

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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Cllr Manning will chair the meeting

Councillor Briefing Notes for meeting 28th March 2023

1. **Apologies –**
2. **Declarations of interest -**
3. **Acceptance of minutes -** As previously circulated for meeting on 28th February 2023.
4. **Urgent decisions since last meeting –** none
5. **Policy Review –** Clerk to report on the need to update current [Standing Orders](#) in line with NALC Model Standing Orders 2018 (England) updated on April 2022. (See google document, link sent to Councillors 23/3/23) Council also needs to undertake annual review of all governance documents, policies and procedures by June 2023. Model Standing Orders can be accessed by Councillors using the google link circulated on 23/3/23
6. **Parish Noticeboards – Hexworthy and Postbridge**
Council to discuss and agree action to be taken to either refurbish, replace or remove the noticeboards. Dave Cole to report back regarding the work necessary to bring Postbridge noticeboard up to standard, as agreed at February meeting. Cllr Geen to update regarding Hexworthy residents/businesses funding a replacement noticeboard. See Appendix 1 for examples of noticeboards and costs, for information.
7. **The King's Coronation –** Update on plans to celebrate the Coronation. Bouncy Castle/Soft Play invoice received from Kidz Soft Play for £275, payable on 5th May 2023, so will be included in the April payments. See Appendix 2 for Wild Flower seed cost options.
8. **Parking issues (Princetown) -** Standing item to cover issues arising since the last meeting - none
9. **1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
10. **Residents' issues or concerns -** Standing item to cover issues raised at or since the last meeting
 - a) BT Phone Box (Princetown) – in state of disrepair, currently cable tied closed.
 - b) Brambles encroaching on the road (Tavistock Road) pushing drivers into middle of road
 - c) Request from Bellever resident to hold one meeting a year in Bellever (use of YHA meeting room has been suggested) in addition to the Postbridge meeting.
 - d) Bellever resident has asked Council to request confirmation from DNPA regarding their current position on wild camping and their continued resolve to ban camping between Walla Brook and the East Dart.
11. **Planning –** [Search for an application | Dartmoor](#) For information only
0084/23 at 2, Windsor Villas Tavistock Road, PL20 6RE – WITHDRAWN 14/3/23

0120/23 at [Two Bridges Hotel Two Bridges, PL20 6SW](#) – extension granted until 28th April, to allow for consideration at April meeting.

- 12. Nomination of Parish Members to DNPA** – Council to consider putting a candidate forward. Nominations close 11th May 2023. See email to Councillors 24/3/23
- 13. Financial management** - see Financial Report for details
 - a) Payments to be approved;
 - b) Invoices to be issued; none
 - c) Bank reconciliation; correct to 23/3/23
 - d) Online Banking - progress to date; ongoing
 - e) End of Year Financial Report - Council to discuss and agree on how to allocate any underspend and vat reclaim to expenditure/reserves for 2023/24.
- 14. Updates on correspondence/ actions from previous meetings** -
 - a) May Elections - Councillors are reminded to submit their nomination form to WDBC by 4th April 2023. Notice of Election has been posted on website and Princetown Notice Board 23/3/23
 - b) Welcome to Princetown Sign – Clerk has contacted DCC Highways to ask if it is possible/permitted for the sign to be sponsored by a local business. Awaiting response.
 - c) Attendance at Princetown Wellbeing Event 27th March (verbal update)
- 15. Reports from Committees, Sub Groups and Special Interests:**
 - a) Youth Club – Cllr Byrom
 - b) Princetown Primary School PTA - Cllr Byrom
 - c) Speedwatch – Cllr Manning
 - d) Princetown Churchyard Maintenance Fund – Cllr Williams /Cllr Manning
 - e) Tidy Princetown and Pots – Cllr Williams
- 16. 2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
- 17. Exchange of information** -
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
- 18. Date of next 'Tidy Princetown'** - 10am until 11am - Sunday 2nd April 2023.
Meet outside Post Office.
- 19. Date of next meeting** - 1930 on 25th April 2023
Princetown Community Centre

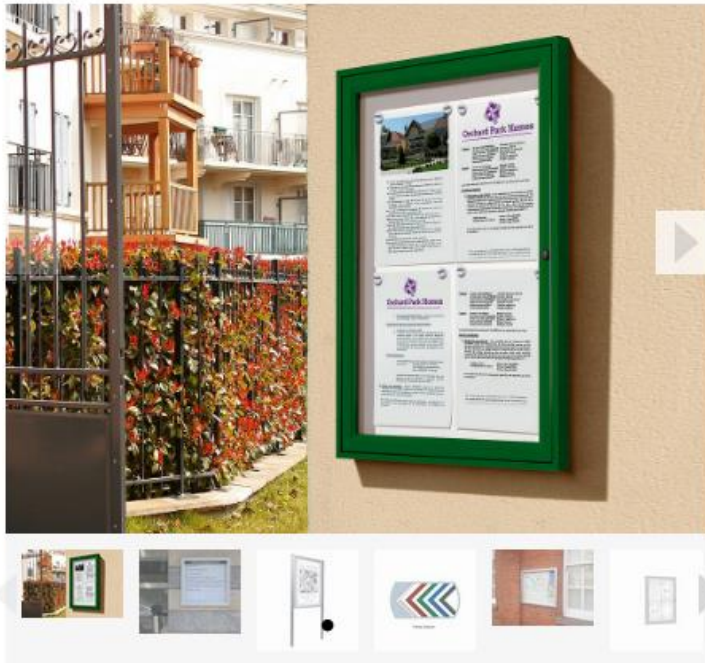
Part 2:

- 20. Clerk Annual Appraisal and Pay Increment** – Cllr Geen conducted the annual appraisal on behalf of the Employment Committee at the end of February and circulated her report to the Committee on 3rd March 2023.

