

## **Agenda Item - Financial Management November 2022**

### **Payments to be approved this month:**

Ref	Chq No	Date	Payee & Details	Amount
1584	1797	22/11/2022	J Bennetts - Clerk Expenses toner, gloves, donation boxes, paint	£ 98.29
1586	1798	22/11/2022	DALC 'CiLCA Support Programme' (Clerk Training)	£ 360.00
1587	1799	22/11/2022	DALC Training 'Budget for Clerks and Finance Staff'	£ 36.00
1588	1800	22/11/2022	David Cole Lengthsman Pay	£ 528.00
1589	1801	22/11/2022	Jackie Bennetts Clerk Pay	£ 328.55
1590	1802	22/11/2022	Jake Cook - litter picker fee	£ 45.00
1591	1803	22/11/2022	HMRC Clerk Tax	£ 82.20

### **Bank Reconciliation:**

The monthly bank reconciliation has been completed and is correct. Statement date 30/10/22. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 19/11/22

**Significant Changes:** none

**Outstanding Cheques:** Cheque No 1790 DALC £18.00

**Outstanding Income:** none

**Invoices to be issued:** none

**Outstanding Payments/Liabilities:** none

**VAT to be Claimed:** (to date) £1000.91 of which £566.00 is ringfenced to VZSW initiatives

**Risks:** None

**Grass Cutting:** David Cole has been paid 40hrs this month to spread his payments equally across the financial year. This may need to be reviewed downwards, at some point during the year, in light of the DNPA grass cutting contract not being secured and the churchyard grass cutting being outside of Council powers.

**Vision Zero South West Road Safety Partnership Grant Application:** Remaining £742.96 to be spent on improved signage on the B3212. VAT to be claimed back £566.95 and ringfenced to VZSW, road safety initiatives.

**Funding Applications or Opportunities:** No further progress to date. This will be progressed when funding suitable funding streams are identified.

- a. Bench seats and a 'chat bench' in Princetown village centre.
- b. Better footpath signposting before Station Cottages.
- c. Replacement of Defibs
- d. Replacement of Play Equipment in Play Park

## Report of Accounts:

End of Month Report of Accounts			November 2022				
Report of Accounts	To Date	Forecast		To Date	Budget	Forecast to end March	Variance at end of March
<u>Income</u>			<u>Expenditure (ex VAT)</u>				
Brought Forward 1/4/22	£ 27,900.48	£ 27,900.48	Litter Picking	£ 349.16	£ 564.00	£ 549.16	£ 14.84
Precept	£ 17,995.00	£ 17,995.00	Grass Cutting, Lengthsman	£ 4,700.27	£ 7,055.00	£ 6,812.27	£ 242.73
Grass Cutting & Lengthsman	£ 707.74	£ 1,150.00	Dog Bins	£ 318.24	£ 362.00	£ 318.24	£ 43.76
VZSW Grant	£ 6,306.21	£ 6,306.21	Play Area	£ 169.29	£ 610.00	£ 204.29	£ 405.71
Others	£ 157.00	£ 157.00	Running Costs	£ 61.79	£ 760.00	£ 221.79	£ 538.21
<b>Total</b>	<b>£53,066.43</b>	<b>£53,508.69</b>	Cemetery	£ 32.40	£ -	£ 32.40	£ (32.40)
			Improve & Repair	£ 126.07	£ 350.00	£ 126.07	£ 223.93
<u>Bank Reconciliation</u>	<u>To Date</u>	<b>Dartmoor Forest PC: Invoice Duchy for Grass cutting Jan 2023 (£1042 in 2021/22)</b>	VZSW Project	£ 5,641.95	£ 6,306.21	£ 6,305.95	£ 0.26
Cash in Bank as on 19/11/22	£37,714.02		Tools & equipment	£ -	£ -	£ -	£ -
Plus Outstanding Income	£0.00		Donations with Powers	£ 75.00	£ 150.00	£ 150.00	£ -
Less Outstanding Cheques	£18.00		Section 137	£ 55.78	£ 164.00	£ 55.78	£ 108.22
Less spend this month	£1,478.04		Fees	£ 842.26	£ 945.00	£ 842.26	£ 102.74
<b>Balance carried forward</b>	<b>£36,217.98</b>		Admin Costs	£ 950.42	£ 1,650.00	£ 1,087.42	£ 562.58
			Clerk's Pay	£ 3,166.95	£ 4,924.80	£ 5,349.95	£ (425.15)
			Training	£ 405.00	£ 610.00	£ 935.00	£ (325.00)
			Reserve Transfer	£0.00	£0.00	£ -	£ -
			<b>Total</b>	<b>£16,894.58</b>	<b>£24,451.01</b>	<b>£ 22,990.58</b>	<b>£ 1,460.43</b>
			<u>Notes</u>				
			Bank reconciliation correct as of		19/11/2022		
<u>Annual Budget Reconciliation</u>	<u>To Date</u>	<u>To Year End</u>					
Brought Forward 1/4/22	£36,217.98	£36,217.98					
Total Income	£25,165.95	£25,608.21					
VAT Rebate	£999.39	£2,000.30					
Total Expenditure (ex VAT)	£16,894.58	£24,451.01					
Allocated Reserves	£10,834.45	£10,834.45					
General Reserve 1/4/22	£26,949.53	£27,948.92					
<b>Balance carried forward</b>	<b>£7,704.76</b>	<b>£592.11</b>	VAT to be reclaimed at end of year	£1,000.91			
<b>Reserves Held by the Parish Council</b>							
<u>Allocated:</u>	<u>Start of Year</u>	<u>Transfer In</u>	<u>Transfers Out</u>	<u>Balance</u>			
Platinum Jubilee	£0.00	£1,000.00	£0.00	£1,000.00		<b>Dartmoor Forest PC: Speedwatch funds</b>	
Skate Park	£500.00			£500.00			
Speed Reduction & Animal Safety	£1,336.45			£1,336.45			
Contested Election	£2,432.00			£2,432.00		<b>Dartmoor Forest PC: To be ringfenced for Road Safety Initiatives</b>	
Grass cutting equipment	£5,000.00			£5,000.00			
VZSW vat reclaim		£566.00		£566.00			
	£9,268.45	£1,566.00	£0.00	£10,834.45			
<u>Unallocated:</u>							
General Reserve at start of year	£26,949.53	Expected at end of year	£27,541.64				
<b>Assets Held by the Parish Council</b>					<b>£101,120</b>		
Playground Equipment	£63,485.63	<b>Dartmoor Forest PC: Added AED's purchased 2014</b>	Tools and Other Equipment	£6,520.73			
Community Assets	£19,112.71		Miscellaneous	£601.71			
Information Systems Equipment	£843.34		VZSW equipment	£ 6,280.20			
AED - Postbridge and Hexworthy	£ 1,600.00		CCTV System	£4,275.34			