

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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21st March 2023

Dear Councillor,

You are duly summonsed to attend the monthly meeting of the Parish Council to be held at 19:30 on Tuesday 28th March 2023 at Princetown Community Centre.

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Manning will chair the meeting

Parish Council Meeting Agenda

- 1. Apologies –**
- 2. Declarations of interest -**
- 3. Acceptance of minutes -** As previously circulated for meeting on 28th February 2023.
- 4. Urgent decisions since last meeting – none**
- 5. Policy Review –** Clerk to report on need to update Standing Orders in line with NALC Model Standing Orders 2018 (England) updated on April 2022. Council also needs to undertake annual review of all governance documents, policies and procedures by June 2023.
- 6. Parish Noticeboards – Hexworthy and Postbridge**
Council to discuss and agree action to be taken to either refurbish, replace or remove the noticeboards.
- 7. The King's Coronation –** Update on plans to celebrate the Coronation.
- 8. Parking issues (Princetown) -** Standing item to cover issues arising since the last meeting - none
- 9. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 10. Residents' issues or concerns -** Standing item to cover issues raised at or since the last meeting
 - a) BT Phone Box (Princetown) – in state of disrepair
 - b) Brambles encroaching on the road (Tavistock Road)
 - c) Request from Bellever resident to hold one meeting a year in Bellever (use of YHA meeting room has been suggested) in addition to the Postbridge meeting.
 - d) Bellever resident has asked Council to request confirmation from DNPA regarding their current position on wild camping and their continued resolve to ban camping between Walla Brook and the East Dart.
- 11. Planning –** [Search for an application | Dartmoor](#) For information only
0084/23 at 2, Windsor Villas Tavistock Road, PL20 6RE – WITHDRAWN 14/3/23

- 12. Nomination of Parish Members to DNPA** – Council to consider putting a candidate forward. Nominations close 11th May 2023.
- 13. Financial management** - see Financial Report for details
- a) Payments to be approved;
 - b) Invoices to be issued; none
 - c) Bank reconciliation;
 - d) Online Banking - progress to date;
 - e) End of Year Financial Report - Council to discuss and agree on how to allocate any underspend and vat reclaim to reserves for 2023/24.
- 14. Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for any updates regarding matters listed below.
- a) May Elections- Clerk to remind Councillors to submit nomination forms by 4th April.
 - b) Welcome to Princetown Sign – Clerk to update
 - c) Attendance at Princetown Wellbeing Event 27th March (verbal update)
- 15. Reports from Committees, Sub Groups and Special Interests:**
- a) Youth Club – Cllr Byrom
 - b) Princetown Primary School PTA - Cllr Byrom
 - c) Speedwatch – Cllr Manning
 - d) Princetown Churchyard Maintenance Fund -
- 16. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 17. Exchange of information** -
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 18. Date of next 'Tidy Princetown'** - 10am until 11am - Sunday 2nd April 2023.
Meet outside Post Office.
- 19. Date of next meeting** - 1930 on 25th April 2023
Princetown Community Centre

Part 2:

- 20. Clerk Annual Appraisal and Pay Increment**