered but the following have been granted.
 - a. **073/22** Snider Park Plantation – Granted conditionally 29/07/22
 - b. **212/22** Princetown Distillery – Granted Conditionally 18/08/22

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27th September 2022

Signature of Chair



9. Financial management –

- a. Payments to be approved; Cheques signed by Cllr Henson as the only signatory in attendance. Clerk took the cheques to Cllr Tigwell for second signature the following day.

Ref	Chq No	Date	Payee & Details	Amount
1558	1777	23/08/2022	David Cole Expenses	£ 87.01
1559	1778	23/08/2022	David Cole Pay	£528.00
1560	1779	23/08/2022	Jackie Bennetts - Clerk Pay	£234.65
1561	1780	23/08/2022	Jackie Bennetts Clerk Expenses - bin bags and signs	£ 67.84
1562	1781	23/08/2022	Jake Cook - litter picker fee	£ 40.00

- b. Invoices approved: Princetown Football Club–pitch cutting for 15 July (to date)
- c. Bank reconciliation – Statement date 29/07/22. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 21/8/22
- d. Online Banking – progress – Clerk has received notification from bank that they have received applications from Cllrs Tigwell, Manning and Henson to access the account online. **Action:** Cllr Byrom to complete the form and return to Lloyds.

10. Parking issues– Princetown (Standing item to cover issues arising since last meeting)

Resident raised an issue about cars parking around the junction of Station Road and Tavistock Road where the island is which means the road is narrowed. While this is not illegal, it does cause a safety issue. **Action:** Cllr Byrom to raise the matter with the PCSO.

11. **Princetown – Appearance of the Village Action:** Councillors reported that the August ‘tidy up’ event had been a success and agreed it should be repeated on a monthly basis. Cllr Williams reported that the Methodist Church has made 10 large plant pots available for the village. He suggested it would be good to involve children from the school in planting them in the spring. **Action:** Cllr Byrom will update the ‘tidy up’ poster for the Sept tidy up.

12. Updates on correspondence/ actions from previous meetings -

- a. Memorial Benches – Princetown Email received from Andy Steel suggesting the end of September for removing benches and delivering to Prison. Prison workshop manager says the refurbishment will take approximately 2 to 3 weeks and the brand-new benches is approximately five weeks. **Action:** Clerk to ask David Cole to remove the benches and transport them to prison workshop at end Sept.
- b. St Michael’s Churchyard / Walkhampton PCC – Cllr Manning and Cllr Henson met with Reverend Andrew Thomas (Walkhampton PCC) on 1st August – discussions are ongoing regarding the matter. **Action:** Clerk to put on agenda for September meeting.
- c. Councillor Vacancy – Clerk has created a new poster and is on the notice board, website and FB. Also shared to other local FB pages. One person has expressed interest so far, who was invited to attend meeting. All interested parties are asked to submit application by 20th September for consideration and co-option at Sept meeting. **Action:** Cllrs to share within the village to ensure residents are aware of the vacancy.
- d. DCC Highways – Road Closures and Diversions. Clerk sent emails ref B3357 closures in June and early August, and is awaiting response from DCC Highways.

- e. Huccaby /Hexworthy overgrown hedges – Cllr Geen is still investigating who needs to be contacted to request the hedges are trimmed back along the road from the Jolly Mead towards Hexworthy.
- f. Princetown – Mobility Scooter and excessive speed on pavements – ‘Keep Princetown Pavements Safe for Pedestrians’ posters have been created, posted on notice board and to be distributed around village by councillors.
- g. AED’s – Postbridge cabinet has been fixed and is now opening/closing as it should although cabinet is looking old and tired. Hexworthy – **Action:** Cllr Geen to liaise with the Forest Inn regarding the electrical supply to telephone box.
- h. Overgrown Conifers Bellever Close – Clerk emailed Tom Stratton who responded that DoC were aware and that a contractor has been requested to cut back to clear pavement. No date was given.

13. Reports from Committees, Sub Groups and Special Interests:

- a. Youth Club – Cllr Byrom reported that the summer programme had been successful and that they now had a Mini bus.
- b. Speedwatch – no report as Cllr Manning was not in attendance. Cllr Williams reported that both Speedwatch and Police have both been out recently. Residents queried about the timing of the sessions, concerned about early morning drivers speeding towards Plymouth on a regular basis. They were reminded that Speedwatch is run by volunteers and they are restricted on the times/locations they can run sessions. Cllr Williams reported that there is a VZSW meeting planned for the 21st Sept.

14. Exchange of information:

- a. **DNPA - Tim Russell – Pothole repairs** - Prior notice that the short section of private road (opposite the Post Office) leading to the public car park will be temporarily closed for pot hole repair on Wednesday 14th of September. This will be taking place during normal working hours, between 09:00 and 16:00. Alternative parking may well be required. Members of the Access Team will deliver letters by hand to local residents/businesses who may be affected by this activity. Should the weather be too restrictive for this work to be carried out on the 14th, then Thursday the 15th may have to be an alternative option. Councillors were concerned that the Fire Station needs to retain access to/from the station at all times. **Action:** Clerk to email Tim Russell to make sure he is aware.
- b. **Phone call received by Clerk from Andy Steele – Estates Manager HPM Dartmoor** to update on matters arising at previous meetings, in addition to email re Benches (12a)
 - i. No Parking and CCTV signs will be replaced mid-September on Prison outer wall at back of Burrator Avenue/Barack Road
 - ii. Prison owns the land extending to 1m from perimeter wall and has right of access across land from the steel fence at the top to the wooden gate at Blackabrook Ave.
 - iii. He is led to believe that the owners of houses in Burrator Ave each own a % of the land, but this should be checked with home owners/deeds. **Action:** Clerk to put the issue of abandoned vehicles on the agenda for September meeting to discuss any further action to be taken to get them removed.
 - iv. Wall on Tavistock Road – all works are due to be completed and all traffic management removed in early September.
 - v. Andy said that he is willing to attend a few meetings a year to update Council on matters involving the Prison (his responsibility is outside of the wall) or Steve Mead Governor to attend (he is responsible for inside the wall)

- c. DALC – Rebecca Walker has requested information on VZSW initiative to write up as a case study for the DALC website – good project involving a number of stakeholders. Clerk has sent her photos and press release.
- d. Litter Picker – has been leaving the rubbish bags at the top of the PCC road. It was clarified that rubbish bags can only be left there the night before the fortnightly bin collection. Cllr Williams will notify the litter picker to ensure he is aware of these requirements, as an induction, given that he has recently taken up the role.
- e. Cllr Williams reported that a resident has requested to plant a memorial tree in the play park. Action: Clerk to add to the agenda for September meeting.

15. 2nd PUBLIC SESSION –

- a. Resident queried whether the houses in Burrator Ave were in private ownership or social housing.
- b. Concern raised about the planters potentially impeding the pavements, and that this would seem to be at odds with the 'Safe Pavements' posters.
- c. Resident stated that there used to be allotments, and they were very successful, but are reliant on residents make them work.

16. Date of next meeting 1930 on 27th September 2022 will now be at Princetown Community Centre (The October meeting will now be at Postbridge Village Hall)

Meeting Closed 20.25