

Agenda Item - Financial Management December 2022

Payments to be approved this month:

Ref	Chq No	Date	Payee & Details	Amount
1594	1804	13/12/2022	Royal British Legion collection at Remembrance Service donation	£ 205.81
1595	1805	13/12/2022	SLCC annual fee 2023, CiLCA Qualification, new Arnold Baker	£ 692.80
1596	1806	13/12/2022	Donation to West Devon CAB	£ 75.00
1597	1807	13/12/2022	David Cole Lengthsman Pay	£ 528.00
1598	1808	13/12/2022	Jackie Bennetts Clerk Pay (National Pay Award back paid to April 2022)	£ 572.55
1599	1809	13/12/2022	Jake Cook - litter picker fee	£ 45.00
1600	1810	13/12/2022	HMRC Clerk Tax	£ 143.00
1601	1811	13/12/2022	Jackie Bennetts - Clerk Expenses - Defib annual replacements and repairs	£ 363.00

Bank Reconciliation:

The monthly bank reconciliation has been completed and is correct. Statement date 30/11/22. Access to internet banking allows Clerk to check between statements. Monthly report is therefore correct to 9/12/22

Significant Changes: none

Outstanding Cheques:

1586	DALC 'CiLCA Support Programme' (Clerk Training)	£	360.00
1587	DALC Training 'Budget for Clerks and Finance Staff'	£	36.00

Outstanding Income: none

Invoices to be issued: Duchy Grass Cutting in 2022 £ 1142

Outstanding Payments/Liabilities: none

VAT to be Claimed: (to date) £1062.21 of which £566.00 is ringfenced to VZSW initiatives

Risks: None

Grass Cutting: David Cole has been paid 40hrs this month to spread his payments equally across the financial year. This may need to be reviewed downwards, at some point during the year, in light of the DNPA grass cutting contract not being secured and the churchyard grass cutting being outside of Council powers.

Vision Zero South West Road Safety Partnership Grant Application: Remaining £742.96 to be spent on improved signage on the B3212. VAT to be claimed back £566.95 and ringfenced to VZSW, road safety initiatives.

Funding Applications or Opportunities: No further progress to date. This will be progressed when funding suitable funding streams are identified.

- Bench seats and a 'chat bench' in Princetown village centre.
- Better footpath signposting before Station Cottages.
- Replacement of Defibs
- Replacement of Play Equipment in Play Park

Report of Accounts:

End of Month Report of Accounts			December		2022			
Report of Accounts	To Date	Forecast			To Date	Budget 2022-23	Forecast to end March	Variance at end of March
<u>Income</u>			<u>Expenditure (ex VAT)</u>					
Brought Forward 1/4/22	£ 27,900.48	£ 27,900.48	Litter Picking		£ 394.16	£ 564.00	£ 549.16	£ 14.84
Precept	£ 17,995.00	£ 17,995.00	Grass Cutting, Lengthsman		£ 5,228.27	£ 7,055.00	£ 6,812.27	£ 242.73
Grass Cutting & Lengthsman	£ 707.74	£ 1,150.00	Dog Bins		£ 318.24	£ 362.00	£ 318.24	£ 43.76
VZSW Grant	£ 6,306.21	£ 6,306.21	Play Area		£ 169.29	£ 610.00	£ 204.29	£ 405.71
Others	£ 362.81	£ 362.81	Running Costs		£ 364.29	£ 760.00	£ 661.29	£ 98.71
Total	£53,272.24	£53,714.50	Cemetery		£ 32.40	£ -	£ 32.40	£ (32.40)
			Improve & Repair		£ 126.07	£ 350.00	£ 126.07	£ 223.93
			VZSW Project		£ 5,641.95	£ 6,306.21	£ 6,306.21	£ -
<u>Bank Reconciliation</u>	To Date		Tools & equipment		£ -	£ -	£ -	£ -
Cash in Bank as on 09/12/22	£36,785.09		Donations with Powers		£ -	£ 150.00	£ -	£ 150.00
Plus Outstanding Income	£0.00		Section 137		£ 411.59	£ 164.00	£ 411.59	£ (247.59)
Less Outstanding Cheques	£396.00		Fees		£ 978.26	£ 945.00	£ 978.26	£ (33.26)
Less spend this month	£2,625.16		Admin Costs		£ 1,091.42	£ 1,650.00	£ 1,091.42	£ 558.58
Balance carried forward	£33,763.93		Clerk's Pay		£ 3,882.30	£ 4,924.80	£ 5,270.30	£ (345.50)
			Training		£ 855.00	£ 610.00	£ 915.00	£ (305.00)
			Reserve Transfer		£0.00	£0.00	£ -	£ -
			Total		£19,493.24	£24,451.01	£ 23,676.50	£ 774.51
			<u>Notes</u>					
			Bank reconciliation correct as of 09/12/2022					
<u>Annual Budget Reconciliation</u>			Invoice 006/22 to Duchy for Grass Cutting £1142					
	To Date	To Year End						
Brought Forward 1/4/22	£33,763.93	£33,763.93						
Total Income	£25,371.76	£25,814.02						
VAT Rebate	£999.39	£2,061.60						
Total Expenditure (ex VAT)	£19,493.24	£24,451.01						
Allocated Reserves	£10,834.45	£10,834.45						
General Reserve 1/4/22	£24,495.48	£25,494.87						
Balance carried forward	£5,311.91	£859.22	<i>VAT to be reclaimed at end of year</i>		£1,062.21			
Reserves Held by the Parish Council								
<u>Allocated:</u>	<u>Start of Year</u>	<u>Transfer In</u>	<u>Transfers Out</u>	<u>Balance</u>				
Platinum Jubilee	£0.00	£1,000.00	£0.00	£1,000.00				
Skate Park	£500.00			£500.00				
Speed Reduction & Animal Safety	£1,336.45			£1,336.45				
Contested Election	£2,432.00			£2,432.00				
Grass cutting equipment	£5,000.00			£5,000.00				
VZSW vat reclaim		£566.00		£566.00				
	£9,268.45	£1,566.00	£0.00	£10,834.45				
<u>Unallocated:</u>								
General Reserve at start of year	£24,495.48	Expected at end of year		£25,354.70				
Assets Held by the Parish Council			£101,120					
Playground Equipment	£63,485.63	Dartmoor Forest PC: Added AED's purchased 2014		Tools and Other Equipment	£6,520.73			
Community Assets	£19,112.71			Miscellaneous	£601.71			
Information Systems Equipment	£843.34			VZSW equipment	£ 6,280.20			
AED - Postbridge and Hexworthy	£ 1,600.00			CCTV System	£4,275.34			

Dartmoor Forest PC:
Speedwatch funds

Dartmoor Forest PC:
To be ringfenced for
Road Safety Initiatives