Appendix 1

Selection of notice boards, all 4x A4 sized to give comparison of cost. All options can be either wall or post mounted.

[Barriers Direct painted frame](#)



Noticeboard - Single Door Aluminium Frame External Use



£202.82 inc. VAT £169.02 exc. VAT

COLOURS AVAILABLE



WARRANTY



ANTI RUST COATING



BULK DISCOUNT



Please select from below ▾

- 1 +

Quantity required

Notice Board - Display Area – Frame Size & Finish

Tradition Notice board 4 A4 - H750 x 550 mm - ANODISED £ 169.02 per unit

Product Info

Reviews ★★★★★

[Wonderwall products - Aluminium frame](#)

[Home](#) > [Noticeboards](#) > [Outdoor Lockable Noticeboards](#)



External Lockable Noticeboard with Aluminium Frame

Size

4 x A4 (H) 570 x (W) 712mm ▾

Colour



£211.20 Incl. VAT

Quantity 1 ▾

ADD TO BASKET

✓ In Stock 10-15 working days



wonderwall Products painted frame



Noticeboard with Coloured Frame

Size

4 x A4 (H) 750 x (W) 537mm

Frame

Red

Colour



£234.00 Incl. VAT

Quantity 1

ADD TO BASKET

✓ In Stock 📅 10-15 working days

♥ Add to wishlist



Greenbarnes Oak



Home Products Account Useful Info Contact

Home > Shop > External Noticeboards > Oak Noticeboards > 4 x A4 oak noticeboard (Ref: SN/O)



4 x A4 oak noticeboard (Ref: SN/O)

From: £573.12 (excl VAT)

Single-bay, 4 x A4, external, lockable oak notice board, portrait format, glazed. Can be wall, post or railing-mounted. Overall dimensions 660mm wide x 868mm high (without header). Display dimensions 490mm wide x 695mm high. Display capacity 4 x A4 sheets in portrait orientation.

This board is ideal as a small parish council noticeboard or for churches, sports clubs, residents associations etc. It is generously sized to take 4 sheets of A4 with room left over to accommodate those other smaller items that inevitably appear. As can be seen from the illustrations below, by clicking the "Buy" button, the basic board can be customised to match your exact requirements.

INFO

Read more about this product and its accessories including guarantee

BUY

Choose your options, get prices, create a quote, compare and buy

LOAD

Retrieve previously saved quotations for this product from your wishlist

SKU: SN/O

Categories: External Noticeboards, Oak Noticeboards

Appendix 2

<https://sowmanyseeds.co.uk/products/king-charles-iii-coronation-wildflower-seeds>

Each seed option contains seeds for 1sqm



King Charles III Coronation Wildflower Seeds Packets

★★★★★ 5.0 | 1 review | Ask question

£125.00

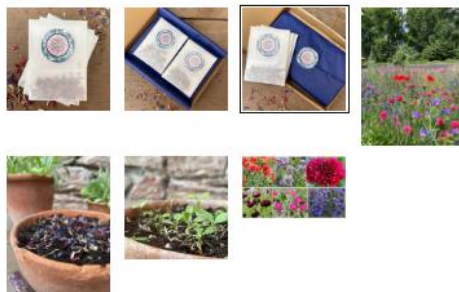
Tax included. Shipping calculated at checkout.

Pack Size

ADD TO CART

Buy with **shop Pay**

[More payment options](#)



Celebrate King Charles III Coronation with our Special Edition Wildflower Seed Confetti packs that will burst into wildflowers in beautiful regal tones. A thoughtful souvenir for any celebration or street party to mark this joyous occasion.

Wildflower seed mix includes : Pink & Burgundy Cornflower, Purple Tansy, Red Poppy, Camion, Viper Bugloss.

Each pack contains seeds for 1 square meter coverage.

Sow in Spring or Autumn

Made with fully biodegradable & compostable envelopes, filled with dried cornflower petals and wildflower Seeds.



Kings Coronation Wildflower Seed Bombs

☆☆☆☆☆ Write review | Ask question

£5.75

Tax included. Shipping calculated at checkout.

Gift Wrapped?

ADD TO CART

Buy with **shop Pay**

[More payment options](#)



Coronation Seed Bomb Bon Bons!

A fun addition to any party, gathering or celebration to mark the Kings Coronation that grow into wildflowers.

Simply soak seed bomb in water, crumble into a plant pot, keep watered and in sunlight and watch the flowers grow.

Sow in Spring or Autumn. Instructions included on the base of the box.

Wildflower seed mix includes : Pink and Burgundy Cornflower, Red Poppy, Purple Tansy, Vipers Bugloss, Red Camion

Each pack contains seeds for 1 square meter coverage.

Available in packs for 5, discounts are available on quantities of 30 or more - contact me for details