

Dartmoor Forest Parish Council



Parish Clerk: Jackie Bennetts

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17th May 2023

Dear Councillor,

You are duly summonsed to attend the Annual Parish Meeting to be held at 19:00 on Tuesday 23rd May 2023 at Princetown Community Centre and followed at 19:30 by the Annual Meeting of the Parish Council.

Jackie Bennetts - Clerk to Dartmoor Forest Parish Council

Cllr Manning will chair the APM and the first part of the Council meeting

Annual Parish Meeting 2023

- 1. Apologies –**
- 2. Annual Parish Meeting 2022 – Matters arising from last meeting**
- 3. Chair's Report – Cllr Manning**
- 4. Review of the past year and a look to the future –** a general discussion looking at what has worked well in past year, what improvements could be made and an opportunity to consider what Council may do in the coming year.
- 5. Matters raised by Electors –** Opportunity for members of the Public to raise matters of concern, or suggest actions for the coming year.

Annual Parish Council Meeting Agenda

- 1. Apologies –** Cllr Watson
- 2. Declarations of interest -**
- 3. Acceptance of minutes -** As previously circulated for meeting on 28th March 2023.
- 4. Urgent decisions since last meeting –** none
- 5. Election of Chair and Vice Chair –** Election of officers for the year May 2023 – April 2024.
The newly elected Chair will preside for the remainder of the meeting
- 6. Co-option of Councillors to fill three vacancies in Princetown Ward-** Candidates to make short statement to Council regarding why they want to be a Councillor. Council will then vote for candidates to fill vacancies.
- 7. Policy Review –** Review of progress to date.
- 8. DNPA Parish Members Election –** Council consider ballot for members.
- 9. Proposal to hold Pony Sale in Princetown –** Council to discuss the proposal and decide if any action is to be taken.
- 10. Natural England plans to reduce levels of stock on Dartmoor –** Cllr Geen to update on situation. Council to consider if any action is to be taken.
- 11. 1st PUBLIC SESSION -** Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration

12. **Parking issues (Princetown)**- Standing item to cover issues arising since the last meeting
 - a) Residents Parking – As raised at the April meeting by Cllr Williams, Council to discuss and consider options for resolving the issue.
13. **Residents' issues or concerns** – Standing item to cover issues raised at or since the last meeting – none raised prior to meeting
14. **Bellever Garages** – Council to approve the move to No 17, as proposed in the letter received from DoC 11/5/23.
15. **Litter Picker** – Council to consider request for trolley to remove bin bags from play park, Hi-Viz Vest and ID Lanyard.
16. **Planning** – [Search for an application | Dartmoor](#)
[0120/23](#) - Electric Vehicle Charging Points at Two Bridges Hotel Two Bridges, PL20 6SW Council to consider application and decide on response.**Granted Conditionally 12/05/23**
Council to discuss the following applications and agree on response to DNPA
[0195/23](#) at 1 Hessary View, PL20 6RA
[23/0031](#) at Chaplains House, Tavistock Road, PL20 6RE Works to trees in a Conservation area
[23/0028](#) at 6, Grosvenor House, Barrack Road, PL20 6RQ Works to trees in a Conservation area
17. **Financial management** - see Financial Report for details
 - a) Payments to be approved;
 - b) Bank reconciliation;
18. **2022/23 Annual Governance and Accountability Return**
 - a) Council to receive Bank Reconciliation and Variance Analysis
 - b) Council to approve the Annual Governance Statement, to be signed by Chair & Clerk.
 - c) Council to approve the Accounting Statements to be signed by Chair
19. **Updates on correspondence/ actions from previous meetings** - See 'Briefing Notes' for updates regarding matters listed below.
 - a) Noticeboards – Hexworthy and Postbridge
20. **Reports from Committees, Sub Groups and Special Interests:**
 - a) Youth Club & Princetown Primary School PTA – Cllr Byrom
 - b) Play Park Action Plan -
 - c) Speedwatch – Cllr Manning
 - d) Princetown Churchyard Maintenance Fund – Cllr Williams
 - e) Last Tidy Princetown Session –
21. **2nd PUBLIC SESSION** - Residents are invited to give their views and question the Parish Council on agenda items, or raise issues for future consideration
22. **Exchange of information** -
Round table discussion for any matters to be shared for information or to request they are put on agenda for next meeting
23. **Date of next 'Tidy Princetown'** - 10am until 11am - Sunday 4th June 2023.
Meet outside Post Office.
24. **Date of next meeting** - 1930 on 27th June 2023
Princetown Community Centre